



JOB ADVERTISEMENT.

Job Title: Safety and Security Assistant (1 Post) – Juba Based
Reference: GASS/REC-EXT/25/05/2026
Reports to: Program Manager
Duty Station: Juba

80-H-3
Approved by A/Director
MOL/RSSTJ
[Signature]
26/03/2026

Job Opening Date: 26th March 2026
Closing Date: 20th April 2026 (5:00 PM)

Expected Start Date: May 2026

Contract Duration: 12 months, with the possibility of extension based on performance and availability of funding

BACKGROUND

Global Aim South Sudan (GASS) is a National Non-Governmental Organization (NNGO) founded in 2011 and registered with the Ministry of Justice and Constitutional Development through the Registrar of Companies, NGOs, Businesses, Associations and Societies under Registration Number 1,190, and with the Relief and Rehabilitation Commission (RRC) in Juba, Republic of South Sudan under Registration Number 556.

GASS has been operational in South Sudan since 2010, contributing to peacebuilding and the reduction of mass poverty.

Vision: An empowered and transformed society for enhanced livelihood and resilience.

Mission: To support communities' livelihoods and strengthen their resilience through transformative programs in agriculture, education, life skills training, and other development interventions.

KEY RESPONSIBILITIES

- Develop and maintain relationships with key stakeholders influencing staff security (local authorities, police, military, NGOs, UN, and others).
- Support development of security procurement processes (RFPs/RFQs).
- Analyze information to assess national and local threat levels.
- Maintain up-to-date situational awareness (political, social, and economic context).
- Support development and updating of security and contingency plans (EAP, evacuation plans, etc.).



- Maintain emergency communication systems (phone tree and warden system).
- Conduct security risk assessments for areas of operation.
- Provide security briefings, training, and awareness to staff.
- Support staff travel safety through journey management and tracking systems.
- Develop and maintain incident reporting and tracking systems.
- Ensure compliance with safety protocols for vehicles, drivers, and staff.

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in Security Management or a related field.
- Minimum of **5 years' experience** in security (Police/NGO), with at least 3 years in NGOs.
- Security management certification is an added advantage.
- Experience in training, operations coordination, and emergency response.
- Strong analytical, coordination, and communication skills.
- Fluency in English (written and spoken).

SKILLS AND COMPETENCIES

- Strong situational awareness and decision-making ability.
- Ability to analyze complex security situations and respond effectively.
- Conflict management and problem-solving skills.
- Ability to maintain authority while fostering a safe environment.
- High integrity, adaptability, and professionalism.

SAFEGUARDING AND ACCOUNTABILITY

Global Aim South Sudan (GASS) is committed to safeguarding and protecting the communities it serves. The organization has **zero tolerance for sexual exploitation, abuse, harassment, fraud, and corruption.**

All staff are expected to adhere to GASS safeguarding policies, including the prevention of sexual exploitation and abuse (PSEA), and uphold the highest standards of professional conduct.

Successful candidates will be subject to **rigorous background and reference checks** and will be required to sign and comply with the organization's Code of Conduct.

All staff are obligated to report any concerns related to abuse, misconduct, or inappropriate behavior in line with GASS policies.

EQUAL OPPORTUNITY

Global Aim South Sudan (GASS) is an equal opportunity employer committed to diversity and inclusion. All qualified applicants will receive consideration without regard to gender, age, disability, ethnicity, religion, or any other status.



GASS strongly encourages applications from **women and individuals from underrepresented and vulnerable groups.**

APPLICATION PROCEDURE

Interested applicants should submit:

- Curriculum Vitae (CV), max 3 pages.
- Contact details (telephone and email)
- Names and contacts of referees
- Copies of relevant academic and professional documents

Applications should be addressed to:

Human Resource Officer
Global Aim South Sudan (GASS)

Submission Options

By Email: info@globalaimssd.org

OR Hand Delivery to:

Global Aim South Sudan (GASS)
Gudele Block 6, Hai Referendum Road
Munuki Town Block (Next to Diana Petrol Station)
Juba, South Sudan

IMPORTANT NOTES

- Applicants should **not submit original documents** at this stage.
- GASS **reserves the right to retain all submitted applications** for recruitment purposes.
- All documents must be merged into **one single PDF (maximum 5MB)**.
- Only shortlisted candidates will be contacted.
- This position is open to **South Sudanese nationals only**.

