

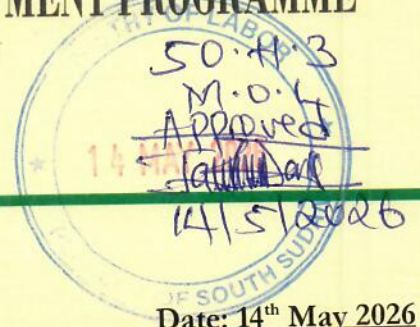


SUPPORT FOR PEACE & EDUCATION DEVELOPMENT PROGRAMME

P.O Box, 414 JUBA - SOUTH SUDAN

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Date: 14th May 2026

JOB ADVERTISEMENT

Organizational Background.

Founded in 2007, Support for Peace and Education Development Programme (SPEDP) is one of the leading National NGOs in South Sudan. SPEDP believes in an Inclusive and Transforming Society and Lives in Peace and Dignity through building resilience and empowering communities towards finding durable solutions to their civic and social economic challenges. SPEDP support projects in Resilience Building (education, food security and livelihood, peace building, human rights and governance); Health and Nutrition, Humanitarian Response (WASH, NFI, Protection/GBV, Climate Change and Environmental Conservation), ECHO-funded humanitarian project in Upper Nile State targeting vulnerable households and at-risk groups through Multipurpose Cash Transfers (MPCT) and Research and Innovative (MEAL, Communication and documentation) in three countries; South Sudan, Uganda and Democratic Republic of Congo (DRC).

JOB TITLE:	Protection Programme Officer
NUMBER OF POSITIONS:	One (1)
DUTY STATION:	Juba, South Sudan
POSITION REPORT TO:	Head of Programmes.
DESIRED START DATE:	ASAP.
CLOSING DATE FOR APPLICATIONS:	05 th June 2026
CONTRACT DURATION:	12 Months (Renewable subjected to performance and funding)

JOB SUMMARY

The Protection Programme Officer will support the planning, coordination, and implementation of protection interventions, ensuring quality service delivery, adherence to protection principles, and effective coordination with relevant stakeholders. The officer will support case management systems, community engagement, and protection monitoring, and reporting



Key tasks and responsibilities

1. Programme Implementation

- Support day-to-day implementation of protection activities in accordance with approved workplans and donor requirements.
- Coordinate community-based protection initiatives including community protection committees, dialogue sessions, and awareness campaigns.
- Support identification of vulnerable individuals and households for protection services.
- Ensure safe and inclusive delivery of protection activities targeting women, children, youth, elderly persons, and persons with disabilities.

2. Protection Monitoring and Reporting

- Conduct protection monitoring, risk assessments, and community consultations.
- Document protection incidents, trends, and emerging risks in line with confidentiality and ethical standards.
- Support production of weekly, monthly, and quarterly reports, including success stories and lessons learned.
- Contribute to needs assessments and rapid response missions.

3. Case Management and Referrals

- Support implementation of case management services (GBV and/or Child Protection depending on project design).
- Ensure timely referral of survivors and vulnerable cases to relevant services including health, legal aid, psychosocial support, shelter, and security actors.
- Maintain accurate case documentation and ensure secure filing systems.
- Support follow-up visits and ensure cases are closed in line with agreed procedures.

4. Community Engagement and Awareness

- Facilitate community awareness sessions on protection rights, available services, safeguarding, and referral pathways.
- Support engagement with traditional leaders, women groups, youth leaders, and local authorities.
- Promote community-based protection strategies and conflict sensitivity.

5. Capacity Building and Supervision

- Support training of community volunteers, protection committees, and partner staff.
- Provide mentoring and guidance to Protection Assistants and volunteers.
- Strengthen community structures to respond to protection risks and incidents.



6. Coordination and Networking

- Participate in Protection Cluster, CP Sub-Cluster, GBV Sub-Cluster, and other relevant coordination meetings.
- Strengthen collaboration with UN agencies, INGOs, NGOs, and government departments.
- Support mapping and updating of referral pathways and service directories.

7. Compliance, Safeguarding and Accountability

- Ensure adherence to humanitarian principles, protection mainstreaming, confidentiality, and “Do No Harm” approaches.
- Promote safeguarding, prevention of sexual exploitation and abuse (PSEA), and accountability mechanisms.
- Support community feedback mechanisms and ensure complaints are handled appropriately.

Essential requirements & qualifications

Qualifications and Experience

Education

- Bachelor’s degree in Social Work, Community Development, Human Rights, Law, Psychology, Sociology, or related field.
- Minimum 6 years of professional experience implementing protection programmes in humanitarian contexts.
- Strong experience in protection monitoring, case management, and referral mechanisms.
- Experience working with vulnerable groups including survivors of violence, children at risk, and displaced communities.
- Experience working in South Sudan or similar fragile settings is highly desirable

Core Skills & Competencies

- Strong understanding of protection principles and humanitarian standards (CHS, Sphere).
- Knowledge of GBV/CP case management approaches and survivor-centered principles.
- Excellent communication and facilitation skills.
- Ability to work with diverse communities in a respectful and culturally sensitive manner.
- Strong report writing and documentation skills.
- Ability to manage sensitive information with strict confidentiality.
- Computer literacy (MS Word, Excel, email, Kobo/ODK is an advantage).

Language Requirements

- Fluency in English required.
- Knowledge of local languages spoken in the duty station is a strong advantage.



Safeguarding, Child Protection & Code of Conduct

- SPEDP applies a zero-tolerance policy on:
- Sexual Exploitation and Abuse (SEA)
- Sexual Harassment
- Child Abuse and Neglect

Employment is subject to:

- Background and reference checks
- Mandatory signing of HASS Child Protection Policy & Code of Conduct
- Ongoing safeguarding training and compliance

Equal Opportunity Statement

SPEDP is an equal opportunity employer and strongly encourages applications from qualified women and Persons with disabilities

How to apply

Interested candidates should drop their application Letter, Updated CV, academic documents, National ID and three referees addressed to Human Resources Department, SPEDP Head Office- Juba, located at Hai Seminary, Gudele Road Behind Furniture World Co. Ltd. P.O. Box Number: 414, Juba, South Sudan not later **than June 05th, 2026 at 4:00PM Central African Time.**

For online applications you can use through the email address; recruitment@spedp.org. Subject Line:

Application - Protection Programme Officer - Juba

Note:

1. **Given the urgent nature of the role, applications will be reviewed on a rolling basis and suitable candidates may be contacted prior to the closing date.**
2. No confirmation of receipt of application
3. Submitted copies of academic documents will NOT be returned to the applicant after reviewing them.
4. Incomplete applications will not be considered for shortlisting
5. Applications submitted after the submission day, date and Time will NOT be considered.

