

People for development



JOB VACANCY: Project officer (2)

AVSI Foundation is a global non-governmental organization with headquarters in Italy. Its mission is to support human development in developing countries according to the social teaching of the Catholic Church: recognizing the uniqueness of each person, who as such cannot be reduced to a number within an anonymous category such as "the poor, the sick, the disabled". Furthermore, every person and every community represent a resource, regardless of their vulnerability. This is why AVSI works to help people in becoming aware of their own value and dignity. AVSI is operating in South Sudan since 2005, implementing medium to long-term sustainable health, education, water & sanitation, food security and emergency relief programmes.

The organisation is now seeking to recruit two suitable qualified South Sudanese National for the position of **Project Officer**. Salary range: **400-450 USD Net salary**

Duty Station: Isohe, Ikwotos County (1 position) and Torit County (1 position), East Equatorial State

Role description

The Project Officer will support AVSI Food Security and Livelihood (FSL) activities and especially in:

- planning, organization and implementation of different Input Trading Fairs
- planning, organization and implementation of different Seeds Trading Fairs
- planning, organization and implementation distribution of Emergency Livelihood Kits

Specific Duties

1. Ensures realization of inception meetings with local leaders and elders, and formation of Seed Fair committees (SFC) following agreed upon criteria.
2. Lead the established SFC are trained on their roles in the different activities involved in the seed fair
3. Ensure the selection, mobilization and training of seed sellers as well as evaluation and selection of potential sellers to participate in the seed fair within the area of operation
4. Plans and ensures selection of beneficiary households within the target areas for both the seed fairs and direct distribution of livelihood kits, in collaboration with the SFC following the approved beneficiary selection criteria
5. Ensure timely preparation of seed fair schedule capturing but not limited to the expected number of sellers and beneficiary household for discussion, and agreement on the most secure method and locations for making the payments.
6. Plan for the seed fair implementation by collecting seed samples, carrying out seed viability tests in collaboration with FSL specialist following the agreed upon criteria, planning for temporary seed fair sites, price fixing and signing of MoUs with identified suppliers.
7. Plans and implement the direct distribution of emergency kits while following guidelines on Accountability to Affected Populations for registration of beneficiaries and providing summary distribution reports in a timely manner
8. Ensure appropriate support to the field sites where the program is implemented through regular visits.
9. Monitor and write weekly reports on project activities

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10. Supervise and guide the Field Extension Assistants
11. Coordinate with relevant partners (farmers group, County agriculture department, local authorities)
12. Monitor evolving needs of the specific communities being targeted
13. When required, represent AVSI within the Agriculture and Food Security sector in working groups and Government
14. Provide support to other AVSI agriculture and FSL projects as may be required.

Requirements

Education

- S/he must have completed a diploma in agriculture/ social science
- Computer literacy; with fluency in written and spoken English, and Juba Arabic

Knowledge and experience

- At least 2-3 years of related professional experience with NGOs or related field.
- Previous experience in organisation of Input Trading Fairs and inputs distributions will be considered a strongly added advantage
- Experience with community involvement in implementation of programs

Attitudes

- Proactive and takes initiative.
- Flexibility Respect when dealing with others.
- Reporting experience, problem solving and diplomatic skills
- Identify him/herself with the mission, vision and values of AVSI.
- Be willing to work in a team environment, travel and stay overnight at remote project site

Additional advantage

- Knowledge of cash or Voucher based programs is an advantage
- Knowledge of Ikwotos County and spoken local languages;

WOMEN ARE ENCOURAGED TO APPLY

How to Apply:

Applications should include updated **Curriculum Vitae (CV)** of **max 3 pages**, **National ID** and **cover letter** of **max one page**.

Please do not add additional documentation in this phase, it will not be considered an advantage but as a sign of inability to follow guidelines. In the cover letter the candidate should briefly describe his or her motivation for the position and **highlight relevant experience**. The above documents can be delivered to **HR Department AVSI Office in the Country: Juba – Juba Raha Camp (Juba Town) OR Torit – On Hatire Road before CHF compound OR Isohe – Next to St. Theresa Clinic.**

and/or send in soft copy to: federica.raggi@avsi.org , and hr.southsudan@avsi.org

Only shortlisted candidates will be contacted.

THE CLOSING DATE FOR RECEIPT OF APPLICATIONS IS APRIL 1st, 2020 COB
Due to the urgency of these roles, AVSI reserves the right to shortlist applications prior to the closing date.

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