



South Sudanese Network for Democracy and Elections
C/o National Relief and Democracy Corp, Juba Na Bari, Kololo Road, Juba South Sudan. Email: ssundedemocracy1@gmail.com, telephone: +211 925451257

5th December, 2023

REQUEST FOR AN EXTERNAL AUDIT FIRM / AUDITOR

South Sudanese Network for Democracy and Elections (SSuNDE) is a nationwide network of over 175 diverse and non-partisan civil society organizations and faith-based groups formed on April 19, 2009. All these diverse groups are united by a common desire to contribute to the realization of a peaceful, democratic and dignified society in South Sudan

We are looking for an External Auditing firm to Audit our Accounts and Financial Statements and establish the financial position and performance of our Organization.

The Audit firm must be registered, qualified, experienced, with good analytical skills, Good communication skills, paying attention to details with sound Judgement

Duties and Responsibilities of the Auditor:

Planning for the Audit processes

Briefing of the Management regarding the Audit Plan and Requirements

Assesses and inspect the Internal Control System

Assess the risks in the organization

Audit and investigate issues in the Organization

Explain and brief the Management about the audit findings and Make recommendations/ Solutions to the Management regarding the Audit Findings.

Audit period is from August 1, 2023 to May 31, 2024 that is 10 Months for one Project. But it will be audited in 2 (Two) Phases as per Calendar Year and submit two separate reports.

First Phase of the project Audit is covering expenses incurred in the period from August 1, 2023 to December 31, 2023 that is 5 Months. The Audit will be conducted as soon as the applications are reviewed and selection is done. Final Audit report is prepared and presented in accordance to with ISA 800 and 805 as well as according to donor terms of reference on audit of the project. The report is due soon as the Audit is completed.

Second Phase of Audit is for expenses incurred from the period of January 1, 2024 to May 31, 2024 that is 5 Months. The audit will be conducted in May 20, 2024 to May 24, 2024 and Final Audit report is due on May, 24, 2024



Qualifications and Skills Requirements

A fully registered audit firm in South Sudan with qualified auditors in the following Fields: Bachelor's Degree in Accounting, Banking and Finance, Business Administration, Commerce, etc. Qualifications in CPA or ACCA is a must.

To be considered, you must have attached the profile of the audit firm and the potential auditors who would be assigned to conduct the audit.

The Audit team is required to have a minimum of 3 Years' experience in External Auditing in a nonprofit organization.

Experience in analyzing data and financial reporting technics

Adequate knowledge of external auditing practices and regulations

Knowledge of International Accounting Standards (CPA, GAAP)

Professionalism and integrity

Familiar and practical use of software such as QuickBooks

Excellent Communication skills both verbal and written

Sound and independent Judgement and Decision Making

Strong organization skills and pay attention to Financial Details

Note that due to urgent need of Audit Report by the Donor and due to the Closure of the Financial Year of the Donor, coupled with the Calendar Year, the selection will be done as we continue receiving the applications and this may be done before the closing date of Applications.

Send your proposals to: ssundedemocracy1@gmail.com and copy

Asiki.umari@gmail.com

Please, if you do not hear from us it means you have not been considered as a successful Candidate.

Closing Date: December 22, 2023

