

INVITATION TO TENDER FOR PREQUALIFICATION OF SUPPLIERS AND LONG-TERM FIXED-PRICE AGREEMENT

Stromme Foundation South Sudan invites bid proposals from interested and eligible firms for the supply of goods, works, and services for the period 2025 – 2026 under the following Lots and Categories. All price quotes must be in USD

CATEGORY A: SUPPLY OF GOODS

Lots	Prequalification for Supply of Goods	Additional Information
Lot 1	General Office Stationery and Cartridges e.g. Books, Pens rulers, Chalks, rubbers, panicles, Marker pens, cell tapes, Masking tapes, Flipcharts, etc.	Prequalification List
Lot 2	Computer hardware, Consumables, software keys, and Accessories (Desktops, printers, photocopiers, Laptops, Projectors, Toner Cartridges, UPS, Chargers, flush, Disc, Antivirus, etc.)	Prequalification List
Lot 3	Office supplies, kitchen utilities, and toiletries e.g. Sugar, tealeaves, detergence, Toilet papers, Utensils, milk, insecticides, etc.	Prequalification List
Lot 4	Office furniture, fittings, and Maintenance.	Prequalification List
Lot 5	Supply of Motorcycles, Bicycles, and spare parts	Prequalification List
Lot 6	Supply of Fuel to the Juba office	LFA for Diesel and Petrol in Juba
Lot 7	Supply of construction materials and equipment.	Prequalification List
Lot 8	Supply of food for TTIs and schools	Prequalification List
Lot 9	Supply of non-food items (NFIs)	Prequalification List

CATEGORY B: SUPPLY OF SERVICES

Lot Number	Prequalification for Supply of Services	
Lot 10	Airline agents/Air Ticketing services and Chatters for b International and National ticketing.	Domestic, regional and international flights
Lot 11	Cargo delivery/ Transportation Services to states on Air and by Road and on chatters	LFA¹ Locations: Juba and field areas in [Central Equatoria, Eastern Equatoria and Northern Bahr el Gazal States]
Lot 12	Hire of vehicles (saloon cars, station wagons, buses, trucks etc.)	LFA Locations: Juba and field areas in [Central Equatoria, Eastern Equatoria and Northern Bahr el Gazal States]
Lot 13	Hotel services in Juba [accommodation, conference facilities]	LFA Locations: Juba and field areas in [Central Equatoria, Eastern Equatoria and Northern Bahr el Gazal States]
Lot 14	Office cleaning & fumigation services	LFA Juba Office
Lot 15	Repair & Servicing of motor vehicles & motorcycles and supply of spare Parts.	Prequalification List

¹ Long-Term Fixed Price Agreement [LFA]

Lot 16	Repairs, and maintenance of computers, photocopiers, and spare parts for the Juba office	Prequalification List
Lot 17	Printing of books, T-shirts, Hats, Jackets and Burners, art and design, Publications, Promotional materials e.g. burners, ID Cards printing books, photocopies, etc.	Prequalification List
Lot 18	Maintenance & repair of electricity, Generator/equipment, and supply of spare parts	Prequalification List
Lot 19	Garbage collection and disposal for Juba offices	LFA Locations: Juba
Lot 20	Insurance Services, Medical, Asset, and GPA	LFA Outpatient and inpatient for 31 staff – M+5
Lot 21	Legal Services	LFA Locations: Juba
Lot 22	Internet Services in Juba Country Office	LFA Average 31 staff in Juba office
Lot 23	Water delivery – safe clean water	LFA Locations: Juba
Lot 24	Office security services	LFA Locations: Juba
Lot 25	Cash transfer, delivery and distribution services in SSP and USD	LFA Locations: Juba and field areas in [Central Equatoria, Eastern Equatoria and Northern Bahr el Gazal States]

CATEGORY 3: SUPPLY OF WORKS

Lot Number	Prequalification for Supply of Works	
Lot 26	Office maintenance including minor repairs, plumbing and fixation	Prequalification List
Lot 27	Construction, Partitioning, joinery, and Renovation of the infrastructure including schools, offices and Wash facilities.	Prequalification List

Interested Suppliers who qualify for any or all the categories above may apply for Pre-qualification or submit a full proposal for the **Long-term Fixed Price Agreement**. The tender documents can be requested through the e-mail addresses SouthSudan@stromme.org

Suppliers who meet the criteria for prequalification will be prequalified for the categories applied for and will form the list of vendors who will be given tender/quotation documents to bid for the supply of goods, works, and services under those categories as and when required basis. SF South Sudan also intends to sign LFA with a selected number of Suppliers for specific goods and services

Completed prequalification documents must be titled appropriately “**Lot #_Description_Company Acronym [For Example: Lot 1_General Office Supply_ABC Limited]**” and submitted to SouthSudan@stromme.org. The Subject of the email should be the same as the Bid title [For Example: **Lot 1_General Office Supply_ABC Limited**]. SF South Sudan will not be liable if a bid proposal is not properly labelled, and the correct email subject is not utilized.

All tender/bid proposals must be submitted by **October 16, 2024, at 5 pm CAT**. Applicants are responsible for the cost of bid preparation.