

**JOB ADVERTISEMENT**  
**Programme Officer - Private Sector Engagement/MSD**  
**South Sudan**



CAFOD, one of the UK's leading international aid agencies, is currently looking for Programme Officer - Private Sector Engagement/MSD to be based in Malakal (Fashoda) with some travel to field. This position is open to South Sudanese nationals only.

**Job Profile.**

The Programme officer shall be based in Partner office (Fashoda) and works closely with the Partner Humanitarian Coordinator and CAFOD & Trocaire in Partnership (CTP) Project Manager and CTP Programme Team. In liaison with the Project Manager, the postholder is responsible for ensuring quality development and implementation of the THRIVE Programme in Fashoda and Panyikang Counties focusing of the thematic areas of Resilience, Economic Empowerment, Social Cohesion, Peace Building, and Market Systems Development being implemented by local partner Caritas Diocese of Malakal (CDoM) thus contributing to the delivery of CAFOD's overall programme strategy.

The Programme Officer shall also coordinate the implementation of the THRIVE programme in Fashoda County including line management of CDoM Project Officers (Peace Building and Economic Empowerment and Private Sector Engagement/ Market Systems Development) including linkages with THRIVE Consortium Technical Leads/Coordinators to ensure quality programme delivery and partner capacity building.

The post holder will work closely with CDoM partner staff - developing and nurturing partnerships and providing or facilitating capacity development of partners and staff, The incumbent will jointly participate in UN and local coordination mechanisms and with local authorities and other stakeholders.

**Accountability**

- The post-holder reports to the CTP Project Manager - based in Malakal.
- The post-holder has line management responsibility for CDoM Project Officers - (Peace Building and Economic Empowerment and Private Sector Engagement/ Market Systems Development).

**Key Responsibilities**

**THRIVE project and/or programme accompaniment and support (50%)**

- In line with the direction set by South Sudan Country Strategy and the objectives of the capacity development plan, support and accompany CDoM to strengthen capacities and delivery in the overall technical thematic areas of the THRIVE Programme. This includes working with the partner staff to identify areas of learning and support required throughout the programme cycle.
- Jointly responsible with partner staff for the effective implementation, monitoring, evaluation (including facilitating external evaluations) and reporting on market systems development, private sector engagement, social cohesion, peace building and economic empowerment in line with jointly agreed standards (programme cycle management) and donor requirements.



- Ensure that project planning and implementation is managed effectively and efficiently, on time and on budget ensuring delivery of high-quality assistance in with THRIVE Programme Goal, Theory of Change (ToC), Impact, Outcomes, Outputs and Activities ensuring delivery is done in accordance with acceptable quality standards, CTP project management procedures and donor requirements.
- Lead CDoM staff on preparation and submission of different types of programme documents and reports, such as activity reports, assessment reports, sitreps, 5Ws reports, briefings etc, working together with CDoM Partner Staff and key stakeholders.
- Invest in partners' capacities, by jointly identifying needs, developing plans to strengthen capacities, identifying sources of support, and allocating resources. This can be through a facilitator or by direct provision of specific capacity strengthening support.
- Nurture and sustain relationships and effective communications with relevant stakeholders, including local government, national networks and other agencies working in in the THRIVE operational areas.
- Effectively communicating with other project consortium teams and actively participating in consortium meetings/workshops as instructed
- Play a leading role in regular collection of programme field information, assessments, evaluations, surveys and to contribute to maintaining appropriate M&E systems, tracking of programme activities, as well as to improve coordination, learning, knowledge management systems, prioritization of needs and ensure that this informs current and future programme development.
- Promote, capture, and disseminate learning on the THRIVE Programme in support of media advocacy work for CTP in-country and HQ and document these in the form of case studies and community stories of change.
- Realise CTP principles by acting in line with CAFOD partnership standards, and by promoting and supporting partners' adherence to jointly agreed accountability, gender, safeguarding, supply chain management/procurement good practice, and other standards, as these emerge.
- Contribute, where appropriate and in agreement with CDoM, to advocacy and information work in support of partners efforts, with relevant stakeholders in the country, region and/or globally.
- Keep up to date with evolving context and trends, both within the relevant operational areas and across country.
- Effectively use CAFOD programme management information systems and ensure programme and project information is up to date.
- Within delegated limits of authority and responsibility ensure proper security assessment and prevention measures for both CDoM and CTP staff and beneficiaries are in place in relation to all field activities.



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### **Thematic focus (40%)**

- Complement partners' thematic understanding on market systems development, economic empowerment, peace building, social cohesion, contributing to the development of relevant interventions that bring about positive change.
- Oversee together with the partner's Project Officers the daily implementation of the programme in the programme areas working with local stakeholders and communities
- Provide technical support to partner's staff working for the project
- Develop and review programme activity plans together with Partner's Project Officers and share them with the Project Manager- for guidance
- Support formal and informal platforms through organising forums at the community and county level with stakeholders as required and according to expected project outcomes and outputs of the project.
- Identify/form informal community groups such as VSLA, Peace Committees, Market Management Committees and facilitate strengthening /training of the institutions as per the project activity components
- Ensure activities are properly designed, appraised, implemented, monitored and evaluated.
- Enhance collaboration between project participants, community stakeholders and relevant line ministries.
- Enhance community mechanisms and ability to prevent, mitigate and respond to disputes resulting from implementation of programme activities
- Providing overall leadership and representation at County Level in coordination with CDoM Staff and CTP staff

### **Managing effective relationships (5%)**

- Develop, nurture, and manage relationships with CAFOD and other stakeholders in line with the principles and standards set in CAFOD's Partnership Policy, guidance and tools.
- Work to regularly assess the quality of CAFOD's relationship with the partner(s) supporting effective communication channels and developing measures to address shortcomings.
- Make appropriate recommendations so that the partner(s) has the tools and support required to successfully implement the capacity development plan.
- Undertake CTP work in a manner that upholds the organisational value and integrity, and dignity and value for beneficiaries.

### **Staff management (5%)**

- Lead, manage, support and direct line managed staffs (and staff under shared management arrangements), including setting objectives, conducting annual



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performance development reviews, providing coaching, and ensuring team members have individual development plans.

### **Job Specific Competencies**

- Education background in rural development, Agri-business, natural resources management, livelihoods, agriculture, community development and another related field.
- At least 4 years technical & practical implementing experience delivering quality programmes in South Sudan on social cohesion, peace building, governance, strong cash & market support experience; CBI, Market based approaches, Value Chain programming, private sector engagement, livelihoods and resilience building.
- Ability to conduct quality risk and conflict analysis and integrate it into programme monitoring and strategy.
- Experience of mainstreaming Gender, Protection mainstreaming, and Accountability in all projects and programmes.
- Experience using programme cycle management tools effectively to deliver work within an agreed programme framework.
- A creative problem-solver, strong analytical skills – experience of integrating strong advocacy into programme strategy.
- Experience in undertaking structured need assessment using household economic analysis, use of participatory community led approaches, Multisectoral Sectoral Need Assessment tools
- Sound understanding of development and humanitarian quality standards e.g., Humanitarian Charter, LEGS, Do Harm Principles and Approach, CaLP, Market System Development, SPHERE, Core Humanitarian Standards, Protection mainstreaming, and the Red Cross and Red Crescent Code of Conduct.
- Good knowledge and experience of working with and through partnership organisations.
- Able and committed to working with and developing the capacity of local partners organisations/ National NGOs.
- Ability to work both independently as well as part of a close-knit team; an ability to work towards institutional goals, and proven examples of delivery of tasks while operating under pressure.
- Experience in budget development, project budget management and monitoring.
- Fluent in written and spoken English and fluent in spoken Juba Arabic.
- Ability to work and travel in insecure environments and to manage one's own personal security and the security of partners.
- Computer literacy i.e., familiar with MS Word, Excel, Powerpoint and knowledge of information and data base management.

### **Desirable**

- Good understanding of local context and ability to adapt to the Upper Nile (Fashoda /Malakal) context and local languages

### **Contract Duration:**

- One year's subject to availability of funding, and performance.

**To apply:** If you identify with this profile, we would love to hear from you.

- Please download our application form, from NGO Forum website as attached with this advertisement and send your application form through email to [southsudanjobs@cafod.org.uk](mailto:southsudanjobs@cafod.org.uk) with subject line clear marked as Programme Officer - Private Sector Engagement/MSD
- You can also apply through our e-recruitment platform using the link below, <https://isw.changeworknow.co.uk/cafod/vms/e/careers/search/new>



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**Closing date: 21<sup>st</sup> August 2024, at 4:00pm.**

*Come and join us and help make a real difference in the lives of the world's poorest communities.*

CAFOD is an equal opportunity employer. Recruitment and selection procedures reflect our commitment to Safeguarding for Children and Vulnerable Adults.

CAFOD recognizes the personal dignity and rights of children and vulnerable adults, towards whom it has a special responsibility and a duty of care and respect.

Any candidate offered a job with CAFOD will be expected to adhere to CAFOD's Safeguarding policy and sign CAFOD's Code of Behaviour as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents.

All offers of employment will be subject to satisfactory references, and appropriate screening checks can include criminal records and terrorism finance checks. CAFOD also participates in the [Inter Agency Misconduct Disclosure Scheme](#). In line with this Scheme, we will request information from job applicants' previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment, or incidents under investigation when the applicant left employment. By submitting an application, the job applicant confirms his/her understanding of these recruitment procedures.

