



**NORWEGIAN PEOPLE'S AID  
SOUTH SUDAN PROGRAM**

**NTB NO: 2023 – 001 /02/03 SSD**

**TENDER FOR PROVISION OF STAFF MEDICAL INSURANCE**

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA has been working in South Sudan since 1986 and currently runs three programs: Civil Society Development, Rural Development and Emergency Response.

NPA is hereby inviting reputable bidders for the Provision of Staff Medical Insurance cover for a period of twelve (12) Months from 1<sup>st</sup> June 2023 – 31<sup>st</sup> May 2024 with an option of renewal, based on performance.

**ESSENTIAL CRITERIA FOR BIDDERS:**

- Valid certificate of incorporation
- Valid operation license for medical insurance provider.
- Tax identification certificate.
- Proof of previous medical insurance services to INGOs in past 3 years

**SUBMISSION**

Bids can be submitted in hard copies in a sealed envelope addressed to;

**The Bid committee  
Norwegian People's Aid  
Juba, South Sudan**

**Bids can also be submitted electronically via email to [rss-tenders@npaid.org](mailto:rss-tenders@npaid.org)**

*Document sent by email must be in a non-editable format such as PDF or similar with subject line – **Bid for staff medical insurance.***

**Submission Date/Time:**

The Bid should be submitted on or before **4.00pm – 17<sup>th</sup> March, 2023.**

*Applications submitted after 4:00pm on 17<sup>th</sup> March, 2023, will not be considered.*

**NPA Office in Juba:**

Norwegian People's Aid  
Martyrs Street, Plot 41B, Opp: UNICEF Office,  
Juba, South Sudan.

**NOTE:**

***Bids document can be collected from NPA Office in Juba during working hours (8.00am - 4.00pm).***