

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 1 of 11

Buyer Name: DT Global South Sudan – AFIA Water, Sanitation and Hygiene (AFIA WASH) Project Telephone: +211919207738 Fax: N/A Email: afiawash.procurement@dt-global.com Location: Juba, South Sudan	Ship To Name: DT Global South Sudan, Afia WASH Project Attention: Procurement Department Address: Kololo Road, Tong Ping City/State/Zip: Juba, South Sudan Telephone: +211919207738	Vendor Name: Attention: Address: City/State/Zip: Telephone: Fax: Email:	Business Size:
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Issue Date:	Aug 29, 2022
Quote Due Date:	Sept 2, 2022
Quote Valid Until:	Nov 30, 2022

Required Delivery Date
Sept 12, 2022

Commercial Item:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Payment Terms:	30 days after completion of delivery
Freight on Board (FOB):	<input type="checkbox"/> Origin <input checked="" type="checkbox"/> Destination

Line Item	QTY	U/M	Description/Condition	Lead Time	Unit Price	Extended Amount
1	1	Day	Conference Hall Hire (up to 20 people capacity with COVID-19 Social Distancing) and provisions for projector and screen, Flipchart Stand and Public Address System			
2	1	Day	Conference Hall Hire (21 and above capacity with COVID-19 Social Distancing) and provisions for projector and screen, Flipchart Stand and Public Address			
3	1	Pax	Tea/Coffee Break with snacks,			
4	1	Night	Accommodation: standard single room accommodation only			
5	1	Night	Accommodation; standard single room & breakfast			

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 2 of 11

6	1	Night	Accommodation; standard single room – half board			
7	1	Night	Accommodation; standard single room – full board			
8	1	Pax	Lunch (Buffet)			
9	1	Pax	Dinner (Buffet)			
10	1	Bottle	Bottled Water (600ml)			
11	1	Bottle	Soda (500ml),			
12	1	Day	Vehicle Hire including driver and fuel within Kapoeta South town.			
13	1	Day	Vehicle Hire including driver and fuel outside Kapoeta South but to Kapoeta North County and the surrounding areas.			
Notes: Quotations/Offer will be fixed price for twelve (12) months under a Blanket Purchase (BPA) Agreement. The cost should be inclusive of all charges, taxes and delivery to the DT Global South Sudan, Afia WASH Project office. The service provider must be operating WITHIN or nearby vicinity of Kapoeta South/Norh.						
				Freight		
				Tax		
				Grand Total		

Offeror's Name, Title, Signature, Stamp (if available)

Date

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 3 of 11

Instructions to Offerors:

- This RFQ is open to companies or firms which are eligibly registered or authorized agents to offer provision of meeting services as described in the specifications.
- **Submission Deadline:** The offerors should submit their quotation electronically. Final submissions will be due no later than **Sept 2, 2022, 5:00pm, South Sudan time** and submitted to afiawash.procurement@dt-global.com. Quotations submitted to any other email will be disqualified and rejected by DT Global South Sudan – Afia Wash Project.
- **Please refer to the RFQ Number in any response to this RFQ.** Quotations received after the specified time and date will be considered late and will be considered only at the discretion of DT Global, South Sudan -Afia WASH Project.
- All quotations must be **signed and stamped** by an authorized representative.
- The Offerors can submit their prices in their quotation format, but it **must comply with the submission of all mandatory requirements.**
- Quotations must provide a complete address, telephone number/s and e-mail address of the company.
- Quotations can be submitted by the offerors using their format but ensure submission of all documents herewith attached.

Questions and Answers:

- Questions regarding the technical or administrative requirements of this **RFQ- AFIA WASH - P1003-OPS-PR-0822-069 -Provision of accommodation, hall hire, vehicle hire and refreshments Services in Kapoeta** may be submitted **no later than 5:00 pm, local Juba time on August 31, 2022**. Answers to questions will be distributed via email to all interested parties within 24 hours of the deadline (by no later than **Sept 1, 2022; 5:00pm, Juba, South Sudan time**).
- Questions must be submitted in writing; phone calls will not be accepted. Questions and requests for clarification—and the responses thereto—that Afia WASH Project believes may be of interest to other respondents will be circulated to all RFQ-Afia WASH– P1003-OPS-PR-0822-069 – Provision of accommodation, hall hire, vehicle hire and refreshments Services in Kapoeta respondents who have indicated an interest in submitting quotations.

DT Global will not respond to questions pertaining to this RFQ-Afia WASH– P1003-OPS-PR-0822-069 – Provision of accommodation, hall hire, vehicle hire and refreshments Services in **Kapoeta** over the phone. DT Global will not in any way assist Offerors in preparing their bids nor reimburse any bid preparation costs incurred by the Offeror.

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 4 of 11

Evaluation and Award Criteria:

The award will be made to Offeror whose offer is technically acceptable and presents the lowest price. In order to be technically acceptable, Offerors need to complete the terms and conditions in section above of the solicitation.

DT Global South Sudan, Afia WASH Project will award a Firm Fixed Price Blanket Purchase Agreement (BPA) resulting from this solicitation to the respondent submitting a complete quotation conforming to the requirements of this solicitation.

The offered price (s) will be evaluated for reasonableness. For a price to be reasonable, it must represent a price to DT Global South Sudan, Afia WASH Project that a prudent person would pay when consideration is given to prices in the local market. Normally, price reasonableness is established through adequate price competition.

Respondents shall submit firm fixed prices for line items listed in table above.

Mandatory Submission Requirements:

No	Description/Question	Response
1	Valid Company Registration Certificate	<input type="checkbox"/> Attached (ATTACHED ALL PAGES)
2	Tax Identification Certification	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please attach)
3	Current, valid Tax Clearance Certificate (if applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please attach)
4	Company profile or short introduction to company's areas of expertise.	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please attach)
5	Provide at least three (3) full names of your company Directors as they appear in your company's Article of Association and copy of their IDs or passports.	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please attach)
6	A minimum of three (3) references (with name and contact information) relevant to the requested goods and/or services and carried out in the last two (2) years. References from USAID-funded or similar donor-funded projects are preferred. Independent verification of the references may be carried out. DT Global reserves the right to obtain past performance information from sources other than those identified by the offeror	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please attach)

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 5 of 11

7	USD Bank Account Details (Issued on a Bank Letterhead with Bank name, Bank branch name, Bank Address, Company Name that match the offeror's name, Account number, and swift code); and	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please attach)
8	UEI Number (Required for all bids over USD \$30,000.00	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please attach, if applicable)
7	NDAA Section 889 Representation Form. DT Global Inc reserves the right to disqualify any offeror using covered materials.	<i>See Annex 1 and provide a signature when submitting your offer on Pages 7- 9.</i>

The price quotation must be submitted separately from above documents but in the same submission email. All other parts of this quotation must not refer to pricing data in order that the technical evaluation may be made strictly based on technical merit, if necessary.

If any of the above documents are not in the English language, an original along a notarized official translation in the English language should be submitted.

This request for quote does not constitute an order. Buyer will not pay offer preparation costs. Buyer may accept other than the lowest priced offer based on trade-offs between cost and quality or to further its socioeconomic programs. Buyer reserves the right to reject offers (a) received after the date and time specified, (b) not responsive to the solicitation, (c) with unbalanced line item pricing, or (d) from vendors restricted from doing business with the U.S. Government.

Notwithstanding the terms of this Request for Quote/Proposal, offeror acknowledges that DT Global reserves the right to reject any or all Quotes/Proposals for whatever reason DT Global determines, in its sole discretion, to be in its best interests. Offeror further acknowledges that DT Global may for whatever reason waive any or all formalities and terms of this Request for Quote/Proposal and that nothing in the terms of this Request for Quote/Proposal shall give rise to any claim or cause of action, including without limitation any claim for breach of implied-in-fact contract to treat Quotes/Proposals in accordance with the terms herein.

- Material Safety Data Sheets (MSDS) are required with quote.
- No substitutes or Form Fit and Function alternative part numbers will be accepted.
- Product or Service is in support of a Government Contract.
- Shipping – Package items for shipment in accordance with the International Air Transport Association (IATA) regulations.

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 6 of 11

- Freight MUST be priced Separately
 - (1) Please provide the applicable U.S. Department of State International Traffic in Arms Regulations (ITAR) United States Munition List (USML) classification category or the U.S. Dept. of Commerce Export Administration Regulations (EAR).
 - (2) Export Controls Classification (ECCN) for your product.
 - (3) Additionally, please provide the National Stock Number (NSN) of the products requested, if applicable.

The following apply to this Request for Quote:

- ☐ DPAS Rated Order:
- ☐ Buy American Act
- ☐ Buy American—Free Trade Agreements—Israeli Trade Act
- ☐ Trade Agreements Act
- ☐ Preference for Certain Domestic Commodities—Berry Amendment
- ☐ Restriction on Acquisition of Hand or Measuring Tools—Berry Amendment
- ☐ Prime Contract Flow Downs as provided in Mandatory Flow Downs
- ☐ Tax Exempt as provided

Terms and Conditions:

- ☐ Terms and Conditions
- ☐ Terms and Conditions—Commercial

Representations and Certifications:

- ☐ Vendor Business Registration/Representations and Certifications—Non-Commercial
- ☐ Vendor Business Registration/Representations and Certifications—Commercial
- ☐ Indirect and Non-Government Vendor Business Registration
- ☐ Supplemental Certifications

Wage Determination:

- ☐ Service Contract Act as provided
- ☐ Davis Bacon Act as provided

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 7 of 11

Background:

The USAID funded five-year Afia Water Sanitation and Hygiene (WASH) Project (2021-2026) aims to contribute to USAID/South Sudan Goal of strengthening the foundation for a more self-reliance by expanding gender-transformative sustainable access to basic safe drinking water, basic sanitation coverage, and increased uptake of key hygiene behaviors to improve health and household resilience in accordance with its Strategic Framework 2020 - 2024¹.

To achieve progress against these Mission-level objectives, Gender Aware, Sustainable WASH Activity will be working toward:

1. Strengthening sub-national and private WASH sector coordination and management.
2. Ensuring inclusive, resilient, WASH service delivery expanded and strengthened; and
3. Warranting that key WASH behaviors are adopted by target communities and harmful gender norms addressed

Description of Scope:

DT Global South Sudan is seeking to select the best supplier/vendor of meeting services to Afia WASH Project office in Kapoeta, South Sudan. This RFQ will be used to solicit offers from potential suppliers/vendors for an award of Firm Fixed Price Blanket Purchase Agreement (BPA) to the best bidder. The following items below constitute the scope of work.

- (i) **Quotation:** The offeror must submit Price Quotation includes not less than the following details: Items Description and Specification (full specification) and no-cost factors.
- (ii) **Complete Products:** Provision of meeting services are requested as itemized. All the items in each item will be checked and confirmed before delivery.
- (iii) **Delivery Location and Address:** DT Global South Sudan, Kapoeta, South Sudan.
- (iv) **Tax and Duties:** DT Global is implementing USAID funded Afia WASH Project in South Sudan hence exempted from any form tax and duties due to Bilateral Agreement between the United State of America and the Government of Republic of South Sudan.
- (v) **Delivery Timeframe:** The offeror will provide reasonable delivery timeframe commencing immediately after contract is signed by

¹ <https://www.usaid.gov/sites/default/files/documents/Strategic-Framework-SouthSudan-July-2024-public-version.pdf>

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 8 of 11

both parties.

- (vi) **Rejection:** Meeting items and service supplied that does not meet order specification will be rejected.

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 9 of 11

ANNEX 1

REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

(a) Prohibitions.

Section 889(a) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the U.S. Government and any of its contractors and subcontractors from procuring or obtaining or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(b) Definitions:

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means telecommunications equipment produced by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities)

Critical technology means defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations; Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled- (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or (ii) For reasons relating to regional stability or surreptitious listening; Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities); Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material); Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 10 of 11

(c) Representation. After conducting a reasonable inquiry Subcontractor represents that it [] will or [] will not provide covered telecommunications equipment or services to DT Global in the performance of any contract, subcontract, order, or other contractual instrument resulting from this contract. This representation shall be provided as part of the proposal and resubmitted on an annual basis from the date of award.

(d) Disclosures. If the Subcontractor has responded affirmatively to the representation in paragraph (c) of this clause, the Subcontractor shall provide the following additional information to DT Global:

- (1) List of all covered telecommunications equipment and services offered or provided (Entity name, brand; model number, such as original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable);
- (2) Explanation of the proposed use of covered telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) of this provision.

(e) Reporting requirement.

(1) In the event the Subcontractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Subcontractor is notified of such by a subcontractor at any tier or by any other source, the Subcontractor shall report the information in paragraph (d)(2) of this clause to DT Global.

(2) The Subcontractor shall report the following information pursuant to paragraph (d)(1) of this clause

(i) Immediately upon such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 5 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Subcontractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(f) 2nd Tier Subcontracts. The Subcontractor shall insert the substance of this clause, including this paragraph (f), in all 2nd Tier subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

(g) SAM Verification. The Subcontractor shall regularly review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) to identify entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

REQUEST FOR QUOTE No. – AFIA WASH - P1003-OPS-PR-0822-069
PROVISION OF ACCOMMODATION, HALL HIRE, VEHICLE HIRE AND REFRESHMENTS – KAPOETA

Page 11 of 11

Signature: _____

Date: _____

Name: _____

Title/Position: _____

Organization: _____