

50.4.3
Approved



4th August 2022

RE: JOB ADVERTISEMENT -CLINICAL OFFICER (1)

BASE LOCATION: Lopua PHCU-Narus, Kapoeta East, Eastern Equatoria, South Sudan

REPORTING TO: Field Health Officer/Field Coordinator

LINE MANAGEMENT RESPONSIBILITIES: None

PURPOSE OF DIVISION:

Through capacity building and through technical and programme support, the International Programme Division keeps the organization focused on the socio-economic and humanitarian needs of vulnerable people. The division reinforces IR's implementing structure to enable these people and their communities to develop themselves sustainably, and ensures that the organization is prepared to respond promptly and effectively to humanitarian crises.

The division increases the organization's ability to tackle poverty by developing and fostering partnerships and institutional relationships effectively and proactively, and by ensuring transparent and timely reporting to the organization's donors.

JOB PURPOSE:

In consultation with Project Officer, jobholder must ensure all health project interventions are implemented as per national guidelines and Donor requirements.

KEY WORKING RELATIONSHIPS

- Has regular contact with all staff in the Field Office. Close contact with the Project Officers and programme staff in area of specialism.

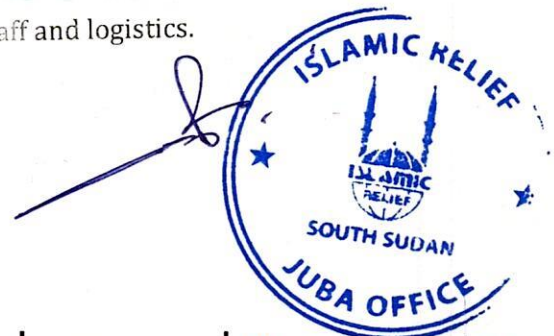
SCOPE AND AUTHORITY

Scope of the Role:

The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her clients, colleagues and program staff. The Clinical Officer upholds the programme policies focused on Health and Nutrition.

Responsibility for Resources: In charge of the facility staff and logistics.

KEY ACCOUNTABILITIES



MAIN OFFICE

IR.SS. Along Unity Road
Plot No.54, Block B-xvi
Hai. Cinema, P.O Box 353
Juba South Sudan
Tel: 0922680304

WAU OFFICE

Hai Darajat
Tel: 0916287894
0929732333

WARRAP OFFICE

Along the Warrap - Akop Road
Tel: 0920522368

KAPOETA

Narus Compound
Diocese of Torit
Tel:0925609594

Website: www.islamic-relief.org
RRC Reg No.051

The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her clients, colleagues and program staff.

Key Accountability 1: Patient Care

- Clinical care of patients at facility or Outreach Site with a focus on professional practice.
- Conduct clinical curative consultations at facility or outreach sites.
- Perform basic medical procedures in line with MOH guidelines for a Clinical Officer.
- Ensure patient information is kept confidential at all times.
- Ensure accurate and timely collation of activity data for reporting purposes.
- Ensure proper use of medical equipment and supplies.
- Monitor and audit stock regularly and request for stock out drugs.
- Develop care plans for patients, establishing goals with clear explanations.
- Ensure proper follow up of patients in the health facility and those referred out.
- Provide health education, Covid19 awareness, family planning, etc to clients.

Key Accountability 2: Supervision of the staff roles and duties

- Provide guidance to the all-junior staff as required by IRW HR policy and Code of conduct.
- Prepare duty roster and assign duties to staff based on their different responsibilities.
- Provide weekly and monthly activity plans to ensure smooth project implementation
- Conduct staff annual appraisal and identify areas of weakness which need development

Key Accountability 3: Capacity Building and Training

- Capacity build of Healthcare Workers by providing training.
- Assist Project Officer in setting up and delivery of routine training activities for patients.
- Provide outreach and sensitisation activities for the targeted communities focused on health or nutrition as required under the project.
- Contribute to the operations of the health facility by promoting the flow of communication between the IR project and work of health/Nutrition staff.
- Participate in IRSS resource mobilization

PERSON SPECIFICATION

ESSENTIAL

Qualifications

- Diploma in Clinical Medicine from a recognized medical training college.
- Registered as a Clinical Officer and possess a valid practicing license.

Experience

- At least 2 years' experience working in primary health care field.
- Experience in IDSR, DHIS2, and EWARS.



Skills

- Knowledge in Clinical Medicine, Primary Health Care and Ministry of Health Guidelines on Health/Nutrition as per National health policies.
- Good knowledge and skills in South Sudan primary health care system
- Basic Knowledge and skills in South Sudan EPI program.
- Competent leadership and communication skills.
- Competent written and spoken English
- Committed to Islamic Relief Worldwide values and code of conduct.
- Language skills in Arabic



DESIRABLE

- Familiarity with the Millennium Development Goals, Sphere Standards, Do no harm policy, Red-Cross/Red-crescent Code of Conduct, Humanitarian Accountability etc.
- Ability to work in unfriendly, insecure environment under pressure with minimum supervision.

How to Apply:

Interested candidates should submit their applications letter briefly describing a motivation letter for the position and highlight relevant experience, updated Curriculum Vitae (CV), National ID and copies of certified certificates to IRSS.recruitment@islamic-relief.org.ke or drop a hand delivered copy of their application to Islamic Relief South Sudan -Kapoeta East Narus office not later than the deadline of **24th August 2022 at 4.00 p.m. local time.**

- Only shortlisted candidates will be contacted.
- Due to the urgency of these roles, Islamic Relief reserves the right to shortlist applications prior to the closing date.

Female candidates are strongly encouraged to join our work culture that empowers every employee to share ideas and take responsibility. At IRW we think outside the box. We encourage ideas and give responsibility to all employees at all levels, to help solve the complex issues that we face. You will have many opportunities to be heard and take the initiative

