



## Vacancy Announcement



### Monitoring and Evaluation Advisor – (1 Position)

Location: (Juba)

ICAP at Columbia University seeks highly qualified and experienced candidates to fill the positions of **Monitoring and Evaluation Advisor** to be based in Juba, South Sudan. The position is for a period of 10 months subject to renewal on availability of funding and very good performance.

ICAP at Columbia University, is a global health leader situated within the Columbia University Mailman School of Public Health in New York City. ICAP's global team supports programs and research that address major health issues, HIV, Covid -19 response, malaria, tuberculosis, maternal and child health and non-communicable diseases. Headquartered at Columbia University's Mailman School of Public Health in New York City, has offices in over 20 countries. Our multidisciplinary team includes staff with technical, clinical, implementation, research, operations, program and financial management expertise.

ICAP ensures the wellness of families and communities by strengthening health systems around the world.

The **Monitoring and Evaluation Advisor** will be responsible for tracking project plan progress through establishing timely data collection, compilation, and analysis systems. He/she will be responsible for generating reports required by the donor (UNDP), Ministry of Health, and the project team.

### The Monitoring and Evaluation Advisor under the direct supervision of the Strategic Information Director.

- Work with ICAP SI unit head to refine M & E framework, develop data collection and reporting tools (if they does not exist) to track project deliverables
- Work with the Data Management Unit to improve data flow, availability and quality at all levels
- Assess project progress towards implementation of planned activities and achievement of set targets and provide report to project team for action
- Support submission of daily and weekly updates to the Public Health Emergency Operation Center Data Management Unit from supported states and facilities
- Prepare weekly, monthly, and quarterly project progress reports and share with ICAP SI unit
- Work with partners and UN agencies to improve the national surveillance system including review of IDSR tools, supporting technical working groups (TWGs), etc.
- Lead design and implementation of baseline, mid-line and end-line/final evaluation of project activities
- Provide technical assistance/training for state and county surveillance officers to improve data availability and quality towards the national system
- Conduct regular data quality review and cleaning across various supported COVID-19 pillars and provide feedback to the pillars
- Support rollout of the MOH COVID-19 modules in DHIS2 especially to non-PEPFAR supported sites
- Work with state and facility level ICAP SI team members as well as other partners to leverage resources and improve reporting rates
- Attend TWG meetings including data management TWG
- Carry out other M&E duties as assigned

ICAP is looking for a candidate with the below required skills & experiences:

- Bachelor's degree or equivalent in Epidemiology, Biostatistics, Public Health, or related field
- Master's degree in the any of the above fields is preferred
- Experience in surveillance and surveys preferred.
- Relevant experience in the design and implementation of surveillance systems /surveys
- Experience in implementing a GF grant
- Fluency in spoken and written English
- Excellent communications and organizational skills
- Proficient information technology skills: DHIS2, GIS, Microsoft Word, Excel, PowerPoint, Access.
- Strong data management and analysis skills.



**How to apply:**

**Note:** This is a local hire position and the successful candidate will be an employee of ICAP in South Sudan subject to the local terms and conditions of employment which includes a competitive salary and benefits package

Please forward your Cover letter and CV to [jte2120@cumc.columbia.edu](mailto:jte2120@cumc.columbia.edu) . Indicate the Position you are applying for as "**M&E Advisor**" in the subject line of your email or you can deliver your application and CV to ICAP office located next to **Non – Violence Office near American Residence**.

**Application Deadline is December 27, 2021.**

*Columbia University is an equal opportunity and affirmative action employer. It does not discriminate against employees or applicants for employment on the basis of race, color, sex, gender, religion, creed, national and ethnic origin, age, and citizenship, status as a perceived or actual victim of domestic violence, disability, marital status, sexual orientation, status as a Vietnam era or disabled veteran, or any other legally protected status.*

