

REQUEST FOR QUOTE No. RFQ0075

MOTORCYCLE RIDERS' TRAINING SERVICES IN SOUTH SUDAN

Buyer Name: DT Global South Sudan Email: shejehsalam-procurement@dt-global.com Location: Juba, South Sudan		Ship To Name: Attention: Jill Morris Address: Various Locations: Juba, Leer, Ganyiel, Akobo, Pibor, Kapoeta, and Wau.		Vendor Name: Attention: Address: City/State/Zip: Telephone: Fax: Email:	Business Size:
Issue Date:	September 2, 2022	Required Delivery Date Tentative: Month of October 2022	Commercial Item:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Quote Due Date:	September 15, 2022		Payment Terms:	Wire Transfer	
Questions Due Date:	September 8, 2022		Freight on Board (FOB):	<input type="checkbox"/> Origin <input type="checkbox"/> Destination	
Quote Valid Until:	Not less than 3 months				

Line Item	QTY	U/M	Item	Description/Condition	Unit Price USD	Extended Amount USD
1.	20	Persons	Motor Bike Ride Training	Motor Bike Ride training in various locations of Juba, Akobo, Leer, Ganyiel, Pibor, Kapoeta, and Wau, Five (5) days of training that includes: 1-day online theoretical lesson and 4-days practical driving with assessment.		
					Grand Total \$	

PLEASE SUBMIT COMPLETE OFFER ON YOUR LETTERHEAD

Instructions to Offerors:

- **Submission Deadline:** Final submissions will be due no later than the date indicated in the "Quote Due Date" section above.
- **Submission method:** All offers should be submitted to shejehsalam-procurement@dt-global.com only.
- **Question & Answers:** Questions regarding this RFQ could be submitted to shejehsalam-procurement@dt-global.com no later than the date indicated in the "Questions Due Date" section above. DT Global will ensure that answers to questions are distributed via email to all interested parties within 24 hours of the question due date.

DT Global will not respond to questions pertaining to this RFQ over the phone. DT Global will not in any way assist Offerors in preparing their bids nor reimburse any bid preparation costs incurred by the Offeror.

Submission Requirements: (Do not assume DT Global/Shejeh Salam has your information already)

1. Valid Company Certificates
 - a. **Valid Company Registration Certificate**
 - b. **Valid Tax Clearance Certificate**
 - c. **Valid driver License of Trainer/s**
 - d. **Company Profile**
 - e. **Operation License**
2. Bidder must submit quotation specifying.
 - a. **Delivery Time,**
 - b. **Payment Terms, and**
 - c. **Price Validity**
3. Bidder must provide evidence of at least 2 years' experience in training in Motorbike riding and safety skills in South Sudan. Please provide previous or current contracts or recommendation letters and contact list of clients, especially INGOs, NGOs, UN, and Corporate Clients.
4. Bidder should be able to provide a portfolio of evidence, curriculum and training for Motorbike rider and safety strategies
5. Quotation must be submitted in United States Dollars (USD) currency.
6. Bidder must submit USD Bank Account Details (Issued on a Bank Letterhead with Company Name, Bank name, Bank Address, Account number, Bank branch name and swift code)
7. Bidder must submit quotations and required documents submission shall be in the English Language.

This request for quote does not constitute an order. Buyer will not pay offer preparation costs. Buyer may accept other than the lowest priced offer based on trade-offs between cost and quality or to further its socioeconomic programs. Buyer reserves the right to reject offers (a) received after the date and time specified, (b) not responsive to the solicitation, (c) with unbalanced line-item pricing, or (d) from vendors restricted from doing business with the U.S. Government.

Notwithstanding the terms of this Request for Quote/Proposal, offeror acknowledges that DT Global reserves the right to reject any or all Quotes/Proposals for whatever reason DT Global determines, in its sole discretion, to be in its best interests. Offeror further acknowledges that DT Global may for whatever reason waive any or all formalities and terms of this Request for Quote/Proposal and that nothing in the terms of this Request for Quote/Proposal shall give rise to any claim or cause of action, including without limitation any claim for breach of implied-in-fact contract to treat Quotes/Proposals in accordance with the terms herein.

The following apply to this Request for Quote:

- Tax Exempt as provided
- Prime Contract Flow Downs as provided in Mandatory Flow Downs

Terms and Conditions:

- Terms and Conditions—Commercial

Background:

DT Global South Sudan was selected by USAID to implement the 5-Year SHEJEH SALAM Activity in South Sudan, commencing on September 30, 2020. SHEJEH SALAM Activity will help USAID/South Sudan process toward its overall goal to strengthen the foundation for a more self-reliant South Sudan by empowering citizens and community actors who have been deeply affected by the current conflict.

Description of Scope:

DT Global South Sudan is seeking to select the best supplier/vendor for the provision of Motorbike ride training and safety guidance services to its staff in field locations. The training covers operating skills and principles for riding in muddy dirt and rough terrains. This RFQ will be used to solicit quotes from potential suppliers/vendors for an award of Firm Fixed Price (FFP) Purchase Order (PO) to the best bidder(s).

To realize the above objectives, DT Global South Sudan is therefore calling for qualified, competent suppliers/vendors to participate in competitive bidding for the supply of training course/ Instructor services to its staff members and partners in the field locations to support the implementation of the SHEJEH SALAM Activity.

Selection Criteria

The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, meets or exceeds the minimum technical requirements mentioned in this RFQ, and provides a reasonable price quotation within the competitive market price.

Evaluation Criteria

As indicated below, evaluation criteria shall be based on responsiveness, compliance to RFQ requirements and reasonable price,

Responsiveness/Experience

- Experience of the company/ Individual in the provision of Motor Bike ride training in both muddy and rough terrains to clients especially INGOs, NGOs, UN Agencies, and Corporate Clients (at least 2 years).
- Training manual and training methodology
- List of current and previous clients indicating – Name of Client, size of purchase, contact person's name, title, email, and phone number/Recommendations
- Meet specifications provided in the item description on pg. 1.

Compliance to RFQ requirements

- Adhere to "Quote Due Date" and,
- Meets "Submission Requirements"

Reasonable Price:

All quotations received will be analyzed for Price reasonableness to determine a fair and reasonable price.

Scope of Work:

This Scope of Work (SoW) will result in a contract award to support DT Global in the training of motorbike riders both DT Global staff and Shejeh Salam grantees. The said contract will tentatively be implemented in the month of September 2022.

1. Objectives:

The overall goal of training is to provide both theoretical and practical skills to motorbike riders' hence promoting safe riding habits, proactiveness, and visual alertness. The said training shall provide quality motorbike riding skills to riders and observance of road and traffic rules. The training shall be tailored to meet the following objectives for motorbike riders.

- To develop the skills required to become a safe and competent rider
- To gain the practical skills needed to deal with various road and traffic situations
- To understand and adhere to traffic rules for vehicle users

2. Task

Below is a summary of the tasks for this training.

- Develop training materials in line with the guidelines provided by DT Global in " Training Guidelibe for Motor
- Five (5) days of training that includes: 1 day online theoretical lesson and 4-days practical driving with assessment.
- Travel to the field locations for training the motorbike riders which included Juba, Akobo, Leer, Ganyiel, Pibor, Kapoeta, and Wau.
- Conduct training for all persons recommended by DT Global.

3. Deliverables:

- Compile a training report, along with photos and attendance sheets for each day
- The trainer has to provide a report per person and confirm competence in motorbike riding
- Submit final report on completed task shared with Risk Management Office

4. Training Guide:

- **Motorbike Pre-Ride Task:** The rider understands and follow national, local laws, rules and regulations. The rider understands the procedures for getting ready to ride a motorcycle, the risks associated with operating a motorcycle, and the importance and function of proper personal protective equipment.
- **Vehicle Control Skills:** The rider understands the motorcycle controls and information displays. The rider demonstrates proper techniques for mounting, starting, stopping, dismounting, and securing a motorcycle. The rider demonstrates proper techniques for clutch and throttle control, riding in a straight line, slowing, stopping, turning, and shifting a motorcycle. The rider demonstrates proper techniques for normal stopping in a curve, turning from a stop, and making tight turns.
- **Street Strategies:** The rider understands the hazards associated with riding, the process of searching the roadway environment to identify hazards and escape routes, strategies for avoiding hazards, and the correct responses for dealing with hazards.
- **Roadway Management Skill:** The rider understands proper techniques for slowing quickly, stopping in the shortest distance, cornering, and swerving. The rider understands space and path-of-travel management and proper techniques for making lane changes, passing, and adjusting to surface hazards. The rider understands proper techniques to adjust to rain, wind, and conditions of reduced traction and visibility.
- **Carrying of Passenger and Cargo:** The rider understands the adjustments necessary for carrying passengers and cargo. The rider understands that beginners should limit exposure to group riding, carrying passengers, and long-distance riding until they have gained skill and experience
- **Factors affecting Rider Performance:** The rider understands the elevated risks of alcohol and other drugs on rider performance and the legal, social, personal, economic, and safety consequences of operating a motorcycle under the influence of alcohol and other drugs. The rider understands and avoids factors that adversely affect rider performance.

Shejeh Salam is responsible for flights, airport pickup and drop-off, accommodation, and per-diem, as well as mobilizing participants and providing the training venue.