



## CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

Position:	Gender/Protection Officer
Department:	Program
Location:	Pochalla
Reports to:	GBV Roving emergency coordinator

### JOB SUMMARY

The GBV/ Protection officer is responsible for technical oversight and support of RRF GBV program and helping to increase the overall quality and effectiveness of gender-based violence (GBV) program activities in Pochalla county, Jonglei and ensure that all programming is implemented in line with CARE's GBV Emergency Response Model

### **SPECIFIC RESPONSIBILITIES:**

Responsibilities of the Gender/Protection officer include but are not limited to the following:

#### **Program Management**

- Provide technical guidance, oversight and support to GBV/protection in interventions in Jonglei (Pochalla) to improve the provision of quality case management and psychosocial support services to meet the needs of women and girls in emergencies.
- Provide and lead community awareness and sensitization on menstrual hygiene management.
- Lead GBV assessments to identify patterns and risks of GBV and assess gaps to inform responses.
- Ensure that ethical and GBV data collection and information management systems (GBVIMS) are in place and harmonized advocacy
- Lead in the development of quality psychosocial interventions through community information dissemination sessions, group PSS activities at WGSS.
- Support all staffs in the implementation of a robust Monitoring and Evaluation (M&E) system for all objectives, indicators and activities that is consistent across site and feeds into evidence-based programming.
- Provide sensitization of women and girls of reproductive age targeting returnees and other community members existing, local leadership and social workers to ensure project ownership by target beneficiaries and a sustained adoption of menstrual cups.
- Lead in registration and distribution of dignity kits



- Lead in staff monthly meetings to discuss work plan, log frame and spending including monthly inventory and PR tracking with all staffs.
- Lead in program development of monthly report, work plan, spending plans and oversee work plans coincide with timelines of projects, correct coding of project activities.
- Maintain open and professional relations with team members, promoting a strong team spirit and providing oversight and guidance to enable staff to successfully perform in their positions.
- Ensure timely completion and submission of monthly timesheets, probation reviews and annual performance reviews.
- Ensure training and ongoing capacity building opportunities for staff on technical and project management skills.

### **Grant Management/ Operation**

- Lead in implementation and ensure adherence to grant work plans, spending plans and monitoring and evaluation plans.
- Oversee monthly BvA, submit monthly BvA correction request, include attend monthly BvA meeting.
- Ensure high-quality CARE and donor reports on activities, indicators, achievements and meet deadline.
- Develop and maintain effective and efficient oversight, support, quality control and reporting systems and processes with all staffs.
- Work closely with procurement, Administration and IT department to ensure smooth programming and adhere to CARE operation policy.
- The CARE and CARE workers must adhere to the values and principles outlined in CARE Way - Standards for Professional Conduct. In accordance with these values, the CARE operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation
- Adhere specific Jonglei (Twic East) Standard Operating Procedure (SOP)

### **Coordination & Representation**

- Build relationships with partners, government, other NGOs and UN agencies to strengthen effective GBV referral systems to ensure survivors access services in a timely and confidential manner and enhance multi-agency and multi-sectoral cooperation and coordination.
- Coordinate and lead advocacy efforts with other actors and sectors, particularly Protection, WASH, Food and Nutrition, Shelter, Livelihoods, Health; and ensure specific measures are put in place to mitigate risks of GBV among women and girls by these sectors in line with the provision in the Inter-Agency Standing Committee Guideline for response and prevention of GBV in humanitarian settings.
- Lead in GBV Working Group Coordination in Jonglei (Pacholla)

### **General**

- High problem solving skill and conflict resolution.
- Prioritize work under pressure and in difficult settings.
- Positive and professional attitude
- Meet deadline and high flexibility of working hours.
- Maintain high communication among team and supervisor.
- Coordinate multiple tasks and maintain attention to details
- Other responsibilities as needed

### **REQUIRED QUALIFICATIONS:**

#### **Education:**

- Diploma in Gender studies, social work and social administration, social sciences, development studies and any relevant





- University degree from a recognized institution is an added advantage.

#### **Skills and Experience:**

- ♦ 3 years' experience in GBV programming in humanitarian settings and international organization.
- ♦ Previous experience in project emergency response setting.
- ♦ Previous experience supervising and managing women and girls safe space.
- ♦ Demonstrated experience in capacity building and mentoring.
- ♦ Knowledge, skills and experience in GBV interventions.
- ♦ Demonstrated leadership, communication, and facilitation skills.
- ♦ Proven experience in implementing GBV best practices, GBV training modules.
- ♦ Good coordination and networking skills.
- ♦ Excellent interpersonal, problem-solving skills and flexibility

#### **HOW TO APPLY**

The position will be based in Pochalla. This position is ONLY open to South Sudanese Nationals.  
Opening Date **17<sup>th</sup> Sept 2020** and Closing date for receiving application will be **6<sup>th</sup> October 2020**.

Applications and CVs should be delivered to: [jobs.southsudan@care.org](mailto:jobs.southsudan@care.org) or Hand delivery to: CARE office located within NPA Building in Hai Supiri next to UNICEF OR to CARE Sub-Office in Pochalla.

**CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.**

