

# TERMS OF REFERENCE

## Monitoring & Evaluation Support in South Sudan

Malteser International (MI) is the international humanitarian relief agency of the Sovereign Order of Malta. Since 1956, our core task has been to improve the health and well-being of suffering and displaced people around the world. We provide emergency and disaster relief in the immediate aftermath of acute disasters and work towards the rehabilitation and reconstruction of afflicted communities. Christian values and humanitarian principles form the foundations of our work. In over 30 countries in Africa, the Americas, Asia, Europe and the Middle East, we support people in need – regardless of gender, political belief, origin, or faith.

To support our Program in South Sudan, MI is looking for a

## Consultant Monitoring & Evaluation in South Sudan

### MI in South Sudan

MI has been actively engaged in today's geographic area of South Sudan since 1996. Our current programming focuses on Central Equatoria and Western Bahr el Ghazal States. The main thematic sectors are Water, Sanitation & Hygiene (WASH), Food & Nutrition Security / Livelihoods (FNSL) and Health & Wellbeing, while always considering the Humanitarian Development Peace Nexus and the importance of social cohesion for a sustainable impact of our interventions.

### Rationale

To temporarily fill a gap in its MEAL department, MI is currently looking for independent and competent support in the areas of assessment, evaluation and proposal development at their project locations in Juba and Yei. The relevant sectors include Health and FSL. At the same time, there is need for a holistic approach of developing and introducing new reporting formats and tools in close coordination with HQ, which are then to be mainstreamed across all South Sudan projects.

### Scope of Work

The scope of work of this consultancy is to flexibly support the South Sudan program teams on MEAL related assignments. Those include, but are not limited to:

- Close coordination with Country Coordinator, Project Managers and HQ Program Manager to mutually agree on specific assignments and expected outcomes
- Leading an assessment on MHPSS awareness, availability of services and capacity building needs in different payams of Juba and Yei counties
- Developing a concept note for a German donor according to specific criteria and guidelines (ideally in German language)
- Conducting an endline study for a BMZ funded project in Juba, measuring values, impact and overall success of the intervention
- Supporting the program team in South Sudan in developing, reviewing and introducing new reporting formats and tools (monthly report, MOOT, CRM, M&E plans, indicator & activity trackers)

## Deliverables

The consultant will produce the following deliverables:

- For each of the tasked assignments, the expected outcome deliverable will be agreed separately
- Reports as per specified requests and donor requirements

The reports and all gathered data will remain the property of Malteser International and will be used as deemed appropriate by Malteser International.

## Time frame & Logistics

The consultancy is to be set up as a framework contract from 01.07.2024 with a flexible quota of 30 (thirty) working days in total, whereby the MI country office in Juba or the program team would request the consultant's support. Based on this framework contract, the individual tasks will be carried out and billed by the hour and by the day. If required, the consultant will receive logistical and administrative support from MI, including for travel arrangements in-country and accommodation on assignment-related trips to other locations.

## Qualifications

The ideal candidate should possess the following profile:

- Work history in the humanitarian sphere, with explicit practical experience in MEAL (various sectors) and reporting to international donors
- Knowledge and experience with German donors, in particular Federal Ministry for Economic Cooperation and Development (BMZ) and GIZ
- Knowledge of the humanitarian and development context of South Sudan
- Cross-cultural skills and excellent communication skills
- English language required, German desired, Arabic considered an asset
- Immediate availability in South Sudan, ideally based in Juba or Yei

## How to apply

To apply, candidates should submit their application to [mb.procurement-juba@malteser-international.org](mailto:mb.procurement-juba@malteser-international.org) including at least the following documents:

- CV
- A technical proposal including relevant MEAL experience
- A budget indicating a daily fee
- Names and contacts for three recent references

Applications should be received by closure of business on the **30<sup>th</sup> of June 2024**. Applications will be reviewed on a rolling basis and shortlisted candidates will be contacted in due time.

Malteser International is an equal opportunity employer and welcomes applications from all people, regardless of gender, confession or origin.

Malteser International is committed to safeguarding people within our programmes from exploitation, abuse and sexual harassment and has specific policies on this commitment (including a Code of Conduct) which outlines the expected behaviour and the responsibility of all staff, consultants and other organisational representatives. Malteser International conducts reference and background checks for all staff (including criminal records check for specific roles). Any candidate offered a job with Malteser International will be expected to sign MI's Code of Conduct as an

appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents.

Whether you work as a specialist on overseas service or in one of our regional offices - we offer you a challenging working environment in an experienced international team. More than 1,000 national and international staff are currently deployed in various crisis and disaster areas around the world as well as in our regional offices in Cologne and New York City. For more information please click [here](#).