



ADVENTIST DEVELOPMENT AND RELIEF AGENCY (ADRA)
MUNUKI SDA CHURCH COMPOUND, OFF KUWAIT ESTATE,
JUBA SOUTH SUDAN
DATE: 20th September, 2023

REQUEST FOR QUOTATIONS

ORGANIZATION BACKGROUND

The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization of the Seventh-day Adventist church which has been in operation for over 60 years. Through an international network, ADRA delivers relief and development assistance to individuals in more 130 countries----- regardless of their ethnicity, political affiliation, or religious association. By partnering with communities, organizations, and governments. ADRA is able to improve the quality of life of millions through 9 impact areas namely: Livelihood and Agriculture; Children; WASH, Community Health; Disaster Response; Economic Growth; Hunger and Nutrition; Social Justice and Gender Equity

For over 37 years, ADRA South Sudan has been making a difference in individual's lives in one of the most difficult contexts in the world in both development and emergency contexts. In South Sudan, we implement programs in six thematic program areas of Education, Primary Health Care, Emergency Response and Integrated programming, including livelihoods and Agriculture; HIV/AIDS; WASH; economic empowerment and gender.

ADRA South Sudan through its Kong-koc project is calling for quotations from reputable companies for supply of agricultural machineries as specified below:

KEY INFORMATION TO BIDDERS: PLEASE FOLLOW THE GUIDANCE OF THE RFQ ATTACHED



Handwritten signature or mark in blue ink.

S/N	Item Description	Quantity	Unit
	(Specification of items/works)		
1	Chaff cutters (power source diesel engine, cutting capacity 600 to 800 kg/hr, weight 70kg)	9	Pcs
2	Oil pressing machine (Diesel engine with a capacity of 500kg output. Complete with all standards accessories.	2	pcs
3	Rice polishing machine (50kg/hr output capacity, diesel engine. Complete with all standards accessories.	3	pcs
	TOTAL VALUE		

NOTE:

1. See attached photos for more details.
2. A successful vendor is expected to be responsible for transportation of the machineries and deliver it to our office in Juba.

DATELINE: Strictly on 28th September, 2023 at 4:00 PM local time

SUBMISSION AND REQUIREMENTS

Vendors shall enclose all relevant legal registration documents, including latest bank statement, valid Tax clearance certificate, etc in a well-sealed envelope. Ensure to register your hand delivered quotation/bids with procurement before you leave. Only successful and competitive bidder will be notified. ADRA deserve the right to either amend or cancel this quotation with or without notification. The prospective bidder is entirely responsible for any cost related to the preparation and submission of their quotations.

The envelope shall bear the warning “Not to be open before the time and date for bid opening”. ADRA South Sudan will not assume responsibility of any UNSEALED and UNMARKED envelope if misplaced and will be rejected by the committee.

The language for the bids shall be ENGLISH only.

FOR ANY CLARIFICATION OR INQUIRY, contact, ADRA South Sudan Head Office



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Juba Munuki SDA Church Compound.



Emmanuel Taban Peter

Operations & Security Manager

ADRA South Sudan





**ADRA SOUTH SUDAN
QUOTATION REQUEST FORM**

Request for quote# 8111

Date 20/09/2023

Dear Sir/Madam:

ADRA is seeking quotation for charter service listed in product "specification" below. Quotation from qualified vendors will be evaluated based on criteria listed established by ADRA including but not limited to, price, quality of goods, delivery, service/support, if applicable. ADRA reserves the right to accept or reject any and all bids. We would appreciate it if you could provide us with quotations for the items mentioned below. Specify additional information, if necessary
Thank you in advance.

Supplier's Name: _____ Date: _____ Address: _____

Tel: _____ Email: _____

Line item	Date required	Item Description	Qty	Unit	Unit/ Price	Total
1	28/09/2023	Chaff cutters (power source diesel engine, cutting capacity 600 to 800 kg/hr, weight 70kg)	9	Pcs		
TOTAL:						

Remarks: _____

Total Amount in Words: _____

Quotation Valid Until (Date): _____

Vendor's requested payment terms: _____

Expected delivery period: _____

Vendor's Authorized Signature: _____

Date: _____

Vendor's Stamp



ADRA SOUTH SUDAN
QUOTATION REQUEST FORM

Request for quote# 8113

Date 20/09/2023

Dear Sir/Madam:

ADRA is seeking quotation for charter service listed in product "specification" below. Quotation from qualified vendors will be evaluated based on criteria listed established by ADRA including but not limited to, price, quality of goods, delivery, service/support, if applicable. ADRA reserves the right to accept or reject any and all bids. We would appreciate it if you could provide us with quotations for the items mentioned below. Specify additional information, if necessary.
Thank you in advance.

Supplier's Name: _____ Date: _____ Address: _____

Tel: _____ Email: _____

Line item	Date required	Item Description	Qty	Unit	Unit/ Price	Total
1	28/09/2023	Oil pressing machine (Diesel engine with a capacity of 500kg output. Complete with all standards accessories.	2	pcs		
TOTAL:						

Remarks: _____

Total Amount in Words: _____

Quotation Valid Until (Date): _____

Vendor's requested payment terms: _____

Expected delivery period: _____

Vendor's Authorized Signature: _____

Date: _____

Vendor's Stamp



ADRA SOUTH SUDAN
QUOTATION REQUEST FORM

Request for quote# _____ Date 20/09/2023

Dear Sir/Madam:

ADRA is seeking quotation for charter service listed in product "specification" below. Quotation from qualified vendors will be evaluated based on criteria listed established by ADRA including but not limited to, price, quality of goods, delivery, service/support, if applicable. ADRA reserves the right to accept or reject any and all bids. We would appreciate it if you could provide us with quotations for the items mentioned below. Specify additional information, if necessary. Thank you in advance.

Supplier's Name: _____ Date: _____ Address: _____

Tel: _____ Email: _____

Line item	Date required	Item Description	Qty	Unit	Unit/ Price	Total
1	28/09/2023	Rice polishing machine (50kg/hr output capacity, diesel engine. Complete with all standards accessories.	3	pcs		
TOTAL:						

Remarks: _____

Total Amount in Words: _____

Quotation Valid Until (Date): _____

Vendor's requested payment terms: _____

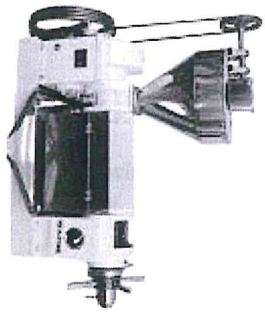
Expected delivery period: _____

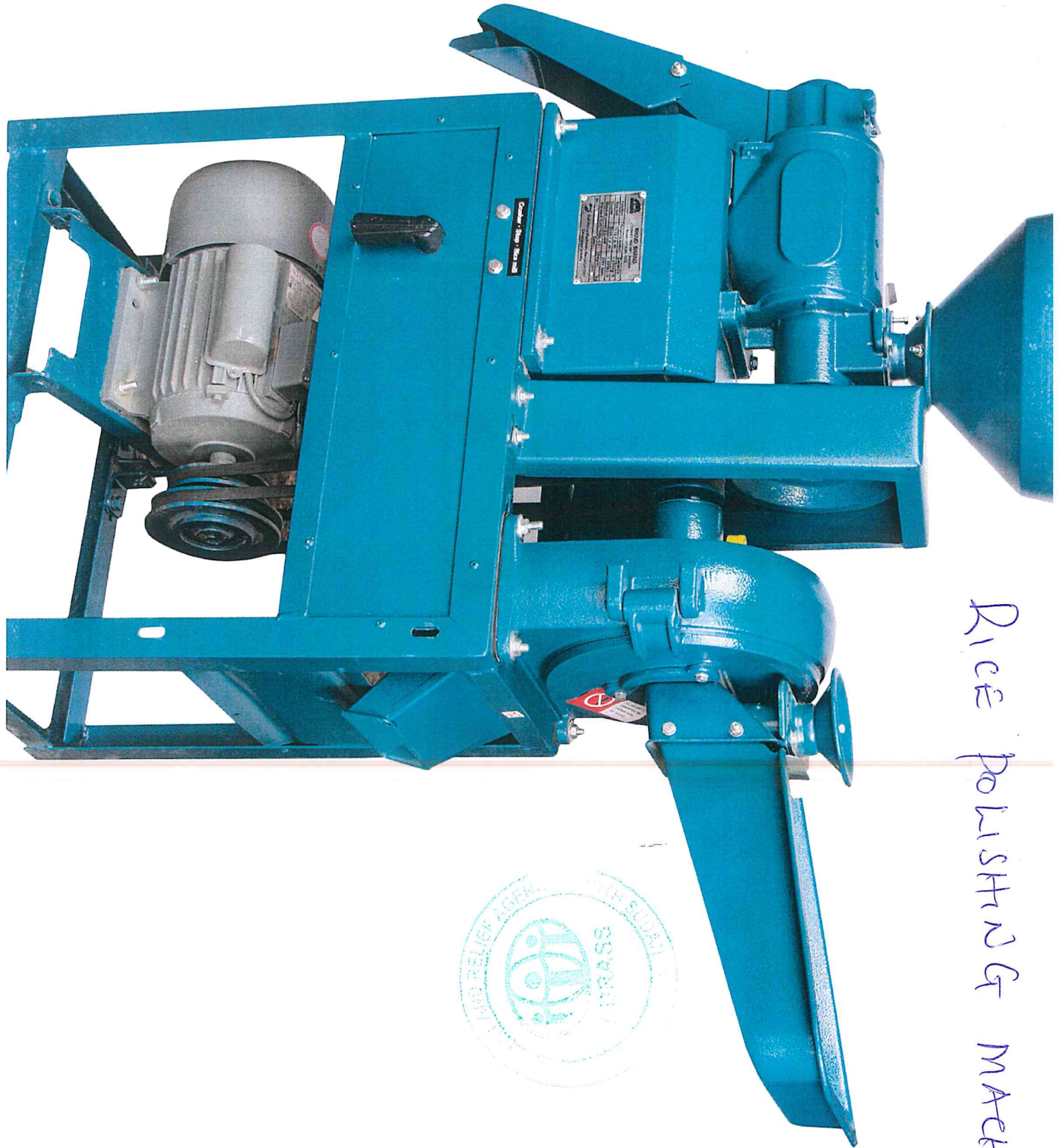
Vendor's Authorized Signature: _____

Date: _____

Vendor's Stamp

OIL PRESSING MACHINE





Rice Polishing Machine



CHAFF CUTTER

