



**Safe Spaces Officer  
BASED IN NIMULE, SOUTH SUDAN**

Drop in the Bucket is a registered international NGO that has been operating in East Africa since 2006. We work directly with underserved and marginalized communities in Uganda and South Sudan.

Our program, Promoting Girls' Education in South Sudan (ProGESS), aims to encourage girl child education at all levels of society, including individuals, schools, families, and communities. We provide support to primary schools through various activities, such as monitoring attendance and tracking dropouts. Additionally, the program offers secondary scholarships to girls and operates safe space centers within communities.

Our goal is to assist vulnerable and deserving students in pursuing their academic dreams, enabling them to reach their full potential through access to quality education.

DROP is actively seeking enthusiastic, qualified and experienced candidate who is committed to our vision, mission and values to fill the opening of:

**Job Title:** Safe Space Officer  
**Position Type:** Full Time National Staff  
**Department:** Education  
**Location:** Nimule, South Sudan  
**Reports to:** Program Manager  
**Reporting Date:** February 2024

**Job Summary**

We are seeking a passionate and experienced Safe Spaces Project Officer to manage activities, scheduling, monitoring, and reporting at various safe spaces in Nimule, South Sudan. The Safe Spaces Project Officer will be responsible for creating a secure environment and overseeing comprehensive programs for adolescent girls, including academic coaching, health, life skills, and financial literacy.

**Duties and Responsibilities**

1. **Program Management:**
  - Oversee day-to-day operations of safe spaces in Nimule.
  - Develop and implement engaging activities covering academic coaching, health, life skills, and financial literacy for adolescent girls.
2. **Scheduling and Coordination:**
  - Develop and maintain a program schedule for safe spaces activities.
  - Coordinate with facilitators, volunteers, and stakeholders to ensure smooth program implementation.
3. **Monitoring and Evaluation:**
  - Implement monitoring and evaluation systems to track the impact and effectiveness of safe spaces programs.
  - Collect, analyze, and report data to inform program improvements and adjustments.



#### 4. Reporting:

- Prepare regular and comprehensive reports on program activities, progress, and outcomes.
- Ensure timely submission of reports to internal and external stakeholders.

#### 5. Community Engagement:

- Build strong relationships with local communities, schools, and families to ensure active participation in safe spaces programs.
- Collaborate with community leaders to address specific needs and challenges faced by adolescent girls.

#### Qualification/Requirements:

- Bachelor's degree in Social Work, or a related field. Master's degree is a plus.
- 5 years development work experience. Previous experience with Safe Space activities is preferred.
- Proven experience in managing educational or youth-focused programs, with a focus on adolescent girls.
- Understanding of the local context in Nimule, Magwi County and South Sudan.
- Excellent communication and interpersonal skills.
- Ability to create and maintain a safe and inclusive environment.
- Strong organizational and multitasking abilities.

#### Application Process

Those who meet the requirements please submit a one-page cover letter and CV (no more than 4 pages) with details of your qualifications and work experience including three professional references. All offers of employment are made contingent upon the successful completion of all applicable background checks.

Applications send CVs, with references, to: [jobs@dropinthebucket.org](mailto:jobs@dropinthebucket.org) not later than February 20, 2024

#### Please Note

1. DROP is an equal opportunity employer.
2. Only finalists shall be contacted.
3. All documents submitted will not be returned and are subject to authenticity and background checks.

*We encourage you to visit our website: [www.dropinthebucket.org](http://www.dropinthebucket.org) for more information about our work.*

