



Internews

Local voices. Global change.

Job Description

Job Title: Humanitarian Media Officer
Location: Roving (Juba, Maban & Jamjang)
Reports To: Humanitarian Project Director
Supervising: Youth & Education Coordinators for (Jamjang and Maban),
Status: Full-time
Contract Period: April 1st, 2023 - September 29th, 2023 (pending donor funding)
Application Open Date: 21/2/2023 Upto 10/3/2023



About Internews

Internews Network is an international media development organization based in Arcata, CA, and Washington, DC, whose mission is to empower local media worldwide to give people the news and information they need, the ability to connect, and the means to make their voices heard. Internews has been working in South Sudan since 2006, establishing community radio stations across the country and training South Sudanese journalists to operate them. We also implement other activities across the sector, including actively working to meet the critical information needs of South Sudanese communities.

Project Summary

Subject to donor funding, Internews will be implementing the *Refugee Voices II: Two-Way Humanitarian Communications in Jamjang and Maban* project funded by the Department of State's Bureau for Population, Refugees, and Migration (PRM). This will be the first year of an anticipated three-year project and follows the *Refugee Voices* project that focused on building capacity of staff at Radio Salam in Maban and Jamjang FM in Jamjang, as well as at the Community Engagement Network (CEN), a 100% South Sudanese media NGO that operates those two stations.

Position Summary

The Humanitarian Media Officer (HMO) is a trainer, communicator, and skilled leader who is passionate about strengthening the capacity of CEN, understanding community needs and preferences and integrating them into effective media programming. The HMO will play a critical role in training to support CEN in its operations of Radio Salam and Jamjang FM. This will include ensuring both Station Managers are well-equipped in areas as wide ranging as project management, community engagement, and coordination and representation, and in also building up the operational and journalism skillsets of the staff of both stations.

The HMO reports to the Humanitarian Project Director (HPD) and works closely with other Internews staff. The HMO will have two direct reports, one each in Maban and Jamjang: Youth & Education Coordinators.

This position will rotate equally between Jamjang and Maban primarily, where the HMO is expected to provide training and advisory support to the stations for at least two months in each location. There will also be periodic travel to Juba.



Key Responsibilities

Training, Advising, and Capacity Building

- Plan and deliver training of trainers in media and other relevant topics to ensure CEN staff are well-trained in information gathering techniques, community engagement, feedback gathering, conducting listening groups, and producing media content to a high technical and editorial standard.
- Lead building capacity of youth group leaders and CEN's community correspondents in core protection principles and accountability to affected populations (AAP). This will include mentoring to effectively manage listening groups, facilitate group discussions, recording community feedback for programmatic development and stakeholder engagement. The HMO will lead training on formation, group dynamics, leadership, and AAP.
- Advise and support CEN teams in Maban and Jamjang in daily operations as relates to community engagement and project management, while ensuring that CEN is independently managing both stations.
- Supervise Youth & Education Coordinators, Community Engagement & Accountability Officers and Information Officers who will be responsible for the implementation of the Boda Boda Talk Talk and youth media activities, ensuring implementation of key deliverables, impact measurement and reporting along the set targets.
- Train and mentor CEN staff as they lead and facilitate relationships with humanitarian partners (UN and NGO), ensuring CEN remains at the forefront of these interactions.
- Collaborate with technical experts in operations, sustainability and management to improve the overall capacity and performance of CEN.
- Training of Internews and CEN's field staff on Internews methodologies and approaches in communication and community engagement, accountability to affected populations, gender mainstreaming and inclusion.
- Support the Internews HR Officer in recruitment and onboarding of the new project staff in both Jamjang and Maban, namely the Youth & Education Coordinators (two – Jamjang and Maban), Community Engagement & Accountability Officers (two – Jamjang and Maban), Information Officers (two – Jamjang and Maban).
- Conduct performance management for new staff including leading performance appraisals, managing timesheets, reviewing JDs.
- Design, develop and scale up digital instructional content in schools and engage youth through extra-curricular activities to promote learning, education, and civic engagement.
- Ensure that detailed work plans for the refugee voices II project and all thematic areas including Education, Protection, Social Inclusion and Social Cohesion and Capacity Building for the CEN. Train youth in the basics of journalism to address topics such as importance of secondary education, female genital mutilation (FGM), child marriage, sports, and creating inclusive opportunities for marginalized youth such as adolescents living with disabilities.
- Administer and moderate the Youth Ambassadors' WhatsApp group and other future digital engagement groups, including creating content and engaging with the youths and teachers in Maban and Jamjang. Ensure that engagement within this group is maximized, whilst setting up a strategy for sustainability.
- Create social media campaigns for Internews and CEN including drafting posts and graphics and taking photos.



- Ensure that all digital engagement material is stored in the relevant shared folders, and that all material is filed away in a systematic manner.
- Support Jamjang FM and Radio Salam to produce original, quality and innovative local stories around GBV, Trauma and Healing and Civic Engagement.
- Create or support existing peer-to-peer learning platforms for teachers and youths in *Maban and Jamjanj* to share content on education and peaceful co-existence and understand their support needs, share story ideas, ask questions and receive support from Internews and humanitarian partners

Project Implementation

- Play a critical role in sustaining positive donor relations, including as a representative on project updates through quarterly calls with donor and further inquiries at PRM request, and in supporting site visits with the donor as required.
- Work with CEN teams in both locations to ensure on-time and accurate reporting of project deliverables, and with the HPD and M&E and Reporting Officer to complete accurate and well-written quarterly and annual reports for PRM.
- Identify and address ways to strengthen the sustainability of CEN operations, in collaboration with the HPD and Sustainability Technical Advisor.
- Inspire the station staff to achieve required targets, assessing progress toward project indicators to make necessary programmatic and operational adjustments to improve progress toward target achievement.
- Responsible for working closely with the HPD to ensure team safety and security.
- Engage with direct reports to guide their programmatic deliverables and provide supervisory oversight, performance feedback and related actions, and on administrative responsibilities such as payroll/timesheets.

Essential Skills and Experience

- Education or training in communications, journalism, project management, social science, or related field or equivalent standard of education
- Experience in capacity building programs, media development, multimedia skills and/or digital development programs
- Experience in project management, risk communications and community engagement, and accountability to affected populations
- Familiarity with humanitarian and development contexts, including refugee protection and assistance, UN cluster system, coordination and peacekeeping operations
- Experience conducting information needs assessments, audience research, feedback mechanisms, monitoring and evaluation, distributions in humanitarian settings, etc.
- Sensitivity to cross-cultural dynamics in the workplace and experience supervising diverse staff
- Experience living and working in Africa and/or conflict/post-conflict environments
- Fluency in English required, knowledge of Arabic a plus
- Excellent communication skills, written, verbal, interpersonal
- Understanding of and demonstrated commitment to upholding [Internews' Core Values](#)



NOTE: Kindly note this position is open for only South Sudanese nationals

How to Apply:

1. Email your application to job-southsudan@INTERNEWS.ORG: or submit a hardcopy to Internews Office Located at Afex River Camp.
2. Include an attachment of your Resume and cover letter with three professional Referees.
3. Remember to include a telephone number and an email address so we can contact you and your referees.
4. ONLY shortlisted candidates can be contacted for interviews.

The **closing** date for receiving applications for this position is **March 10, 2023, at 5:00 PM**. Applications received later than this date will not be considered.

Female candidates are strongly encouraged to apply.

