



**MEDECINS SANS FRONTIERES**  
**DOCTORS WITHOUT BORDERS**

**Médecins sans Frontières - France**  
Republic of South Sudan, Juba

Hai Cinema 2<sup>nd</sup> class residential area,  
Plot 73, Block AXII

Web: [www.msf.org](http://www.msf.org)

e-Mail: [msf-juba-recruitment@paris.msf.org](mailto:msf-juba-recruitment@paris.msf.org)

Approved  
*[Signature]*



**Juba, 31<sup>ST</sup> Oct, 2023**

### MSF-FRANCE JOB ADVERTISEMENT

Médecins Sans Frontières/Doctors without Borders (MSF), founded in 1971, is an international humanitarian aid organization that provides emergency medical assistance to populations in danger in more than 70 Countries.

Médecins Sans Frontières – France (MSF-F) is looking for highly motivated and enthusiastic candidate for the below position in Juba Coordination.

### POSITION: **Driver-Juba Base**

- Performing the tasks of transporting authorized goods and passengers in an MSF vehicle, ensuring its technical and safety conditions, and respecting the country's traffic rules and MSF security rules, to provide a safe, smooth, and efficient service

### MAIN ROLES AND RESPONSIBILITIES

- Checking daily, the technical conditions of the assigned vehicle (state of the tires, oil, fuel, brakes, radio equipment, spare parts, etc.), performing weekly check according to the MSF Logbook, refilling it when necessary, and keeping it clean to ensure it can be driven in perfect conditions. Carrying out a hand over if another uses the vehicle
  - Ensuring the security of passengers in the vehicle, driving carefully, observing speed limits and traffic rules in the country as well as MSF security rules, to avoid car accidents.
  - Ensuring all passengers have all necessary papers in order before travelling, and ensuring non-MSF staff sign disclaimers of responsibility before using the vehicle
  - Ensuring correct loading and unloading of the vehicle, submitting the documents to the receiver of the goods, checking the status of delivered goods, returning the duly completed documents to Logistics and ensuring that the goods have the necessary documents
  - Ensuring that all vehicle documents and the driver's driving license are valid and are in the vehicle.
  - Informing the line manager of any incident involving the transportation of passengers and/or goods.
  - Knowing how to use all types of radios, codes, call numbers and radio alphabets by heart and communicating with base according to MSF communications policy to inform the driver's position and any potential implications.
- Knowing and respecting the security rules related to vehicle movements, specifically those related to customs, checkpoints, and roadblocks. Ensuring all passengers know and respect the security rules

### MSF Section/Context Specific Accountabilities

Load and unload the vehicle

*[Signature]*  
31/10/2023

## REQUIREMENTS

<b>Education</b>	Essential literacy and driving license. Good knowledge of country roads
<b>Experience</b>	<ul style="list-style-type: none"><li>• Essential 2 years minimum of previous driving experience</li><li>• Desirable working experience with other NGOS or MSF</li></ul>
<b>Languages</b>	Mission language and local language essential
<b>Knowledge</b>	<ul style="list-style-type: none"><li>• Desirable knowledge of basic Mechanics</li></ul> Good knowledge of mission area roads
<b>Competencies</b>	<ul style="list-style-type: none"><li>• Result and Quality Orientation L1</li><li>• Teamwork and Cooperation L1</li><li>• Behavioral Flexibility L1</li><li>• Commitment to MSF Principles L1</li><li>• Stress Management L2</li></ul>

### HOW TO APPLY

Applications to be submitted with recent resume, motivation letter, copy of education certificates, copy of employment certificates/recommendations, copy of South Sudanese Nationality ID and contact details (phone/email) in a sealed envelope to:

MSF France Administration Office  
or by email to: [miff-juba-recruitment@paris.msf.org](mailto:miff-juba-recruitment@paris.msf.org)

**The closing date is 13<sup>th</sup> November 2023 at 5 PM**

NB: We thank all applicants for their interest. Only short-listed candidates will be contacted for written test and interviews. Respective schedules for the shortlisted candidates will be posted on the gate outside the office.

**Note: Female Candidate are encouraged to apply**



*Alhassan*  
31/10/2023