SOS Children's Villages South Sudan
Juba, Hamza Inn Compound, Juba Town
P.O Box 649, Juba South Sudan
www.sos-childrensvillages.org

INVITATION FOR TECHNICAL AND FINANCIAL PROPOSALS

JA4CP BASELINE ASSESSMENT IN BOR COUNTY JONGLEI STATE

Tender reference: SOSCVSS/JA4CP/BASELINE/2026
Issue date: 4 November 2026
Closing date: 16th November 2026 at 4:00 p.m. CAT, Juba time
Assignment duration: 25 calendar days from the agreed commencement date

SOS Children's Villages South Sudan invites technical and financial proposals from eligible and experienced consultancy firms to conduct a baseline assessment for the Joint Action for Child Protection (JA4CP) project in Bor County, Jonglei State. The project is implemented by SOS Children's Villages South Sudan in partnership with Community in Need (CINA).

Scope of the assignment

The assessment will cover **Kolnyang, Anyidi**, **Makuach**, **Baidit** and **Jalle payams.** It will establish baseline values for the applicable indicators across the project's four outcomes and eleven outputs and provide evidence to guide implementation, monitoring and evaluation.

The scope includes child protection and psychosocial support; safe spaces and referral systems; caregiver and community resilience; identification and registration of unaccompanied and separated children; case management and family tracing; family-based interim care; and child protection coordination.

The consultant will use a mixed-method approach, including document review, quantitative surveys, key informant interviews and focus group discussions. The design must provide defensible sampling, appropriate disaggregation, safe participation and compliance with child safeguarding, informed consent and data protection requirements. Detailed requirements are set out in the accompanying terms of reference.

Expected deliverables

An approved inception report, work plan, sampling design and data collection tools; translated and piloted tools and an enumerator training record; a fieldwork summary; a draft baseline report and indicator matrix; a validation presentation; and the final report, indicator matrix, anonymised datasets, codebook, analysis files and MEAL recommendations. All deliverables, including agreed revisions, must be completed within 25 calendar days.

Eligibility and qualifications

Firms must provide valid business registration, an operating licence, tax identification and current tax clearance or compliance documentation. The team leader must hold at least a master's degree in a relevant discipline and have at least five years of relevant research, baseline or evaluation experience. The team must demonstrate child protection expertise, mixed-method research skills, South Sudan experience, local language capacity and the ability to work in Jonglei or comparable humanitarian settings.

Proposal requirements

Submit a technical proposal describing the understanding of the assignment, methodology, preliminary sampling approach, safeguarding and data protection procedures, team roles, work plan and risk management measures. Include the firm's profile, team CVs, evidence of comparable assignments, one relevant sample report and three contactable professional references.

Submit a separate financial proposal in United States dollars, itemising professional fees, enumerators, training, translation, transport, accommodation, data collection, communications, validation and applicable taxes. State all assumptions, exclusions and any logistical support requested from SOS Children's Villages South Sudan. Proposals must remain valid for 90 calendar days from the closing date.

Submission instructions

Email submission: info@sos-southsudan.org
Email subject: SOSCVSS/JA4CP/BASELINE/2026 – JA4CP Baseline Assessment
Opens on: 4th November 2026
Closes on: 16th November 2026 at 4:00 p.m. CAT, Juba time

Submit the technical and financial proposals as separate, clearly labelled attachments, together with the required eligibility documents. The proposal submission must be signed by an authorised representative. Requests for the terms of reference and clarifications should be sent to the same email address, quoting the tender reference.

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Proposals must be received by the stated deadline. Late submissions will not be accepted. Incomplete or unsigned submissions may be rejected. SOS Children's Villages South Sudan will not reimburse costs incurred in preparing or submitting proposals.

Rolling review and evaluation

Proposals will be reviewed and analysed on a rolling basis as they are received. All proposals received by the deadline will be considered under the same evaluation criteria. The final selection and award decision will be made after the submission deadline.

Evaluation will consider mandatory legal compliance, understanding of the assignment, suitability of the methodology and sampling approach, relevant experience, team qualifications, safeguarding and data protection measures, feasibility of the 25-day work plan, and overall value for money. SOS Children's Villages South Sudan is not obliged to accept the lowest-priced proposal.

Payment terms

Payment is subject to written acceptance of deliverables: 30% after approval of the inception report and tools; 30% after acceptance of the draft baseline report; and 40% after acceptance of the final report and complete agreed data package.

Important notice

SOS Children's Villages South Sudan reserves the right to verify information, seek clarifications, negotiate within the approved procurement process, accept or reject proposals, or cancel the tender without creating liability to applicants. Any applicant offering gifts, inducements or improper influence will be disqualified. The successful consultant must comply with SOS procurement, safeguarding, prevention of sexual exploitation and abuse, anti-fraud, anti-corruption and code of conduct requirements.

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