



Plan International
South Sudan
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PLAN INTERNATIONAL SOUTH SUDAN JOB ADVERTISEMENT

Plan International (PI), is an independent global child right organization – without religious, political or governmental affiliation that has been operating in South Sudan since 2006. Plan recognizes that the geographical context and recent history have left the communities of South Sudan highly vulnerable to emergencies from political and inter-ethnic conflicts, influx of returnees, food insecurity, long dry spells and floods. Cognizant of the need Plan is implementing emergency and recovery response in six states of South Sudan, namely Central Equatorial, Eastern Equatorial, Western Equatorial, Lakes, Upper Nile and Jonglei. Program includes food assistance, agricultural rehabilitation, Food Security and Livelihood, Education in Emergencies and Child Protection in Emergencies. Plan International also works with both International and Local partners.

In order to enhance its response program, Plan South Sudan is seeking to recruit a qualified South Sudanese for the position of “Food Assistance and Nutrition Officer – Based in Juba”.

No. of Vacancies - One (1) Position

Job Title:	Food Assistance and Nutrition Officer
Grade:	C 2
Tenure	12 Months (With Possibility of Extension)
Department	Programs
Reports to	National Food Assistance Coordinator
Location	Juba

Purpose of the Role:

The Food Assistance and Nutrition Officer will be supporting the CO FAN team in Juba and will directly communicate to support the field team in the implementation of the project and liaise with the donors at head office in Juba, forging good working relationships with them and other heads of sub-offices in Torit, Yei, Rumbek, Awerial and Juba related to the project and the point person for the food security and livelihood cluster coordination forum at OCHA.

With the support from the Food Assistance and Nutrition, team members the incumbent is responsible for consolidating current WFP project activities, strategizes and positions Plan International as the lead for the WFP project in Terekeka and Juba.

Key Accountabilities:

- Developed monthly workplan for each week and supervise implementation
- Work with county Food Assistance and Nutrition department in the delivery of sustainable approaches to all the FFA, TSFP/OTP, GFD/BSFP/SF and Warehouse management projects.

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- Ensure that the project is properly implemented and monitored with support from the M&E through frequent field visit and support.
- Coordinate with other thematics managers for the projects in order to manage and supervise the progress.
- Support the Food Assistance and Nutrition in representing Plan International in all the county FSL and Nutrition forum and other partners and relevant government sectors.
- Coordinate and ensure that the projects administrative processes, such as logistics, procurement and policies are fully implemented according to Plan International donors requirement.
- Support the projects/Field coordinators in developing the Detail implementation plan for the Food Assistance and Nutrition projects.

Dealing with Problems

FSL officer deals with issues at his/her level and reports issues from time to time to the Emergency Response Office for proper intervention. This involves tolerance in working under pressure at the level of the head office and the field office. She/he should be able to make appropriate decisions that are in the best interest of Plan International.

Communications and Working Relationships

Internal:

- National Food Assistance Coordinator.
- Country Nutrition coordinator
- Food Assistance CO teams
- Field Coordinators
- Finance Officers Field offices.
- M&E Specialist/Coordinator

External:

- Donors
- INGOs
- UN agencies.

Knowledge, Skills and Behaviours Required to Achieve Role's Objectives

Behaviors

- Receptive and accommodating
- Calm and patient
- Regular and punctual at work, meetings and other official appointments
- Respectful and honest
- Devoted and committed to work



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- Aptitude to work in a team

Communications and Working Relationships: Internal

- Field Coordinator
- FAN Team
- Other Plan staff

External

- WFP
- FAO
- Other UN and INGO agencies.



Knowledge, Skills, and Behaviors Required Achieving Role's Objectives:

Knowledge

- A Bachelor Degree/Diploma in Agricultural sciences, Nutrition and Agribusiness
- At least 2-3 years of experience in a similar role in an INGO environment will be added advantage
- Good speaking, writing and understanding of English Language.
- Skills in computer usage-MS office and E-mail systems Skills
- Strong interpersonal skills, and ability to work effectively with people of different nationality, cultural background, and educational levels
- Ability to communicate in a team with people from different nationalities, cultural and ethnic backgrounds, ability to work in a team environment and achieve common goals.
- Good management skills and analytical skills
- Communication skills, appropriate to the audience and able to solve problem

Physical Environment and Demands

This post is based in Yei, Lainya, Magwi and Rumbek East. It will require regular field travel to fulfill some aspects of the job description. The person must be willing to travel to the field and live under field conditions ranging from comfortable to difficult depending on the location of deployment.

Safeguarding Commitments:

- Commit and contribute to an environment where children and adult program participants feel respected, supported, safe and protected;
- Never act or behave in a manner that results in violence including SHEA against a child, young person or adult or places them at risk of such violence;
- Be aware of and adhere to the provisions of the Safeguarding Policy, PSHEA Policy and COC of Plan International;

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- Report and respond to safeguarding and SHEA concerns and breaches in line with the applicable procedures of Plan International;
- Maintain confidentiality of safeguarding and PSHEA concerns reported;
- Never participate in or support child marriages.



PLAN INTERNATIONAL'S VALUES IN PRACTICE

We are open and accountable

- Promotes a culture of openness and transparency, including with sponsors and donors.
- Holds self and others accountable to achieve the highest standards of integrity.
- Consistent and fair in the treatment of people.
- Open about mistakes and keen to learn from them.
- Accountable for ensuring we are a safe organization for all children, girls & young people

We strive for lasting impact

- Articulates a clear purpose for staff and sets high expectations.
- Creates a climate of continuous improvement, open to challenge and new ideas.
- Focuses resources to drive change and maximize long-term impact, responsive to changed priorities or crises.
- Evidence-based and evaluates effectiveness.

We work well together

- Seeks constructive outcomes, listens to others, willing to compromise when appropriate.
- Builds constructive relationships across Plan International to support our shared goals.
- Develops trusting and 'win-win' relationships with funders, partners and communities.
- Engages and works well with others outside the organization to build a better world for girls and all children.

We are inclusive and empowering

- We empower our staff to give their best and develop their potential
- We respect all people, appreciate differences and challenge equality in our programs and our workplace
- We support children, girls and young people to increase their confidence and to change their own lives

Physical Environment

- Standard office environment with some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, especially when in the field
- The post holder will be required to travel to the field very frequent

Level of Contact with Children:

- Low level of Contact with Children:

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Inclusion and Diversity.

Plan International is an equal opportunity employer within the meaning of the relevant UN convention, Equality, diversity and inclusion is at the very heart of everything that Plan International stands for. Qualified Women and people with special needs are strongly encouraged to apply.

Employment of Relatives:

Plan International South Sudan is an equal opportunity employer. however, it discourages employment of relatives of staff members because of the conflict of interest associated with it. While trying to avoid such cases, applicants are required to declare in writing if they have any relatives working with Plan International South Sudan.

Application Submission Details:

All applications marked on the right hand corner of the envelope or **Subject Line** “**Application for the Position of “Food Assistance and Nutrition Officer – based in Juba”**” should be addressed to:

**The HR & OD Business Partner
Plan International South Sudan
Juba, Hai Jerusalem.**

NB: All application should be hand delivered to Plan International Juba office or you also send your Applications via email to hr.ss@plan-international.org

The closing date for receipt of applications is before close of business on Monday, 5th December 2022.

Note: Applications submitted are non-returnable.

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