



Date 16th Aug 2021

TENDER FOR SUPPLY OF FOOD ITEMS TO KAJO-KEJI AND WARRAP TONJ NORTH AREAS, REF. REF. NO. Aug
2021 PR# 2471/2474

TENDER FOR SUPPLY OF FOOD ITEMS TO KAJO-KEJI AND WARRAP TONJ NORTH AREAS, REF. REF. NO. AUG 2021 PR# 2471/2474

BACKGROUND/INTRODUCTION

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 Countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic relief began its humanitarian operation in South Sudan in 2004 focusing on providing lifesaving aid and implementing developmental Programmes to support people affected by flood, drought and Conflict establishing three sub offices in Narus (Kapoeta East), Wau, Warrap. A satellite office in Yei and Main office in Juba.

IRSS through Tonj North emergence response project, is responding to priority needs of the flood affected population in KAJO-KEJI AND WARRAP TONJ NORTH AREAS. The objective of this project is to save and improve lives of flood affected population. Through distribution of emergency food items and non-food items to support thousands of households affected by the flood in the areas of KAJO-KEJI AND WARRAP TONJ NORTH AREAS.

As well as responding to disasters and emergencies, Islamic Relief promotes sustainable economic and social development by working with local communities - regardless of race, religion or gender.

Our vision:

Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.

Our mission:

Exemplifying our Islamic values, we will mobilize resources, build partnerships, and develop local capacity, as we work to:

Enable communities to mitigate the effect of disasters, prepare for their occurrence and respond by providing relief, protection and recovery.

Promote integrated development and environmental custodianship with a focus on sustainable livelihoods.

Support the marginalized and vulnerable to voice their needs and address root causes of poverty.

We allocate these resources regardless of race, political affiliation, gender or belief, and without expecting anything in return.

INTRODUCTION

Through this project, Islamic Relief planned to distribute 184 H/Hs and 176 H/Hs of FOOD ITEMS IN KAJO-KEJI AND WARRAP TONJ NORTH AREAS.

Furthermore, the intervention will give due attention to Protection and Inclusion related matters, based on its elaborated policy on Prevention of Sexual Exploitation and Abuse (PSEA) and Safeguarding, and initiate mass gender equality and GBV awareness sessions and trainings on peace promotion and conflict reduction for key stakeholders within the communities.

The Overall Goal: Enhance Emergency Response to the flood affected communities in KAJO-KEJI AND WARRAP TONJ NORTH AREAS.

TENDER FOR SUPPLY OF FOOD ITEMS TO KAJO-KEJI AND WARRAP TONJ NORTH AREAS, REF. REF. NO. Aug 2021 PR# 2501 aid is part of Islamic Relief emergency's response programme to provide thousands of dollars' worth of assistance to the people of in KAJO-KEJI AND WARRAP TONJ NORTH AREAS.

DELIVERY DETAILS

Case	Delivery Destination
Supplier must have export permission or be able to supply locally from South Sudan.	Delivered Duty Paid (DDP) to defined destinations inside South Sudan (KAJO-KEJI AND WARRAP TONJ NORTH AREAS) as a "just in time" exercise and as a matter of great urgency.

BILL OF QUANTITIES

Please also use our table when filling the prices. If you do not have the item just keep it empty. Your offer should be for the quantity that we request, not less and not more.

Please only use USD (\$) as the currency for your offers as per the guidelines.

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Description of items

	FOOD ITEMS DESCRIPTION	QTITIES/HOUSE HOLDS	UOM	KIT COMPOSITION	TOTAL KGS	LOCATION
DELIVERY LOCATION WARRAP TONJ NORTH						
01	Food parcels	176	Kits	1. Sorghum 90kgs 2. Lentils 10kgs 3. Cooking oil 3litres 4. Salt 1kg	15840 1760 528 88	50 km radius
DELIVERY LOCATION KAJO – KEJI						
02	Food parcels	184	Kits	5. Maize flour 90kgs 6. Beans 9kgs 7. Cooking oil 3litres 8. Salt	16560 1656 552 92	35 km radius

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NOTE!

Warrap

176 bags of Sorghum white (Mayo) branded with IR logo each 90 kgs, 184 bags of Lentils (Trashed Orange lentils)-branded with IR & SIDA logo each 10 kgs, 176 Jerri cans Cooking Oil each 3 litres, and 176 pack of Iodized Salt each 1 kg.

Kajo - kajo

184 bags of Sorghum white (Mayo) branded with IR & SIDA logo each 90 kgs, 184 bags of kidney Beans branded with IR & SIDA logo each 9 kgs, 184 jerricans Cooking Oil each 3 litres, and 184 pack of Iodized Salt each 1 kg.

All tenders are required to be submitted before Tuesday **Thursday 2nd Sept 2021 4.00pm (Local time)** pursuant to the attached guidelines for submitting a quotation and be returned to; **IRSS TENDER BOX hand delivery is preferable** upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; IRSS.Tender@islamic-relief.or.ke

All quotation providers are requested to fill in Appendix 1 and 2 below when submitting their proposal to IRW.

APPENDIX 1

Summary of Bid Prices

<i>No.</i>	<i>Description</i>	<i>Total Price in USD (\$)</i>
1	Grand Total Bid Price	
2	Discount Ratio (if any) ... % and the amount	
3	Grand Total after Discount	
4	Delivery time scales (in days)	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp

APPENDIX 2

EVALUATION OF QUOTATIONS

1. The proposal of the quotation provider must meet the required quality standards as detailed in this documentation.

2. The proposal of the quotation provider will be assessed using a weighted evaluation criterion of which is subject to change at any time but the following criteria used in previous similar tenders maybe useful

Please ensure documentation trail below is followed the below sequence;

- a. Updated Company Profile with all registration certificates i.e. registration certificate, operation license, tax clearance/TIN, membership certificate (Chamber of commerce, Industry and agriculture Import and export License)
- b. Experience (similar)
- c. Value of contracts completed in similar trade (last two year)
- d. Being sole distributor of mentioned items will be added value
- e. Delivery location
- f. Duration of validity of quotation preferably - 90 days
- g. Company Bank statement for the last 03 months i.e. May, June and July 2021 with sufficient balance to accomplish the task
- h. Delivery timelines – 15 calendar days preferably

NB. All above documents should be in the same sequence and divided by separators.

Supplier Code of Conduct

1 Islamic Relief's Supplier Code of Conduct

2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;

and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labour;

Principle 5: The effective abolition of child labour;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.