

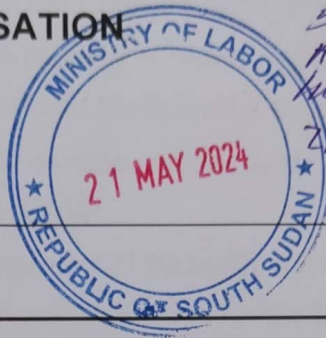
IHO

Impact Health Organisation

IMPACT HEALTH ORGANISATION

Juba South Sudan
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50-H-3
Approved by
Inspector of Labour
21/5/2024
[Signature]

Job Opening

county-coordinator

Job Title: County Coordinator **Designation:** County Coordinator
Company: Impact Health Organisation-IHO **Department:** Health-IHO
Status: Open

Planned number of Positions:

Vacancies: 1
Route: county-coordinator



Background

Impact Health organization is a national non-profit, non-governmental humanitarian organization established in 2013 and is fully registered with the Relief and Rehabilitation Commission (RRC) of the Ministry of Humanitarian Affairs and Disaster Management under the NGO Law of the Republic of South Sudan. IHO's primary mission is to help vulnerable communities make immediate and lasting changes to manage and maintain their own health and well-being. IHO's major interventions include Health, Nutrition, Wash, GBV/Protection and Climate Change.

With funding from the MTDTF, Managed by UNICEF IHO will implement the Health Sector Transformation Project (HSTP) in Coordination with the Ministry of Health in Terekeka County, Central Equatorial State South Sudan Starting July 2024. The Project will focus on providing MNCH, CEMONC, BEMONC, PHC and Community Health through BHI Services.

Roles & Responsibilities/JobDescription

Project management:

- Develop detailed activity plan and manage implementation in line with project proposal activities and log frame guidelines.
- Provide support to CHD and the HF's in establishing and maintaining a standard supply chain system at all levels based on regular consumption data from HMIS and supervision findings.
- Ensures correct implementation of the BPHNS at CHD, PHCC, PHCU's an community component (Boma Health initiative-BHI) as well as addressing challenges in collaboration with CHD and all other stakeholders.

- Track opportunities to mentor, strengthen and build capacity of health workers in all supported health facilities by organizing trainings for health staff and ensuring that areas of weakness are addressed through on-job and formal short-term trainings.
- Actively participate in direct supervision and ensuring adherence to MOH guidelines and treatment protocols.
- Check and verify health data collected from the health facilities and ensure accuracy and quality at the health facilities and in the DHIS system at the County Health department prior to submission.
- Organize and champion the health cluster meeting in Terekeka county and participate in health-related forum/meetings at the County level and State level if required.
- Work with the County health department to develop community Health structures through effective implementation of BOMA Health Initiative (BHI).
- Support the CHD to improve on the management of the health facility and particularly ensure that monthly facility supervision is undertaken and incentives for the health facilities paid on time.
- Organize community feedback sessions to check on the client satisfaction and major community concerns
- Identify, discuss and make recommendation to the obstacles, challenges and problems that affect health in the county
- Conduct emergency surveys, needs assessments, and data information for on-going programming and contribute to concept notes and proposal developments.
- Ensure to submit a weekly and monthly report to programmed coordinator for report compilation and sharing with the stakeholders and health cluster.
- Manage project budgets to ensure appropriate spending in accordance with donor commitment and agency policies.



Logistics:

- Work with logistic staffs to conduct regular asset inventory and ensures proper maintenance of existing assets on ground. He/she expected to update asset register as well.
- Adheres to Logistic/procurement proceedings through close tracking of drug consumption and other medical supplies and ensure timely requisition, procurement and distribution.
- Participate in procurement of items/goods and services at field level in coordination with IHO procurement guidelines and in coordination with IHO logistical staff at Juba level.

Staff management:

- Together with the CHD, She/he will ensure overall management of junior staffs under harmonized scale by ensuring time sheets are submitted, staff's appraisals are in place and attendance list signed on daily
- Together with CHD finance and admin officer, he/she will ensure that staff payroll is properly managed, and the right mix of staffs are in place in all the health facilities.
- Support the CHD in human resource management in the county including recruitment of key health cadres, maintain in up to date HRIS (Human Resource information System), preparation of staff payrolls using organisation tool, and conducting staff appraisals based on the guidelines and procedures.

Monitoring and evaluation:

- Plan and implement monitoring and evaluation of the project activities in consultation with the Program Manager.
- Ensure proper documentation of the project response activities including sending weekly updates to the Program Manager.

Communication and documentation:

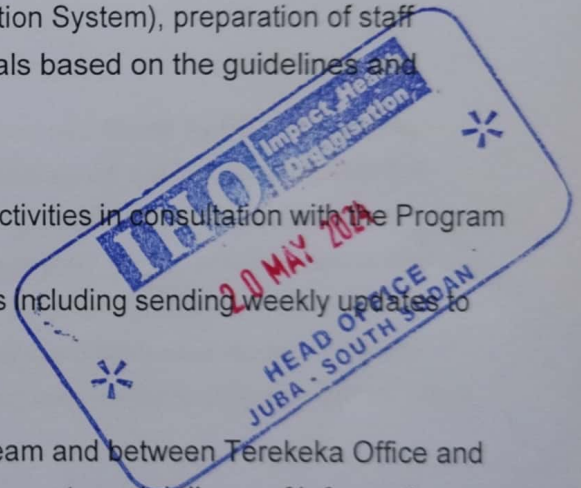
- Ensure accurate and timely communication among the field team and between Terekeka Office and Juba including reporting of activities in line with donor requirements and delivery of information as requested
- Ensure project activity pictures are taken and sent to programme team in Juba for documentation and reporting

Coordination:

- Develop and maintain transparent and honest communication and relationships with stakeholders (beneficiaries, local government officials, RRC, UN agencies, INGOs, NNGOs at County level)
- Represent the organization to the authorities and other stakeholders in Terekeka County and liaise with the other actors dealing with health in the area..

Minimum qualifications.

- Degree in health-related course e.g. Public Health, Bachelors of medicine and surgery , Health Management with Prior qualification in Clinical medicine, Nursing or Midwifery is a plus.
- At least 5 Years in professional experience in related field.



- Ability to develop implementation plans for project activities;
- A good understanding and experience of working with County Health Officials, State Ministry Officials, Donors and UN agencies and the health system in South Sudan;
- Strong oral and written communication skills in English and spoken Arabic is an added value.
- Experience in writing and reviewing reports.
- Proficient in computer programs such as Word & Excel.
- Significant experience in and understanding of basic concepts of the fundamental project management processes: initiating, planning, executing, monitoring, controlling and closing

Skills and attributes

- Excellent analytical and logic skills
- Self-starter and independent thinker and willing to follow instructions.
- Team player with friendly personality; able to build strong interpersonal relationships with the local communities.
- Able to work under pressure and with people from diverse cultures and backgrounds.
- Flexible work style and with an interest in being part of a dynamic and evolving team.
- Excellent oral and written communication skills (English and spoken Arabic).



Prevention of Sexual Exploitation and Abuse

IHO has a zero tolerance policy with regard to Sexual Exploitation and Abuse by IHO's personnel against the people they serve. All forms of sexual exploitation and abuse are incompatible with the universally accepted norms, values, principles and standards that underpin IHO. Protection from Sexual Exploitation and Abuse (PSEA) is the responsibility of everyone and all selected candidates will be required to comply with IHO's PSEA Policy at all times. Selected candidates will therefore undergo rigorous reference and background checks against their past behaviors related to sexual exploitation and abuse and may be required to provide additional information further on in the selection process

How to Apply:

Applications should include an updated Curriculum Vitae (CV) and cover letter. In the cover letter (of no more than two pages in length) the candidate should briefly describe his or her motivation for the position and highlight relevant experience. The above documents can be delivered to IHO Head Office, Bilpham road TongPing, Juba-South Sudan, Or sent in soft copy to:

hrm@ihosavinglives.org cc. **jobs@ihosavinglives.org** Only shortlisted candidates will be contacted. Due to the urgency of these roles,

Deadline for Application **07 June 2024**. IHO reserves the right to shortlist applications prior to the closing date. This is a National Position therefore **ONLY** South Sudanese Nationals are encouraged to apply.

