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**VACANCY ANNOUNCEMENT**  
 (External)

Ref No. BBC MA/JBA/2023/27/NOV/11/SW-LIL

<b>Job Title:</b>	Script Writer
<b>Number of positions</b>	One (1)
<b>Line Manager:</b>	Drama Producer
<b>Contract type/Time:</b>	10 months fixed term
<b>Location:</b>	Juba, with travel to the field
<b>Eligibility:</b>	South Sudan National only
<b>Deadline for submission:</b>	11 <sup>th</sup> December 2023, 5 PM CAT
<b>NOTE:</b>	<b>AS THIS POSITION IS URGENTLY REQUIRED, SHORTLISTING MAY START BEFORE THE APPLICATION DEADLINE.</b>

**BBC Media Action**

BBC Media Action believes in the power of media and communication to help reduce poverty and support people in understanding their rights. Our aim is to inform, connect and empower people around the world. We are passionate about people getting the information they need and in turn being able to communicate – to good effect – with those in power.

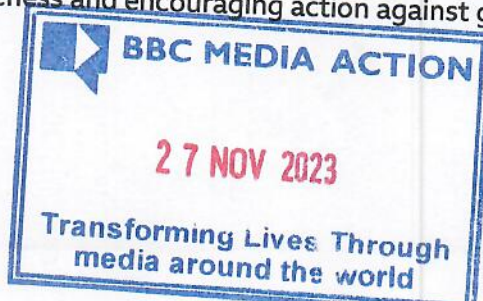
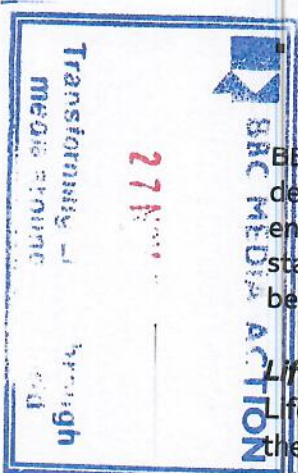
To achieve this, Media Action partners with civil society, local media and governments to:

- Produce creative programmes in multi-media formats, based on robust research, which inform and engage audiences around key development issues. Strengthen the media sector through building professional capacity and infrastructure.

BBC Media Action delivers a portfolio of media and communication for development projects in South Sudan. We seek to expand this portfolio of work, ensuring that existing projects are delivered on time, to budget, to the highest standards, and in accordance with BBC editorial values as well as Media Action best practice.

**Life in LuLu**

Life in LuLu is BBC Media Action's long-running radio drama in South Sudan. In the past the storylines focused on beliefs about health, conflict and peaceful co-existence. To date, 8 series of the drama have been produced and BBC Media Action is preparing for the production of an additional 2 series. These will focus on raising awareness and encouraging action against gender-based violence while





empowering women and young people to actively participate in decision-making processes regarding civic issues that affect them and their communities. The drama will be produced in local languages and broadcasted nationally and across community stations, use digital platforms and work with CSOs to implement community outreach activities.

### **Overall Purpose of the Job**

The script writer is responsible for the creative and technical scripts for the production of radio content, ensuring high quality production in drama and promotional programming.

The Scriptwriter will work with the Director of drama for Life in Lulu and with the production team, particularly to develop storylines, characters and write scripts for the Life in Lulu Drama and Public Service Announcements (PSAs) and to assist the team in all aspects of the Life in Lulu drama production.

### **Main Tasks**

- Identify the Life in Lulu communication objectives and work with the Drama director and others to script, record, and schedule recording for drama or PSA production, ensuring they are factual, engaging, and of a high quality
- Support with the production of radio drama, mobilize, supervise drama actors when needed and ensure all targeted plans and activities are implemented effectively and efficiently.
- Finalize the scripts within the stipulated timeline with detailed activities well defined and ensure all scripts are addressed/incorporated by given suggestions/feedback before proceeding to production.
- Facilitate and provide the necessary support, guidance to Drama Actors during the drama rehearsal/recording and during recruitment.
- Be updated on various contemporary issues and donor requirements to be incorporated into drama.
- Take necessary information and suggestions from Drama Director, Production Manager, Sound Editor as well the Research and learning team.
- Assist in the casting of actors
- Research and develop storyline ideas
- Assist the production team in all stages from pre-production, production, and post-production, ensuring deliverables and deadlines are met.
- Liaise with the Director of drama on the development and editorial sign off for all productions.
- Work with editorial, research and learning, and other project teams to ensure all content meets BBC MA standards.
- Participate in regular editorial and production meetings.
- Provide editorial support and guidance to other BBC MA production teams and local partner radio stations where and when required.
- Ensure that the language of PSAs and other scripts are as accurate and simple as possible and includes marginalised voices from around the country.
- Adhere to all safeguarding policy guidelines and support others you work with.





- Perform other duties assigned by supervisor.

**Person Specification - required knowledge, skills and experience**

- Experienced Producer / Scriptwriter should be able to demonstrate:
  - Excellent writing and editing abilities
  - Experience of working with a production team
  - Experience of producing high quality radio programmes
- Self-motivated, able to deliver to programme deadlines with minimal supervision.
- Fluency in written and spoken English and Simple Arabic. Ability to communicate effectively in at least one other South Sudanese language an advantage.
- Creative thinking and the ability to find solutions and execute them.
- Able to communicate effectively at all levels within the organisation.
- Proven time management skills and the ability to manage multiple priorities at the same time.
- Strong team player: able to work effectively under pressure and demonstrate patience to team members
- Strong knowledge of and interest in a range of development issues in South Sudan.

**Competencies**

The following competencies (behaviours and characteristics) have been identified as key to success in the job. Successful candidates are expected to demonstrate these competencies.

- **Analytical Thinking** – Able to simplify complex problems for problem-solving and/or development.
- **Decision Making** – Is a proven team worker who can contribute to collective decision-making.
- **Planning and Organisation** –Prioritises and plans activities taking into account all the relevant issues and factors such as deadlines, staffing, and other resource requirements.
- **Resilience** – Can maintain personal effectiveness by managing own emotions in the face of pressure, setbacks, or when dealing with provocative situations.
- **Communication** – The ability to get one’s message understood clearly by adopting a range of styles, tools and techniques appropriate to the audience and the nature of the information.
- **Managing relationships** – Able to build and maintain effective working relationships with a range of people.
- **Self-Development** – Is able to identify and apply opportunities for learning and development.

**APPLICATION SUBMISSION CRITERIA:**





To apply, please submit your **CV** of maximum 3 pages and a **cover letter** to email address [Recruitment@ss.bbcmediaaction.org](mailto:Recruitment@ss.bbcmediaaction.org).

The position should be clearly indicated in the subject line as **"Script Writer"** -  
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### **SAFEGUARDING**

The role involves working with groups of vulnerable children and adults. BBC Media Action is committed to providing a safe and trusted environment for every person connected to the work we do; and to preventing any type of unwanted behaviour including sexual harassment and exploitation, abuse, and financial misconduct (a zero-tolerance policy). Any candidate offered a job with BBC Media Action is expected to share and demonstrate our values and adhere to BBC Media Action' Safeguarding policy and sign BBC Media Action' Code of Conduct. A police or any previous work place background check may form part of the recruitment process.

### **QUESTION:**

Do you have anything in your history, either professionally or personally, that conflicts with BBC Media Action Code of Conduct?

Yes  -Please provide further comments in additional sheet of paper and attached with your application.

No

All declarations will be kept confidential. Please note, non-disclosure of something that could impact your role, may lead to termination of your contract, if successful recruited.

