

# 50-H-3  
Approved by  
SI Inspector

MOL

22/6/2022



South Sudan Program

Plot 709 3K-South, Behind Phenicia Supermarket,

Off Ministry Road, Kololo Juba.

June 22<sup>nd</sup> , 2022



## VACANCY ANNOUNCEMENT

### COUNTRY PROGRAM OVERVIEW

The overall objective of ALIGHT South Sudan program is to inspire every South Sudanese and provide an enabling environment to unleash abundance! To achieve this objective, ALIGHT implements multi-sectoral programs that include Water and Sanitation, Nutrition, Economic Recovery and Market Systems (ERMS) Protection (GBV, Child Protection, Mine Risk Reduction). ALIGHT aims to expand its outreach mechanisms and strengthen innovations to provide meaningful and impactful assistance to the affected persons. ALIGHT currently has program activities in Aweil Center and Aweil West in Northern Bahr Gazal, Ulang in Upper Nile , and Kajo-Keji in Central Equatoria States.

### PRIMARY PURPOSE OF THE POSITION

The Livelihood Officer will offer strategic leadership and management capabilities to Alight Livelihood programs and advise management on strategically critical areas to be noted for programming benefits and avoidance of obstacles. With a proven track record in a fast paced, complex, and ideally global organization, a desire, motivated by Alight Values, to help others and build a strong synergy with partners on ground.

### Terms of reference

**Job Title: Livelihood Officer**

**Duty station: Kajo-Keji (Flexible to support other field sites)**

**Starting date: As soon as possible**

**Reporting to: Technical: Protection Specialist**

**Administrative: County Coordinator**

### General purpose of the position

- Full managerial and technical responsibility of the project implementation; This includes responsibility for all aspects of the day-to-day operations within the defined area setting, including procurement, recruiting, and managing staff, managing budgets, and ensuring that the



coverage and quality of the services provided meets predefined targets and set standards. S/he is responsible for on time and good quality, regular and ad hoc, both internal and external reporting.

- In cooperation with the management team, s/he represents ALIGHT at external meetings and in communication with partners and other relevant humanitarian actors.
- In cooperation with management team, s/he attends and actively contribute at technical coordination meetings, technical meetings and other meetings as needed

**Support the implementation of the livelihood components of the programme.**

- Ensure the implementation of the livelihoods component of the programme against annual work-plan, targets, time-plans and result indicators.
- Develop internal monitoring and operational plans that help programme implementation.
- Design and coordinate baseline surveys, market assessments, conduct feasibility studies and Identify Livelihood opportunities in relationship with the women, girls and youth and supervise the smooth start up and running of selected livelihood projects.
- Provide technical direction, leadership and training to the livelihood's beneficiaries on business planning, income generation, group savings and loans, revolving funds, vocational skills training and strengthening of small-scale businesses for the beneficiaries to enhance their self reliance.
- Coordinate programme-operations actions, including identifying appropriate implementation modalities, initiating procurement, grant and Human Resources actions, including formulation of ToRs and scopes of works, managing procurement and recruitment processes.
- Monitor field-based implementation of programme activities, including providing guidance to area-based staff on field implementation and monitoring.
- Ensure timely and quality progress and financial reporting in line with agreed templates and schedules.
- Provide inputs and feedback to reporting.
- Ensure systematic documentation and filing.

**Support to strategic positioning and development of the livelihood components of the programme.**

- Support the development of livelihood-related components of Alight's area-based programmes – including through assessment, design and stakeholder consultation.
- Oversee the implementation of livelihood-related components of Alight's area-based programmes – including through monitoring missions.
- Collect information and analyse information on context for livelihoods.
- Identify opportunities for developing Alight's profile in livelihoods and recommend actions to make use of these opportunities.
- Develop new livelihood initiatives that are in line with the programme strategy for using livelihoods to strengthen social cohesion.
- Draft, or provide technical inputs and feedback to concept papers and proposals.
- Support programme formulation missions.
- Maintain regular interaction with national and local stakeholders with the objective collecting information on ongoing and planned activities.

**Support Alight's contribution to networking with partners on Livelihood opportunities.**





- Support the development of initiatives and partnerships that facilitate knowledge-management on livelihoods, poverty alleviation and particularly, their linkages with social cohesion and peacebuilding.
- Undertake capacity-development of partners and stakeholders.
- Represent ALIGHT and the programme in coordination meetings especially the FSL working group.
- Undertake positive steps towards program integration for greater benefit and optimum use of resources

#### **Support communication and knowledge management.**

- Organize and facilitate training, information-sharing and knowledge-sharing events for fellow ALIGHT personnel and partners on the initiative as thematic expert on livelihoods.
- Formulate case-studies and communication materials related to the livelihood interventions

#### **Required profile and experience**

**Education** University degree in Commerce, Business Administration, Community Development, Agronomics and or other related field

#### **Professional Experience**

- Minimum of 3-years' working experience with humanitarian program in the fields of livelihoods at a senior level with at least 1-years' experience engaging with refugee returns, IDPS and/or other vulnerable populations in economic strengthening interventions.
- Experience in village saving and credit association (VSLA) implementations
- Must have experience in knowledge transfer for livelihoods groups
- Excellent command of the most common methodologies to identify, assess and monitor livelihood activities, with proven record of achievements.
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#### **Languages**

- Fluency in written and spoken English is required
- Proficiency in Arabic is an asset

#### **Personal Requirements**

- Proven ability to solve problems creatively
- Excellent analytical skills
- Strong interpersonal skills and extremely resourceful



## HOW TO APPLY

Qualified and interested candidates should submit their applications which include the cover letter, together with an updated CV with at least three professional referees addressed to ALIGHT South Sudan office located in **Plot 709 3k-South, Behind Phenicia supermarket, off Ministries Road, Kololo Juba, South Sudan**. Applications can also be submitted to the following email address: [recruitments@WEAREALIGHT.ORG](mailto:recruitments@WEAREALIGHT.ORG)

Please note that ALIGHT retains all applications, and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. Only shortlisted candidates will be contacted for an interview.

**The Deadline for receiving applications is 12<sup>th</sup> July 2022 at 4:30 pm local time.**

