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Approved
12/10/2022



12th October 2022

RE: JOB ADVERTISEMENT -Field Health Officers (1)

BASE LOCATIONS:Wau Field Office with frequent field visit

TITLE: Field Health Officer

REPORTING TO: Health Coordinator,

REPORTING MATRIX: Field Coordinator and Nutrition Coordinator

LINE MANAGEMENT RESPONSIBILITIES: None

Islamic Relief Worldwide, established in the UK in 1984, is an international NGO seeking to promote sustainable economic and social development by working with local communities through relief and development activities. We aim to help the needy regardless of race religion or gender and implement our work in the thematic areas of (i) Water, Sanitation and Hygiene (ii) Food Security and Livelihood (iii) Health and Nutrition (iv) Protection and Inclusive Resilience for the conflict, drought and flood vulnerable people including the IDPs, Returnees as well as Host Communities. Islamic Relief has been working with communities in South Sudan since 2004 and currently seeks to recruit a dynamic and self-motivated individual for the said position to be based in Wau Field Office but with 50% of his/her time spent in the field sites in Wau county.

Role Purpose:

To ensure project implementation, planning, coordination, supervision, capacity building of health facility-based staff and active monitoring in order to provide effective health/nutrition services to the population according to national practice guidelines. The position holder reports to IR Health Coordinator.

KEY WORKING RELATIONSHIPS

The post holder has regular contact with all IRSS country office staff, field offices & health facilities staff, patients, and other Project Officers and programme staff in area of specialism

SCOPE AND AUTHORITY

Scope of the Role:

The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic Relief values and principles of fairness, humanity, honesty, respect and fair treatment of his/her colleagues and staff. The Field Health Officer upholds the Programme policies focused on Health and Nutrition.

The job holder will have to follow compliance of core humanitarian standard and IRW compliance in the whole project management cycle (PCM) proactively.

Responsibility for Resources: None.

The job holder is accountable for maintenance, ensure proper use of medical equipment, drugs, nutrition products, vaccine, and any other related pharmaceuticals supplies.

KEY ACCOUNTABILITIES:



MAIN OFFICE
IR.SS. Along Unity Road
Plot No.54, Block B-xvi
Hai. Cinema, P.O Box 353
Juba South Sudan
Tel: 0922680304

WAU OFFICE
Hai Darajat
Tel: 0916287894
0929732333

WARRAP OFFICE
Along the Warrap Akop Road
Tel: 0920522368

KAPOETA
Narus Compound
Diocese of Torit
Tel:0925609594

Website: www.islamic-relief.org
RRC Reg No.051



Key Accountability 1: Clinical Services and Patient Care

- Supervise provision of clinical care to patients in all IR supported health facilities ensuring that quality clinical care is provided.
- Manage all components and packages of medical services based on the South Sudan treatment guidelines.
- Supervise and monitor clinical officers, midwives and nurses including their clinical competence, support and provide guidance as necessary.
- Review clinical staff performance regarding adherence to guidelines and protocols to ensure quality of health care.
- Maintain highest standards of infection prevention and waste disposal and ensure staff adherence to the same.
- Ensure proper integration of appropriate clinical packages activities (treatment, EPI, maternal health, health education, WASH, etc.) at all health facilities.
- Review and analyze weekly and HMIS/NIS monthly reports.
- Follow up on referred complicated medical cases which cannot be managed at that health facility level.
- Monitor rationale usage of medical equipment and supplies across health facilities.

Key Accountability 2: Capacity Building and Training

- Assess clinical staff competence and recommend or implement a capacity building activity including in-service training or formal trainings.
- Participate in supportive technical supervision.
- Plan and implement health project trainings.
- Promote flow of communication between IR office and health facilities staff.

Key Accountability 3: Stock Management of Supplies

- Work with the team to analyze weekly & monthly consumption of medications and supplies.
- Strengthen stock management system for medications, equipment and other medical supplies including monitoring of tracer drugs and maintaining buffer stocks.
- Ensure there are no stock outs of essential drugs and supplies at the facilities at different sites.
- Monitor and audit stock regularly.
- Maintenance of drugs and stock management in line with IR policies and MOH guidelines.
- Assist in preparation of equipment, drugs and medical consumables requisition; that includes selection, acquisition and maintenance.

Key Accountability 4: Leadership, Rules and Regulations

- The post holder shall take lead of clinical service delivery for all IR supported health facilities in South Sudan.
- Participate in assessment, planning, implementing, reporting, Monitoring and evaluation of health and nutrition projects and sub-projects.
- Identify and maintain regular contact with relevant interlocutors in the community, health facility, CHD, SMOH and other NGOs operating in the area.
- Respect the internal rules of IR and comply with country health sector regulations and guidelines.



- Lead IR representation in health coordination forums (MOH, Clusters) and/or any other missions, campaigns, IRRM, etc.
- Any other additional responsibilities as assigned to by the supervisor.

PERSON SPECIFICATION

Qualifications

- Medical doctor with MBBS from a recognized institution or other relevant health profession with at least 3 years' experience of clinical practice including working in primary health care programming in South Sudan.

SKILLS

- Strong background in clinical medicine, primary health care and ministry of health treatment Guidelines.
- Competent written and spoken English, Arabic as an added advantage.
- Good record keeping and accurate reporting skills.
- Computer skills & familiarity with Microsoft word, excel, outlook is essential.
- Able to learn and commit to Islamic Relief Worldwide values and code of conduct.

ATTITUDES

- Understanding of country cultural diversity and respect to others.
- Good interpersonal and communication skills.
- Proactive and takes initiative.
- Presentable, outgoing with a pleasant character.

DESIRABLE

- **Ability to move freely and frequently to the field in Wau County.**
- Previous experience working with international humanitarian organization.
- Familiarity with the Millennium Development Goals, Sphere Standards, Do no harm policy, Red-Cross/Red-crescent Code of Conduct, Humanitarian Accountability etc.

How to Apply:

Interested candidates should submit their applications letter briefly describing a motivation letter for the position and highlight relevant experience, updated Curriculum Vitae (CV), National ID and copies of certified certificates to IRSS.recruitment@islamic-relief.or.ke or drop a hand delivered copy of their application to Islamic Relief South Sudan - Wau office not later than the deadline of **31st October 2022 at 5.00 p.m. local time.**

- Only shortlisted candidates will be contacted.
- Due to the urgency of these roles, Islamic Relief reserves the right to shortlist applications prior to the closing date.
- Please indicate the base location you are apply for on the application Letter



Female candidates are strongly encouraged to join our work culture that empowers every employee to share ideas and take responsibility. At IRW we think outside the box. We encourage ideas and give responsibility to all employees at all levels, to help solve the complex issues that we face. You will have many opportunities to be heard and take the initiative

