

JOB ADVERTISEMENT
Finance Officers (2)
South Sudan

CAFOD, one of the UK's leading international aid agencies, is currently looking for Two (2) Finance Officers to be based in Juba with frequent travel to field.

Job Profile.

- To take ownership of all finance related processes for a portfolio of donor funded and commercially contracted CAFOD programmes in South Sudan.
- To coordinate and support financial management of different programmes, in terms of financial planning, expenditure monitoring and financial reporting, by CAFOD and by respective partners.
- To develop and maintain appropriate systems to ensure financial and donor contractual compliance, in collaboration with PDFO and FAM.
- To effectively balance and prioritize different demands from different programmes, donors and contracts.

The post holder will be based within the CAFOD's Finance and Administration Team and will collaborate with programmes team, finance team and with the respective local partners. The post will be line managed by Finance and Administration Manager (FAM), with some elements of matrix management by the Programme Manager

The profile: This position is open to South Sudanese nationals only. the applicant will also need to demonstrate and have:

- Degree in Business Administration, Economics, Financial Management or equivalent
- Accounting qualification in CPA or ACCA or equivalent
- Minimum 5 years of relevant experience in finance
- Fluent English Speaker with excellent communication and presentation skills
- Excellent organisational, analytical and coordination skills
- Proven record of meeting demanding deadlines
- Proven record of working with multi-donor funded projects
- Exceptional attention to detail.
- Ability to communicate technical financial information to non-finance people
- Strong track record in effective budgeting, reporting and process improvement
- Advanced skills in Excel. Strong knowledge of other Microsoft packages.

Desirable

- Experience of commercial contracts

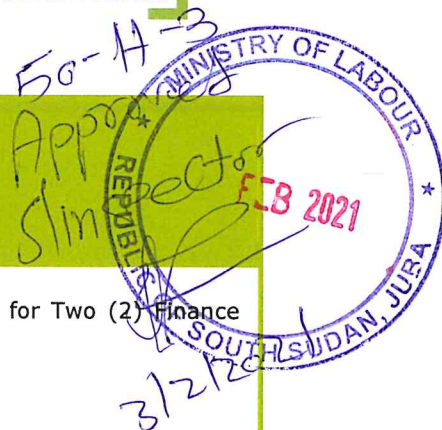
Contract Duration:

- One Year

To apply: If you identify with this profile we would love to hear from you. Send your application through email to southsudanjobs@cafod.org.uk

Or, hard copy application can also be delivered to our office at Plot 19, Block XIII Hai Malakal, near Save the Children office, with application and subject line clearly marked as Finance Officers, addressed to HR- Department, at CAFOD South Sudan.

Closing date: 22nd February 2021, at 5:00pm.



Come and join us and help make a real difference in the lives of the world's poorest communities

CAFOD is an equal opportunity employer. Recruitment and selection procedures reflect our commitment to Safeguarding for Children and Vulnerable Adults .

CAFOD recognises the personal dignity and rights of children and vulnerable adults, towards whom it has a special responsibility and a duty of care and respect.

Any candidate offered a job with CAFOD will be expected to adhere to CAFOD's Safeguarding policy and sign CAFOD's Code of Behaviour as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents

All offers of employment will be subject to satisfactory references, and appropriate screening checks can include criminal records and terrorism finance checks. CAFOD also participates in the [Inter Agency Misconduct Disclosure Scheme](#). In line with this Scheme, we will request information from job applicants' previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment, or incidents under investigation when the applicant left employment. By submitting an application, the job applicant confirms his/her understanding of these recruitment procedures.

