

BIDDER'S CHECK LIST HELP E-V SOUTH SUDAN

Date:

Tender N°: **SSD-19-18-08-2019-0283.**

BEFORE SENDING YOUR BIDDING DOCUMENTS, PLEASE CHECK THAT EACH OF THE FOLLOWING ITEM IS COMPLETE AND RESPECTS THE FOLLOWING CRITERIA :

Description	To be filled in by Bidder		For Help use only (to be filled in by Purchase Committee)			
	Included		Present		Comments	
	Yes	No	Yes	No		
1. One copy of well-binded bid has been provided					Compulsory	
2. PART 1 – 2. PART 1 – Invitation to Tender is, signed stamped and attached to the bids by the supplier.					Compulsory	
3. PART 2 – Offer Form/quotation/filled in BOQ attached, signed and stamped by the supplier.					Compulsory	
4. The prices in the Offer Form/Quotation are in USD					Compulsory	
5. PART 3 – Declaration for Tenderers Form is attached, filled, signed and stamped by the supplier.					Compulsory	
6. PART 4 –Code of Conduct is attached, filled, signed and stamped by the supplier.					Compulsory	
7. The Bidding documents are filled in English.					Compulsory	
8. ANNEXES – Proofs of past performances in a similar field of activity (e.g. past deliveries, copies of; Completion of Works Certificates, Purchase Orders of similar items) are provided in the bidding.					Compulsory	
9. ANNEXES – A Copy of Company registration documents, license and all other relevant legal documents are included.					Compulsory	
10. ANNEXES – Color pictures (or samples) of similar item(s) or works are included in the bidding package.					Optional	

Name & Position of Bidder's Authorized Representative _____

Authorized Signature & Official Stamp of the Bidding Company _____