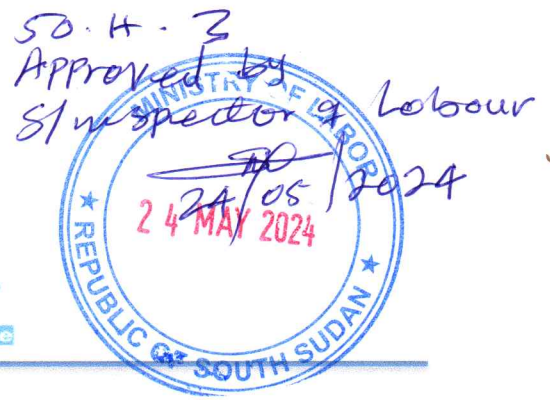




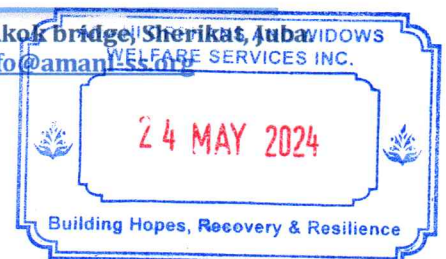
**Amani Orphans and Widows
Welfare Services Inc.**
Building Hopes, Recovery and Resilience



**Amani Orphans and Widows Welfare Services Inc. (AOWWS-I)
Open Vacancy Announcement - Ref: AO&W/JO1/05/2024**

Job title: Programs Manager	
Work Location: Juba, with frequent travel to the field and deep field settings	
Department: Programs	
Start Date: ASAP	
Duration: 12 months	
Reports to: Executive Director	
Role Dimensions: <ul style="list-style-type: none">• Internal: All Staff and all Project team, Finance, and Operations• External: States Level sections, Local and International NGOs and UN Agencies in the field location	
<input checked="" type="checkbox"/> Full-time	<input checked="" type="checkbox"/> Exempt
<input type="checkbox"/> Part-time	<input type="checkbox"/> Nonexempt
Organizational Background: <p>Amani Orphans and Widows Welfare Services Inc. (AOWWS-I) is a female youth lead, registered and incorporated, social development and non-profit national non-Governmental organization (NNGO), initially established in Australia in the year 2018 and incorporated by the Western Australia Associations Incorporation Act 2015 (Section 10) – IARN: A1024146G then registered by the Australian Charities and Not-for-profits Commission – ABN: 99821785872 and later on registered in South Sudan by the Relief and Rehabilitation Commission (RRC) under chapter 3, section 10 of NGOs Act 2016 in the year 2020.</p> <p>We are primarily focused on the holistic well-being and improvement of socio- economic status of the orphans, widows, underprivileged and disadvantaged community women, elderly, disables, children and youth in South Sudan whilst ensuring harmony with – and protection of – nature; these are largely the direct victims of the protracted conflict and emergencies in the country to date, including those resulting from climate change!</p> <p>Over the time the work of Amani has grown to include a focus on access to health, education, nutrition, FSL/Agriculture, protection/GBV and human rights, environmental and community sanitation. We are dedicated to providing a long-term, and consistent programs with focuses on sustainable projects. Our full-circle approach is an ongoing commitment to break the cycle of selfless survival and empower a community of compassion. We are actively working with some of the hardest-hit communities where the rate of poverty is rife, owing to political strain, cattle rustling and child abduction, slow economic development, inter-communal conflict, and extreme weather conditions.</p>	

Head Office: Wadi Be'sor Compound, Jebel Lemon, before crossing Garang Akok bridge, Sherikat, Juba
Contacts: +211 (0) 918 555 566/+211 (0) 989 555 566 – Email: info@amani-ss.org
www.amani-ss.org



Job Summary:

The Programs Manager has overall responsibility for planning and coordination of all project-related activities and personnel for an upcoming program. S/he will provide strategic and operational leadership to develop and implement a holistic, integrated development program that will achieve the upcoming intervention's objectives. The Programs Manager will maintain close liaison with the Donor, Government, and partners as needed. The Programs Manager will ensure the timely submission of all deliverables to the Donor, including annual work plans and performance monitoring plans.

Strategy & oversight:

- Contribute to development of Fundraising strategy
- Implement AOWWS-I's fundraising program to maximize revenue opportunities.
- Research and provide input on funding and sector trends and identify opportunities to ensure the organization is well-positioned to meet its strategic goals.
- Track performance against Fundraising (Inspire) KPIs
- Participate on the Fundraising and Communications Committee

Major Donor & Partnerships:

- Work with Executive Director to strategically identify and develop Major Donors to secure Partnership
- Build and maintain pipeline of prospective major donors and partners.
- Work with management team to re-engage historic donors and partners of AOWWS-I.
- Support existing corporate partners.
- Coordinate and assist the development of compelling cases for support and the submission of proposals for major donors and partners.
- Contribute to the business development database and tracking of relationships.

Trusts & Foundations:

- With the Executive Director, coordinate a pro-active Trust & Foundations program to grow income.
- Research and identify potential grants and other opportunities for project funding
- Maintaining funding pipelines • Consulting with Executive Director and Program teams to coordinate, draft, and submit compelling and tailored funding concepts notes and proposals.
- Appropriate stewardship with funders with an aim of building long term funding relationships.
- Assist organization with institutional grant applications as required.

Fundraising (Individual Giving):

- Work with Executive Director to develop and implement annual fundraising plan
- Monitor fundraising budgets and spending
- Research and develop new fundraising opportunities/ideas to increase revenue.
- Implement 3 x annual fundraising appeals including developing the campaign messaging
- Support Community fundraising, events, and other individual giving activities as needed.
- Work with Executive Director and Fundraiser agencies on creative campaigns
- Drive conversion, reactivation, and upgrade campaigns
- Based on protection monitoring, ongoing needs analysis, and feedback mechanisms, strengthen the quality, effectiveness, and responsiveness of project interventions and revise work plans accordingly.



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Our Working Culture and Environment

We provide a flexible working environment that includes a combination of home and office working opportunities through Amani-SS hybrid working policy. This encourages our staff to have a healthy work-life balance and increases staff motivation, enriches employee wellbeing, and improves performance and productivity.

Diversity, Equality and Inclusion Statement

Amani Orphans and Widows Welfare Services Inc. is committed to equality of opportunity and creating an inclusive environment where diversity is valued. We are keen to reflect the diversity of our society at every level within our organization and therefore welcome applications from talented and committed people from all backgrounds, representing the diverse societies we operate in.

Safeguarding Statement

Amani Orphans and Widows Welfare Services Inc. is committed to our responsibilities for safeguarding and promoting the welfare of children, young people and vulnerable adults as outlined in our safeguarding policy and code of conduct to Safeguard Children. We are committed to recruiting candidates who share this commitment to safeguarding, and therefore we apply robust recruitment and selection procedures to ensure that the people selected are right for the job, and that all candidates are appropriately screened prior to appointment.

PSEA Statement

Amani Orphans and Widows Welfare Services Inc. has a zero tolerance to Sexual Exploitation and Abuse of beneficiaries and vulnerable adults. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during working hours and outside working hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

Education and/or Work Experience Requirements:

- Advanced degree in development studies, business administration, social sciences, or related field.
- Must be able to work under pressure and meet deadlines, while maintaining a positive attitude and providing exemplary leadership
- Excellent computer proficiency (MS Office – Word, Excel and Outlook)
- At least 5 years of relevant experience in an operational position within an international NGO, including two years in a senior level position
- Experience in compliance/control and fraud mitigation systems and grants compliance requirements

Application Information & Deadline for Submission:

Apply using a cover letter and an up-to-date CV in English as a single pdf document. Please also include details of your current remuneration and salary expectations and 3, references to recruitments@amani-ss.org indicate in the position and reference number subject line of your email: Hand delivery application can be delivered to the office address as mentioned below at the bottom of the advert letterhead.

This advert closes on 13th June 2024. Early applications are encouraged. Amani-Inc reserves the right to close this advert early should we receive suitable candidates ahead of the closing date.

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