

Terms of Reference

Project Title	Rapid Response Mechanism (RRM) for life-saving and flexible humanitarian assistance in South Sudan
Partner organization/s if applicable	NA
Geographical coverage: global; region; country(ies)-please specify	Renk, Akobo, Pibor and Lankein
Program/project lifespan (from mm/yy to mm/yy)	25 April 2023 – 31 st October 2025
Date of ToR	July 17 2025
Program/project budget	USD 2.5 million

Project Background and context

Oxfam has been working in South Sudan since 1983 specializing in Emergency Food Security and Vulnerable Livelihoods (EFSVL) and Water, Sanitation and Hygiene (WASH), Gender and Protection programmes alongside Policy and Advocacy work. In responding to the WASH and food security problems of targeted population in specified locations, Oxfam has secured humanitarian response funding from German Federal Foreign Office (GFFO) and the project has started implementation as of April 2023.

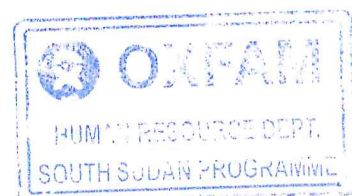
The project background.

The project has integrated approach to address key WASH, Food Security, Protection and Gender challenges of targeted people in Jonglei state (Akobo and Nyirol counties), and GPAA as project permanent sites and responding to acute needs of refugees and returnees as a result of Sudan crisis in in Upper Nile state, Renk County through rapid response mechanism. The project reached more than 68 thousand people in the specified locations, where 54% are assumed to be women and 3% disabled population members.

The project target population are most vulnerable IDPs (10%), returnees (20%), refugees (15%) and host community members (55%). The proposed activities of the project reached 11,353 households (68,120 individuals) in the targeted areas and 3% of them are expected to be PWD.

Table 1: Beneficiaries table

Project Result	beneficiaries		
	Male	Female	Total
Result 1 (WASH)	11868	13932	25800
Result 2 (EFSVL)	16868	19252	36120



Result 3 (Gender and Early action)	2852	3348	6200
Total	31588	36532	68120

Overall and specific objectives of the project

Overall Objective

The overall project is to save lives and ensure the survival with dignity of conflict-affected people, especially women and girls, in South Sudan using the Rapid Response Mechanism (RRM) to improve access to clean water, basic sanitation (WASH) and food security, and humanitarian protection.

Specific Objectives/Results

The project has four result areas with specific outcomes under each. These are: -

- Improved timely access to safe, adequate and gender responsive WASH facilities and services.
- Improved food security and livelihood security of the crisis affected population to meet basic food needs.
- Strengthening community-based protection and early warning mechanisms to improve access to protection services and protection, especially for women and girls at risk.
- Women in the target areas are empowered to access and control services and resources.

Objectives of the Final evaluation

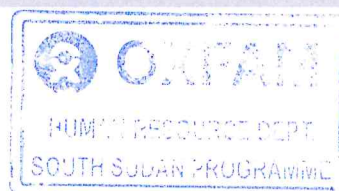
Overall Objective

The purpose of this final evaluation is to evaluate the performance of the project against the predefined key performance indicators and measure progress towards achievement of the overall goal and specific objectives.

Specific objectives

- To assess the extent to which the project has delivered against its objectives and expected result and activity implementation.
- To assess the outcomes of the project against the established evaluation criteria of relevance, effectiveness, efficiency, impact and sustainability of the project.
- Contribute to organizational learning by identifying lessons learned, challenges, and good practices that can be used for designing the follow-on phase.
- Provide recommendations for future interventions contributing to the broader goal of improving FSL, and WASH outcomes amongst target beneficiaries.

Key evaluation questions



In collaboration with technical leads, program director, PQ Manager, MEAL Coordinator and other project staff, the consultant will be responsible for developing the evaluation questions which have to be based on the project goal and objectives

Expected Results and project's outcomes indicators:

The list of the indicators will be found in the project document and should be used to determine the project outcome.

Study Design and Methodology

The prospective consultant(s) will be responsible for the development of an overall methodology, including a detailed plan for data collection, analysis, and report writing, that addresses the evaluation objectives. The methodology should be able to clearly address each of the specific objectives and should specify mechanisms to avoid bias.

The methodology must include robust sampling strategies, validation techniques, and reporting approaches to ensure accuracy and reliability of findings.

Scope of work

The evaluation will cover the four project location (Renk, Akobo, Lankien and Pibor) of Jonglei and Upper Nile. In particular, the consultant is expected to:

- Conduct desk reviews of key project documents
- Conduct an orientation meeting with the project team to better understand the evaluation's key objectives.
- Conduct a review of the performance indicators
- Design the evaluation methodology
- Train enumerators or data collectors
- Conduct data analysis and compile findings.
- Present preliminary findings to the team
- Write initial and final evaluation reports (following a specified report outline).
- Present key evaluation findings to stakeholders.

Evaluation Timeline

The whole process of the final evaluation will start in the 1st week of August 2025 and is expected to be completed within a period of one Month. This will include inception report, desk reviews, data compilation and report writing.



The consultant is therefore required to formulate a table summarizing the key tasks and timeframes.

Expected deliverables and payment schedule

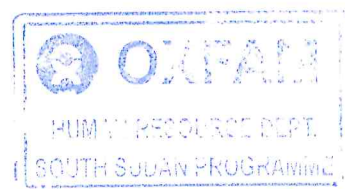
The following are key deliverables of the project evaluation.

- Development of an inception report highlighting details of the deliverables and methodologies, detailed tools, and instruments (First of all the inception report will be approved by Oxfam before allowing any activities. The agreement with the consulting company can be cancelled if the inception report is not approved). This would include all practical operational tools that would be deployed in the survey, the enumerators to be engaged in the survey and the work plan including survey and report deliveries. This should be delivered within 5 days after the signing of the contract.
- Enumerators Training and Survey Questionnaire Testing - the consultant will be responsible to train the enumerators agreed as per inception report and test the data collection tools.
- Survey Execution - According to the agreed sample size and area, beneficiary /community, and stakeholder coverage. If possible, the data collection should be conducted with the support of GPS to map the respondents for future reference.
- **Draft Evaluation report**
- **Validation** meeting with stakeholders
- **Final Evaluation report:** (after incorporating stakeholder feedback)
- **All data sets:** Consultant will deliver the data sets to Oxfam (SPSS, Stata or excel for quantitative and for qualitative transcribed data, including slide deck used for presentation).
- Summary brief (2 – 4) pages)

Payment Schedule

Key milestone	Proportion amount to be paid
Submission of approved final inception report (incl. final tools)	First instalment 30%
Submission of approved draft final study report incl. raw data	Second instalment 30%
Submission of approved final study report	Final instalment 40%

Administrative and Logistical Support



The duration of the assignment is 20 days, spread within 20 calendar working days, excluding weekend days after signing of contract. Days are inclusive of traveling, fieldwork, and reporting. The evaluation is expected to take place August 4th to 29th 2025. In support of the consultant (s) to undertake the assignment:

The consultant will:

- Agree with Oxfam team (management, technical leads and MEAL team) on the methodology of the Project evaluation
- Lead on the evaluation process and outputs.
- Draft, pilot and finalize different data collection tools
- Collect and analysis data
- Submit the draft Evaluation report to Oxfam
- Submit the final Evaluation survey report after incorporating comments and inputs from Oxfam and partners.
- Cover all the costs related to the data collection, analysis and report write up (except costs that are mentioned below and covered by Oxfam)

Oxfam will:

- Provide all key background documents on the project (Project Appraisal Document, special studies conducted by the project, background information on the project area, reports from participatory M&E studies, etc.).
- Will cover the cost of in country flight cost and local travel for data collection
- Facilitate the data collection in the field location and Juba through organizing meetings with the interviewees

Confidentiality and data protection

The consultant must adhere to the ethical standards necessary to conduct research, which includes informed consent, confidentiality, cultural sensitivity. The consultant must comply with Oxfam and International Safeguarding and procurement policies.

Expected Qualifications and team composition

The consultant/team of consultants should have the following qualifications and experience:

- Postgraduate degree in Social Science or another relevant field.
- 5 years' experience in conducting Endline/baseline studies; in quantitative and qualitative research methods and social science research.
- Experience of work on multi sectoral programs which include resilience and governance, food security and livelihoods, WASH, gender and protection.



- Background in international development or displaced populations/ humanitarian work in South Sudan
- Experience conducting primary data collection in conflict prone areas.
- Proven experience in quantitative and qualitative data analysis.
- Proven knowledge and skills on COMM care, Kobo Collect and DHIS2 configuration or customization
- Skills in Data analysis using SPSS, STATA and R
- Excellent reporting and presentation skills.
- Knowledge of Pibor, Nyirol (Lankien), Akobo and Renk contexts in South Sudan
- Experience of working in multicultural contexts
- Fluency in English (communication and writing skills).
- Knowledge of the project locations.
- Fluency in local languages is an advantage.

Evaluation Management

The commissioning manager is **Michael Both**, MEAL Coordinator supported by the country Programme team. The consultancy will also be coordinated with OXFAM APMs in all project locations and other relevant Oxfam colleagues who had direct involvement in this project, will constitute part of the review committee which will be responsible for overseeing the work of the consultancy firm and ensuring the effective implementation of the endline. Interaction with the review committee will be at specific points such as the inception, draft and final report reports.

15. Expression of Interest

Interested consultants may submit a cover letter, technical proposal with CV of team members and detailed financial proposal (including staff charges, travel, equipment, hardware, software, and other related activities). The technical proposal should be brief detailing the understanding of the ToR, proposed methodology and approach for the assignment and testimonial of similar undertakings (make sure copies similar assessments or evaluations are annexed)

Submitting Expression of interest:

Deadline of submission: [Thursday July 31, 2025.](#)

Email: Jubaquotations@oxfam.org.uk

