

Country Coordination Office  
Plot No: 445 Kololo Road 3k South  
Tong Ping, Juba Town  
South Sudan

31 May 2021

**Request for Quotations  
RFQ-WAU-2019-0162**

For spare parts for repairs and rehabilitation of boreholes in and around Wau Town under projects 1323-JUB and WAU-1357 with delivery to Malteser International (MI) Office in Wau in South Sudan.

- A. Annex 1: Specification of Bidding
- B. Annex 2: Bill of Quantity

We look forward to receiving your tenders by or before the submission deadline on **9 Jun 2021 at or before 4:00pm** via E-mail to: [mb.procurement-juba@malteser-international.org](mailto:mb.procurement-juba@malteser-international.org).

Thank you for your cooperation.

Yours faithfully,



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Executive Board: Karl Prinz zu Löwenstein, Dr. Elmar Pankau,  
Douglas Graf Saurma-Jeltsch, Verena Hölken

Billing address: Malteser Hilfsdienst e. V., Malteser International, Erna-Scheffler-Str. 2, 51103 Cologne, Germany

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## A. SPECIFICATION OF THE TENDERS

Related to our RFQ-WAU-2021-0162 MI herewith calls for spare parts for repairs and rehabilitation of boreholes in and around Wau Town under projects 1323-JUB and WAU-1357 with delivery to MI Office in Wau in South Sudan.

No	Supplies and services	Quantity	Unit
1	GI pipes Indian Mark II (3 meters long)	100	Pcs
2	GI pipes Indian Mark II (3 meters long)	200	Pcs
3	Connecting rods Indian Mark II (3 meters long)	100	Pcs
4	Connecting rods Indian Mark II (3 meters long)	200	Pcs
5	Head assembly Indian mark II	12	Pcs
6	Head assembly Indian mark II	20	Pcs
7	Water tank Indian Mark II	12	Pcs
8	Water tank Indian Mark II	20	Pcs
9	Pedestral Indian Mark II	10	Pcs
10	Pedestral Indian Mark II	20	Pcs
11	Bolt/ nuts	50	Pcs
12	Bolt/ nuts	60	Pcs
13	Cylinder Indian Mark II	12	Pcs
14	Cylinder Indian Mark II	15	Pcs
15	Chains	8	Pcs
16	Chains	10	Pcs
17	Bearing	25	Pcs
18	Bearing	25	Pcs
19	Fast moving kits	10	Pcs
20	Fast moving kits	25	Pcs
21	Hack saw Frame blade (300mm)	25	Pcs
22	Steel Brush/ Wire brush	5	Pcs
23	Oil can (can of 500cc)	4	Can
24	Grease (can of 500g)	4	Can
25	Transport to Wau	1	Trip

### 1. Description of the organization and its activities

Malteser International is a non-governmental organization operating in South Sudan under the South Sudan Catholic Bishop's Secretariat and is the worldwide humanitarian relief service of the Order of Malta and legally a division of Malteser Hilfsdienst e.V in Germany. It provides aid in all parts of the world without distinction of religion, race or political persuasion. Christian values and the humanitarian principles of impartiality and independence are the foundation of its work.

In South Sudan, Malteser International operates in Juba, Yei, Wau, Maridi and Rumbek. In these locations, its activities include Health and Nutrition, Food Security and Livelihood and Water Sanitation & Hygiene

**Objective of the RFQ:** In accordance with the overall targets of the above-mentioned operations, MI plans to order for spare parts for repairs and rehabilitation of boreholes in and around Wau Town under projects 1323-JUB and WAU-1357 with delivery to MI Office in Wau in South Sudan.

The technical specifications and conditions of the tender is fully described in Annex 2:

Competent and qualified companies are therefore invited to present bids complying with the requirements specified.

### 2. Tender Presentation

The tender shall be sent via E-mail to: [mb.procurement-juba@malteser-international.org](mailto:mb.procurement-juba@malteser-international.org)

**The deadline for the submission of the tender is 9 Jun 2021 at or before 4:00pm**

- The tender shall be written in English
- The tender should be valid for **60 days after the deadline**
- The formatted BOQ can be used or a clear separate one depending on supplier's choice.



### 3. General conditions

- The tender shall be typed or written and signed on each page by the legal representative of the supplier,
- The winning company might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required,
- The prices of the tender will be expressed in United States Dollars. The prices must be on unit price and total basis.
- The prices will be considered fixed whereas MI will not process Tax exemption. No additional change of whatsoever nature and type will be accepted by MI,
- MI reserves the right to accept or reject all tenders depending on prevailing condition at the time,

### 4. Technical specification

Supply of spare parts for repairs and rehabilitation of boreholes in and around Wau Town under projects 1323-JUB and WAU-1357 with delivery to MI Office in Wau in South Sudan.

### 5. Timetable

Activities	Date	Time*
Deadline for submission of tenders	9 Jun 2021	04:00 p.m.
Opening of submitted tenders	11 Jun 2021	-
Notification of award to the successful tenderers	18 Jun 2021	-
Signature of Contract Agreement	21 Jun 2021	-

\* All times are local time in Wau, South Sudan

### 6. Validity of tenders

Each company is bound to the tender submitted for a period of 60 days from the deadline for submission of bids.

### 7. Language of tender

All tenders, official correspondence between companies and MI, as well as all documents associated with the tender request will be in English.

### 8. Submission of tenders

All tenders must conform to the following conditions:

- 8.1. Each tender must be sent to [mb.procurement-juba@malteser-international.org](mailto:mb.procurement-juba@malteser-international.org) within the deadline on **9 Jun 2021 at or before 4:00 p.m.** (local time).

### 9. Content of tender

All submitted tenders must conform to the requirements mentioned in the RFQ. Furthermore, they must include the following documents:

**Part 1 - Tender:** A tender for supply of spare parts for repairs and rehabilitation of boreholes in and around Wau Town to MI Office in Wau in South Sudan. The formatted BoQ can be used or a separate one depending on supplier's choice. Additional sheets may be attached for further details.

#### Part 2 - Legal documents

- Copy of the company's certificate of incorporation,
- Copy of Chamber of Commerce registration,
- Copy Tax Identification Certificate,
- Copy of Certificate of Operation,
- Company's Bank Statement of last three months,
- Company's official address,
- Bank account details (where money would be paid)

### 10. Ownership of tenders

MI reserves/funds ownership of all tenders received. Consequently, tenderers will not be able to stipulate requirements that their bids are to be returned.

### 11. Opening of submitted tenders

The Evaluation Committee will open the tenders on 11 Jun 2021 in MI Office in Wau, South Sudan in the presence of tenderers who chose to attend. The Evaluation Committee will record the selection process in writing.

## 12. Tender evaluation

The criteria applied for the evaluation will be the legal conformity, the price, the technical experiences, the compliance with technical specifications and quality standards, and the capacity to deliver, delivery time and meet timeframes as specified. The supply will be awarded to the winning tenderer according to the timetable mentioned above.

## 13) Specific Technical and Financial Evaluation Criteria to standards:

- Comparative Bid Analysis and justification basing on responsiveness of the selected supplier by evaluation committee.
- Contract Agreement will be issued to the selected supplier upon approval.

## 14) Delivery

Delivery of spare parts for repairs and rehabilitation of boreholes in and around Wau Town to MI Office in Wau in South Sudan:

Malteser International  
Wau Office  
Hai Daraja West Residential Area  
Next to Oxfam Office  
Northeast of WFP Office  
North of St. Joseph Church, Wau North  
Wau, South Sudan

## 15) Terms of payment

The payment for the supply of spare parts for repairs and rehabilitation of boreholes in and around Wau Town to MI Office in Wau in South Sudan delivered will be in United States Dollar by bank transfer or cheque as specified below:

Payment will be done after 15 working days upon delivery of spare parts for repairs and rehabilitation of boreholes in and around Wau Town to MI Office in Wau in South Sudan and submitted invoices and delivery note from the supplier to MI Office in Wau.

## Annex 2: Bill of Quantity

No	Supplies and services	Quantity	Unit	Unit price USD	Total USD
1	GI pipes Indian Mark II (3 meters long)	100	Pcs		
2	GI pipes Indian Mark II (3 meters long)	200	Pcs		
3	Connecting rods Indian Mark II (3 meters long)	100	Pcs		
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23	Oil can (can of 500cc)	4	Can		
24	Grease (can of 500g)	4	Can		
25	Transport to Wau	1	Trip		
				<b>Total</b>	



On behalf of Malteser International

Date: 31 May 2021

Yours faithfully,



  
  
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