



NORWEGIAN REFUGEE COUNCIL (NRC)-SOUTH SUDAN

VACANCY ANNOUNCEMENT

JOB TITLE:	Health Safety & Security Coordinator
REPORTING:	Area Manager North
DUTY STATIONS:	Wau, Covering all of North Area
DURATION AND TEPY OF CONTRACT:	10 Months renewable subject to funding
STARTING DATE:	As soon as possible
SALARY:	As per NRC National Scale

The Norwegian Refugee Council (NRC) is an independent humanitarian organisation. Our task is to improve international protection of refugees and internally displaced persons, and to offer emergency humanitarian assistance regardless of race, nationality or political views. Our efforts are founded on the principle that all human beings are entitled to a life in peace, liberty, safety and equality, as this is expressed in the Universal Declaration of Human Rights. NRC has been working in South Sudan since 2004. Our core competencies include Education, Shelter, WASH, Food Security & Livelihoods (FSL), and Information, Counselling & Legal Assistance (ICLA).

Being an employee of the Norwegian Refugee Council (NRC) in South Sudan, the Health Safety and Security Coordinator is expected to represent NRC in a responsible manner and always act in accordance with NRC's Code of Conduct.

REPORTING TO

Area Manager North

DUTIES AND RESPONSIBILITIES:

- Implement NRC's safety and security policies, procedures and regulations at field level
- Monitor and evaluate field compliance to NRC safety and security policies, procedures and regulations.
- Conduct regular security and risk assessments to identify safety and security needs
- Train staff in safety and security and provide regular briefings and updates
- Immediately report; all breaches of safety and security procedures; all threats to NRC staff, beneficiaries, activities or assets; all incidents including near misses.
- Facilitate staff evacuation in emergency situations
- Assist AM/HoO in incident management as and when required
- Liaise with UN agencies, NGOs and other external actors to gain security information
- Ensure vehicle and staff movements are monitored according to procedures and that necessary safety and security equipment are available and in good condition
- Prepare security updates and reports as required Supports the Area Manager to brief staff on security related issues during NRC meetings, induction sessions etc.
- In coordination with the Safety and Security Advisor, writes security updates, revision of security documents, Security Risk Assessments and situation reports
- Report to CO, field office compliance to NRC safety and security policies, procedures and regulations on a monthly basis
- Identify training needs and report to Security Advisor and assist in conducting in house trainings.
- Conduct security assessments and evaluations (based on NRC Minimum Operational Residential Security Standards (MORSS) for NRC premises/compounds.
- Provide safety and security updates to AM/HoO on a daily basis and maintain an incident log for the area of operation.



- Ensure the all NRC teams follow travel procedures and the movement control systems in place through the CMC.
- Build and maintain stake holders contact list and assist AM/HoO in access related and other negotiations/discussions with them
- Assist the Area Manager and Safety and Security Adviser in the event of security incidents and emergencies
- Provide supervision to the guard force at all office and guesthouse locations
- Execute security related tasks and any other tasks as assigned by Area Manager.

1. Qualifications and Competencies

- Minimum 3 years of experience working in security management for an INGO within a humanitarian/recovery context
- Previous experience from working in complex and volatile contexts
- Documented results related to the position's responsibilities
- Knowledge about own leadership skills/profile
- Fluency in English, both written and verbal
- Valid driver's license

Application Procedure:

- The applicant must provide a detailed CV as well as an application letter with an explanation as to why he/she would like to work for NRC, and why you believe you are the best candidate for this position. Contact details including phone numbers and address plus three references (one of these should be your current or most recent employer) are essential.
- Please do not submit original certificates. Submitted application documents will NOT be returned.
- Applications must be submitted no later than **12th March 2021**, on line or by email to SS.job@nrc.no or in an enclosed envelope clearly marked "Application for: Position of **Health Safety and Security Coordinator Wau, West Bhar Ghazal State** to one of these locations:
 - NRC Human Resource Office in Juba
 - NRC Human Resource Office in Alek, Wau & Aweil

Only short-listed candidates will be contacted, by e-mail or by phone.

WOMEN ARE STRONGLY ENCOURAGED TO APPLY

Note: Due to the urgency of position, NRC will review applications on rolling bases and will select a suitable candidate before closing date.

This position is subject to funding.

