



## Humanitarian Coordinator

<b>Job title:</b>	<b>Humanitarian Coordinator</b>
<b>Level:</b>	<b>P4</b>
<b>Position Number:</b>	<b>00087720</b>
<b>Location:</b>	<b>Juba, South Sudan</b>
<b>Full/Part time:</b>	<b>Full time</b>
<b>Fixed term/Temporary:</b>	<b>Fixed Term Appointment (FTA)</b>
<b>Rotational/Non Rotational:</b>	<b>Non-Rotational</b>
<b>Duration:</b>	<b>One (1) year</b>

### The Position:

Under the overall direction of UNFPA Representative and direct supervision of the UNFPA Deputy Representative, the Humanitarian Coordinator (HC) will be responsible for developing, and managing Emergency/humanitarian response programme in South Sudan, with a special focus on Reproductive Health, HIV and GBV. The incumbent is expected to ensure that emergency preparedness, interventions and response to the implications of conflicts and natural disasters are efficiently functional, and being integrated into the Country Office (CO) regular programming.

### How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2022-2025), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

### Job Purpose:

With UNFPA Representative's guidance, the HEC will undertake the leadership role of the the Humanitarian Response Unit (HRU) in the CO, and whenever feasible at the state-level field support units. The HEC will substantively contribute to the management of UNFPA activities in the areas of reproductive health and prevention and response to HIV and gender-based violence in humanitarian settings. Acting as an advisor, the HEC will proactively provide the Representative and Deputy Representative with information on programme progress and achieved results of UNFPA- humanitarian program implementation, and provides innovative approaches for the synchronization of humanitarian and early recovery/development programme activities along the Humanitarian-Development-Peace continuum. Along this



role, the HEC will undertake the job tasks and activities in lieu with the regular country programme as per the following:

**You would be responsible for:**

**Programme leadership, strategic direction, coordination and management:**

1. Represent UNFPA within the overall cluster system (Health, Intersectoral Working Group and others) and, where requested by CO senior management, represent UNFPA at the UN Humanitarian Country Team (UN HCT), and other related activities;
2. Advocate for, and contribute to strengthening the multi-sectoral inter-agency coordinated approach to prevent, and respond to GBV among all partners working at complex emergency areas, and backstop GBV sub cluster on GBV sub-cluster functions and other related issues and programme activities;
3. Manage the HRU in South Sudan Country Office in line with the country programme on SRH and GBV, and oversee UNFPA's Humanitarian Program and Coordination unit's functionality in the flashpoint States including supervising staff within the humanitarian unit
4. Introduce the concept and practical application of the emergency preparedness and contingency planning throughout South Sudan;
5. Ensure the integration of all emergency response activities, whether related to recurrent natural disasters, humanitarian crisis or conflicts into the regular Country Office programming; as well as institute quality programme along the triple nexus continuum in liaison with the RCO and other AFPs
6. Participate as appropriate in some of the major UNDAF/CP/CPAP/AWP development/review processes.
7. Provide technical assistance in humanitarian programming to all coordination hubs and partners working in the states;
8. Support adoption of results-based programming and problem-solving approaches for an effective programme management, and for efficient program implementation and service delivery along with the establishment of monitoring/evaluation systems;
9. Lead the HRU in strategic planning exercises, and act as a resource person for the development of relevant strategic approaches in addressing priorities, identified gaps/challenges in the context of the prevailing humanitarian situation in the Sudan;
10. Contribute to strengthening RH and GBV commodity security for humanitarian programme, advocate for, and undertake resource mobilization role with both government and donors alike in this regard;
11. Sustain an efficient approach on "Consumption-based Supply of RH Kits" to prevent any commodity stock-out in the complex emergency situation, and strengthen the logistic capacity and the existing mechanism in respect to transportation, distribution, and reporting on utilization of UNFPA emergency RH kits, and other RH commodities in liaison with the RHCS specialist;



12. Participate in Health Cluster meetings and activities, and provide updates on RH in emergency work and functionality at the field level, as well as contributing to gap/challenges analysis and identifying priorities for the Health Cluster.

#### **Partnership, advocacy and evidence and knowledge development:**

1. Participate in joint assessments/ strategic planning relevant to humanitarian response in South Sudan States; undertake field missions to flash States and regularly meet with RH partners on the ground;
2. Ensure evidence-based programming by supporting RH and GBV needs assessments as well as other studies/surveys, such as KAP survey among the affected population and host communities;
3. Prepare strategic documents, including recommendations to the CO and UNFPA Headquarters; contribute to the documentation of best practices and approaches for UNFPA's knowledge sharing and communication within the UN system and with external partners on RH and GBV in conflict and post-conflict situations.

#### **Resource management and mobilization**

1. Take the leadership in the development of proposals for the Common Humanitarian Fund (CHF); contribute to the mid-year reviews and year-end reviews of CHF funded proposals under Health Sector/ Cluster;
2. Participate and contribute to the development of the Consolidated Appeal Process (CAP) along its different stages from planning to reporting; and ensure that activities on prevention of, and response to RH programming are integrated into humanitarian response; and contribute to the mid-year review and year-end review of Health Sector/ Cluster plan's implementation under UN Work Plan (CAP)
3. Guide developing humanitarian response proposals, monitor implementation, and review progress reports, supporting the implementation of the MISP related activities; Provide technical assistance on RH and GBV in humanitarian programming to all partners working in the flashpoint states of South Sudan;
4. Participate in fundraising effort and resource mobilization for humanitarian programming and support CO staff to draft proposals in accordance to the resource mobilization plan

Perform any other duties assigned by the UNFPA Representative.

#### **Qualifications and Experience**

1. Advanced University degree in Public Health, with background in Medical or relevant Health sciences;
2. 7 years of relevant professional experiences in humanitarian technical assistance, programming and management in reproductive health, public health and GBV/Gender;
3. Strong experience working in complex emergencies, including conflict settings for IDPs and refugees, especially in East Africa is a plus.
4. Strong experience delivering results through partnerships.
5. Proficiency in current office software applications;



### Languages:

Fluency in English; knowledge of other official UN languages, preferably Arabic is desirable.

### Required Competencies

<b>Values:</b> <ul style="list-style-type: none"><li>• Exemplifying integrity,</li><li>• Demonstrating commitment to UNFPA and the UN system,</li><li>• Embracing cultural diversity,</li><li>• Embracing change</li></ul>	<b>Functional Competencies:</b> <ul style="list-style-type: none"><li>• Advocacy/Advancing a policy-oriented agenda</li><li>• Results-based programme development and management</li><li>• Leveraging the resources of national governments &amp; partners/building strategic alliances and partnerships</li><li>• Innovation and marketing of new approaches</li><li>• Resource mobilization (program)</li><li>• Job knowledge/technical expertise</li></ul>
<b>Core Competencies:</b> <ul style="list-style-type: none"><li>• Achieving results,</li><li>• Being accountable,</li><li>• Developing and applying professional expertise/business acumen,</li><li>• Thinking analytically and strategically,</li><li>• Working in teams/managing ourselves and our relationships,</li><li>• Communicating for impact</li></ul>	

### Compensation and Benefits

This position offers an attractive remuneration package including a competitive net salary plus cost of living adjustment, rental subsidy, education grant, home leave, health insurance and other benefits as applicable.

**How to Apply follow the link:** <https://erecruit.partneragencies.org>.

### Disclaimer

UNFPA does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Fraudulent notices, letters or offers may be submitted to the UNFPA fraud hotline <http://www.unfpa.org/help/hotline.cfm>

In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.