



National Relief and Development Corps  
Thongpiny, Kololo Road. Opposite TM LION HOTEL  
Juba - South Sudan  
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## REQUEST FOR QUOTATION FOR SUPPLIES VEGETABLES SEEDS, CROP SEEDS AND AGRICULTURAL TOOLS LOT SUP NO.1

### BACKGROUND/INTRODUCTION

National Relief and Development Corps (NRDC) is a National NGO that was established in 2001 in Nairobi Kenya and started operating in Upper Nile in 2003. NRDC is registered under the NGO Act by Rehabilitation and Relief Commission under certificate number 378 and has operations in Upper Nile state with presence in Panyikang County, Fashoda County, Malakal County and Manyo County and hence we have presence and active projects being implemented in these areas currently. NRDCs purpose is to improve the quality of life of communities in South Sudan by means of socio-economic development interventions and hence has developed a context specific expertise working with communities on the design, planning, implementation and evaluation of focused FSL, Cash Transfer programs, support to local markets infrastructure and Education. NRDC has experience working in opposition controlled as well as government-controlled areas and thus have ease in accessibility and is well connected with community members and stakeholders.

### Our vision:

A Society free from poverty

### Our mission:

To improve the quality of life of vulnerable communities through promoting and fostering a culture of self-reliance and self-sufficiency in food production and provision of social service.

**NATIONAL RELIEF AND DEVELOPMENT CORPS INVITES SUPPLIERS TO SUBMIT A QUOTATION FOR THE FOLLOWING GOODS, IN THE BELOW TABLE**



Approved  
06/10/2021

(Price, currency, guarantee and delivery time to be inserted by supplier)

| S/N                    | Names of Items                   | Unit   | Quantity | Currency | Unit price | Total price | Delivery Location | Delivery time from receipt of Purchase Order |
|------------------------|----------------------------------|--------|----------|----------|------------|-------------|-------------------|--|
| <b>Vegetable seeds</b> |                                  |        |          |          |            |             |                   |  |
| 1                      | Okra 20g Satchet                 | Sachet | 165      |          |            |             | juba office       |  |
| 2                      | Tomatoes money maker 20g Satchet | Sachet | 165      |          |            |             | juba office       |  |
| 3                      | Amaranths White Elma 20g Satchet | Sachet | 165      |          |            |             | juba office       |  |
| 4                      | Khudra sachet 20g                | Sachet | 165      |          |            |             | Juba office       |  |
| 5                      | Tomatoes Sacket 20g              | Sacket | 165      |          |            |             |                   |  |
| <b>Crop seeds</b>      |                                  |        |          |          |            |             |                   |  |
| 6                      | Sorghum 25Kg                     | Bag    | 20       |          |            |             | juba office       |  |
| 6                      | Maize 25KG                       | Bag    | 20       |          |            |             | juba office       |  |
| 7                      | Cowpeas 25KG                     | Bag    | 20       |          |            |             | juba office       |  |
| <b>Tools</b>           |                                  |        |          |          |            |             |                   |  |
| 8                      | Malodas                          | pieces | 100      |          |            |             | juba office       |  |
| 9                      | 3 finger sets                    |        | 100      |          |            |             | Juba office       |  |
| 10                     | 2.5 finger sets                  |        | 100      |          |            |             | Juba office       |  |
| 11                     | Hooks size 12                    |        | 100      |          |            |             | Juba office       |  |
| 12                     | monofilament                     |        | 100      |          |            |             | Juba office       |  |
| Total price            |                                  |        |          |          |            |             |                   |  |
| Delivery cost to       |                                  |        |          |          |            |             |                   |  |
| Value added tax (VAT)  |                                  |        |          |          |            |             |                   |  |



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|                                       |  |
|---------------------------------------|--|
| Total price incl. VAT (Incoterm 2020) |  |
| Validity of quotation (days)          |  |
| Terms of Payment                      |  |

On behalf of company / business unit I hereby:

- Accept, without restrictions, all the provisions in the Quotation Form including General Terms and Conditions for Supply Contracts – Ver5 2020 below.
- Certify that I/we do not support terrorists or terrorism activities, and do not condone the use of terrorism.
- Provided that a contract is issued by the Contracting Authority we hereby commit to furnish any or all items at the price offered and deliver same to the designated points within the delivery time stated above.
- Certify and attest that we meet the eligibility criteria stated in article 15, General Terms and Conditions for Supply Contracts.
- Certify and attest compliance with the Code of Conduct for Contractors below.

This declaration will be confirmed in the Contract and misrepresentation will be regarded as grounds for termination.

Signature and stamp of The Contractor:

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Signed by: .....

**BASIC REQUIREMENTS NEEDED**

The Supplier is required to work as per below guidelines;

- Samples of Certificated and viable seeds from registered Manufacturer are to be delivered to NRDC office for observation and approval.
- All the seeds supplied should be compatible with soil types in Upper Nile
- All the seeds are required to be delivered to **NRDC OFFICE JUBA**

All Request for Quotation are required to be submitted before **Wednesday 20/10/2021 at 3pm Local time** pursuant to the attached guidelines for submitting a quotation and be returned to; **HAND DELIVERY TO NRDC OFFICE** upon registration on the bid receipt form.



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06/10/2021

For any issues relating to the Request for Quotation or its contents please email directly Email to;  
[ajokkuotdeng2@gmail.com](mailto:ajokkuotdeng2@gmail.com)

Copy [Teresa.atem.john@gmail.com](mailto:Teresa.atem.john@gmail.com)

All quotation providers are requested to fill in Appendix 1 below when submitting their Quotation to NRDC OFFICE JUBA.

APPENDIX 1

| No | Requirements   |  |
|----|--|--|
| 1  | Certificate of Registration/Incorporation  |  |
| 2  | Valid Certificate of Tax Clearance   |  |
| 3  | Valid Trading License  |  |
| 4  | Evidence of physical registered office   |  |
| 5  | A minimum of one reference letters from current client i.e. for the period 2017 - 2019 |  |
| 6  | Company Profile  |  |
| 7  | Duration of validity of quotation  |  |
| 8  | Company Bank statement last 03 months i.e. April, May and June                         |  |
| 9  | Recommendations  |  |
| 10 | Stamp  |  |

**NB: Please transfer all the necessary information from the Request for Quotation documents to your Company Quotation and Stamp it**

Name of the company: .....

Address: .....

Telephone no: .....

Email: .....

Contact person: .....



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