



CATHOLIC MEDICAL MISSION BOARD

JOB ADVERTISEMENT

Director of Labour

JOB TITLE:	Livelihood Assistant
LOCATION:	Yambio, Western Equatoria State
REPORTING TO:	CP /PSS/GBV Project manager
CLOSING DATE FOR APPLICATIONS:	14 th September, 2022

About CMMB

Catholic Medical Mission Board (CMMB) is an international, faith-based, non-governmental, humanitarian and development organization with a special focus on providing health services, strengthening health infrastructure and building health capacity for 'healthier lives worldwide'. CMMB has been implementing comprehensive health programming focusing on women and children in South Sudan since 2009. Programs include Maternal, Neonatal and Child Health care (MNCH), HIV&AIDS, Nutrition, Child Protection (CP) and Gender-Based Violence (GBV). CMMB provides health services through a two-pronged approach namely (i) facility based and (ii) community-based services that promote health seeking and health sustaining behaviors to reduce morbidity and mortality among the most vulnerable, women and children. CMMB's Child Protection program funded by UNICEF seeks to prevent and respond to Child protection and GBV issues through provision of comprehensive case management and psychosocial support services for vulnerable children/survivors of violence, abuse and exploitation; Strengthening related referral systems; awareness raising and community engagement. The program is in its fifth year of implementation in Western Equatoria State and will build on the significant gains made in partnership with UNICEF.

Livelihood Assistant

Role Purpose

This position is responsible for livelihood and vocational training activities effective implementation in the field in accordance with the donor Agreement. The Livelihood Assistant will provide effective implementation, monitoring and evaluation of livelihood and vocational training related activities under the child protection department. S/he will work closely with Child Protection Manager, Case Management Officer, M&E Officer, project team, Women and Girls friendly spaces beneficiaries, and the Child Protection Committees and relevant government agencies to ensure implementation of Livelihood and vocational training activities as planned. S/He will actively participate in co-ordination meetings, advocate and gain support from local community leaders, stakeholders. The Livelihood Assistant will be based in Yambio supporting Nzara and Ezo counties.

Major Responsibilities:

- Take part in community-based mobilization and sensitization meetings and introduce the livelihood and vocational training component of the project to target communities.
- Take part in the process of identification and registration of beneficiaries. Based on the interest, skills and knowledge of beneficiaries recommend feasible income generation activities to beneficiaries.



- Support capacity building of livelihood and vocational training beneficiaries.
- Support implementation of project baseline mid-term and final evaluation.
- Ensure community mobilization and facilitate community-based project activities through regular interaction with adolescent boys and girls and young people, women, and community members, including providing training, guidance, and support.
- Facilitate and lead capacity building workshops and training (business skills, financial education...) for target beneficiaries and variety of stakeholders.
- Liaise with local authorities, and departmental officials regarding the project activities as necessary.
- Assist supervisor in preparing project work plan and budget estimation for livelihood activities.
- Submit weekly updates.
- Provide regular updates to the Project Manager highlighting priorities and constraints according to agreed schedule. Document field achievements, challenges and lessons learned to integrate into project activities
- Provide support during donor monitoring and senior management visits as well as technical support visits to the field site.
- Ensure that all beneficiaries of your project activities are receiving ongoing, age-appropriate verbal or written information in relevant languages about CMMB's Child Safeguarding Policy, PSEA and Code of Conduct.
- Ensure strong coordination with other implementing actors.
- Any other duties and tasks assigned by supervisor

Essential

- Minimum of 2 years professional experience in providing technical support on cash and livelihoods programing.
- Diploma in Business Administration, Economics, or any relevant field
- Experience working with INGO/NGO in livelihood programs
- Strong training and facilitation skills
- Experience in community and stakeholders relationship building and management .
- Be able to speak and write in English and Arabic.
- Have an in-depth experience in market assessment and value chain analysis
- Good knowledge and understanding of humanitarian principles and established international child protection standards is an asset.
- Full professional competency in Microsoft Office especially Word, Excel, Outlook, and PowerPoint.
- People Skills: Ability to work independently and as a team player who demonstrates leadership and is able to support and train local and international staff and also able to work with disaster affected communities in a sensitive and participatory manner.

Communication Skills: Well developed written and oral communication skills. Able to communicate clearly and sensitively with internal and external stakeholders as a representative of CMMB. This includes effective negotiation and representation skills.

How to Apply





Interested applicants should submit their application together with resume/CV including telephone and email contacts of three (3) referees as well as your daytime telephone/cell phone contact number to CMMBSouthSudanjobs@cmmb.org indicating the position and location you have applied for on the subject line of your email. Alternatively, you can submit a hard copy to our offices at the following address in Yambio:

CMMB Yambio Office

Human Resource Office
Gbudue Stadium Road, Block 9, Plot No.93,
Yambio, Western Equatoria State

Please note:

5. Deadline for receiving application for this position is the 14th of September 2022.
6. Given the urgency to fill this position, CMMB will shortlist and interview on a rolling basis as qualified applications are received. Candidates are therefore encouraged to apply immediately.
7. CMMB South Sudan promotes gender equality and encourages qualified female candidates to apply.
8. Only short-listed candidates will be contacted.

