

JOB PROFILE

JOB TITLE: FFA ACL Field Monitor	
DIVISION / DEPARTMENT / LOCATION: National/Jonglei/ Nyirol/Uror/ South Sudan	JOB FAMILY: Programmes
SALARY: Competitive	LEVEL: National EZ 1
DURATION: 2 months	
<p>OXFAM PURPOSE: To work with others to find lasting solutions to poverty and suffering.</p> <p>JOB PURPOSE: To ensure the delivery of quality Food for Assets interventions in Akobo West in line with Oxfam and internationally accepted humanitarian standards.</p> <p>TEAM PURPOSE: To assist implement, review, and support FFA projects at field level. Assist to monitor the extent to which the programme is meeting its objectives and to devise and implement strategies to ensure that attention will be directed to supporting vulnerable families.</p>	
<p>REPORTING LINES: Post holder reports to: ACL Tech. Officer Staff reporting to this post: N/A</p>	
BUDGET RESPONSIBILITY: N/A	
<p>DIMENSIONS:</p> <ul style="list-style-type: none"> • Delegated authority to supervise junior staff and/or volunteers and delegated projects/activities. • Problems vary and include a combination of routine and some complex. • Work pattern is a mixture of reactive and project work. • Required to make sound judgements regularly within agreed processes using a good understanding of the team and the facilities of the team. • Communication is largely with internal staff, (including internationally) also with some external contacts and target audiences to support operational work. • Analysis and communication of some complex information at a simple level is required to a wide audience to promote and influence 	
<p>To carry out effective mobilization & sensitization of community & other key stakeholders on project implementation strategies Be responsible for ensuring successful implementation to completion of project activities at community level Ensure that relief food distribution activities adhere to the principles and rules of community-based targeting and distribution system. Provide effective training, support & supervision to relief committee on roles and responsibilities to ensure that programme deliveries adhere to CBTD principles, humanitarian sphere standard and agreed programme quality. To transparently facilitate the identification, registration and review of project beneficiaries according to the CBTD principles or agreed beneficiaries eligibility criteria Ensure that project accountability systems at community level are implemented and properly documented (Inspection, information sharing on distributions, waybills management, ledger, beneficiaries' register and accounting for assistant and maintaining files at community level. Ensure the involvement of the poorest, vulnerable & marginalized members of the community, especially women, men, children, chronically ill and persons with disability in programme identification, design, implementation, monitoring and evaluation. Participate in gathering and compiling of project information (reports, assessments, baseline, monitoring and evaluation) Prepares reports to the field Supervisor as required Gather security information and incident reporting for security management Gathering of food security information to enable food security monitoring</p>	

Keeps the beneficiaries, local government representatives, local authorities and other stakeholders in the area fully informed about the Oxfam's programme.

To be familiar with and abide by the NGO/Red Cross Code of Conduct, the People in Aid Code, SPHERE principles and Oxfam International procedures and other regulatory codes

SKILLS AND COMPETENCE:

- At least a diploma in civil engineering, agriculture studies (engineering, fisheries, crop production and management, horticulture, floriculture etc.), economics and community development studies from recognised institutions of learning. A bachelor's degree in this discipline will be an added advantage
- At least 3-years' experience of working in South Sudan implementing projects
- Ability to make independent decisions in a fluid environment.
- Minimum of three years in relief and /or development work with NGO or Government, preferably work on community food security and livelihood-based projects.
- Ability to work as part of the team and having Strong analytical and conceptual skills.
- Good understanding and knowledge of community-based targeting and distribution systems.
- Good understanding of community facilitation, animation, and good community mobilization skills.
- Skills and ability to administer tools for to gather information on needs. Assessments, monitoring and evaluation as well as gathering information on local context especially humanitarian situation, social, political, economic etc).
- Knowledge and understanding of South Sudan, especially the Akobo West, Pochalla and Pibor. equity- economic, social and political situation.
- Good communicator in English, and local language - both written and oral as well as a good listener.
- Financial and numerical skills.
- Proven computer competence.
- Ability to work effectively in a culturally diverged organization.
- Ability and willingness to travel away from home and stay in the field.
- Good understanding of finance and admin procedures.
- Ability to keep clear and concise records.
- Good Communication & Negotiation skills.
- Commitment to issues of gender.
- Must be dedicated & proven honest.
- Sympathy with the aims and objectives of Oxfam and understanding and have commitment to humanitarian principles and minimum standards for disaster response.

OTHER:

This job profile is not incorporated into the employment contract. It is intended as a guide and should not be viewed as an inflexible specification as it may vary in light of strategic developments following discussion with the post holder. The post holder will be expected to work to agreed objectives, which should facilitate achievement of the key responsibilities in accordance with the performance review process.

Date of issue: 4th January 2021