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Approved by
SI Inspector

Vacancy Announcement

USAID Gender Aware Sustainable Water, Sanitation and Hygiene (WASH) Activity



SCOPE OF WORK

TITLE: Driver
DURATION OF CONTRACT: LTTA
LOCATION: Akobo, Jonglei State
SUPERVISOR: Regional Program Manager

Project Background:

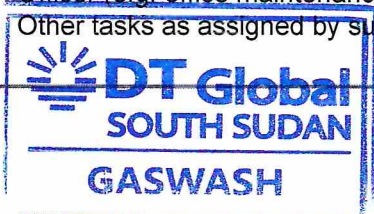
The purpose of the Gender Aware Sustainable Water, Sanitation and Hygiene (WASH) Activity is to expand gender-transformative sustainable access to basic safe drinking water, basic sanitation coverage, and increase uptake of key hygiene behaviors to improve health and household resilience in accordance with USAID/South Sudan's Strategic Framework. Over 5 years, the Gender Aware Sustainable WASH Activity intends to implement WASH improvements across the following 13 counties in South Sudan – Mayendit, Leer, Panyijar, Jur River, Wau, Kapoeta North, Budi, Baliet, Ulang, Akobo, Uror, Duk, and Pibor.

Position Summary:

Reporting to the Regional Program Manager (PRM), the Driver will provide safe transport and logistics services for the Gender Aware Sustainable WASH Activity. The driver will adhere to all traffic laws and DT Global Jonglei South Sudan safety rules, transport guidelines, and policies. The driver will work in close collaboration with the operations and program staff in Juba and in the field offices. The driver will also receive security briefings from, and regularly coordinate with, project security staff. They may also be required to conduct trips outside their primary duty station in support of project implementation.

Duties and Responsibilities:

- Drive an assigned project vehicle defensively and adaptively
- Maintain vigilance to ensure safety and avoid danger
- Responsible for vehicle cleanliness and reporting/ acting upon vehicle maintenance needs
- Perform daily and weekly safety and maintenance checks for their assigned vehicle, as described in the Logistics and Operations manual or as directed by their supervisor
- Adhere to all traffic laws and DT Global Jonglei South Sudan security and safety procedures in driving, including the prescribed proper placement of safety equipment (e.g. first aid kit, fire extinguisher, etc.), limiting speeds to between 60 and 80 km depending on road conditions, taking smoothest roads reasonably possible, and other points contained in the Logistics and Operations Manual or as prescribed by their supervisor
- Responsible for monitoring when the assigned vehicle needs service (both as required per the vehicle's owner's manual and as needed)
- Ensure that service records are updated and regularly provide the PRM and the Finance and Admin Officer with service records and kilometer logs
- Receive security briefings from project security staff; provide transportation and road safety updates to PRM as needed; and take necessary action as advised by project security staff
- Update the vehicle logbook daily basis (movement, refueling, services and repair) and send to PRM on monthly basis.
- Provide data for the monthly report for fuel and vehicle maintenance (e.g. quantity of fuel, kilometers driven during the month, service/repair done, etc.)
- Responsible for ensuring that no unauthorized passengers are permitted to enter the vehicle
- Provide professional atmospheres for all passengers while traveling
- Assist in other operations and logistic duties as assigned by the PRM or Finance and Admin Officer (e.g. office maintenance, purchase, transport of goods, errands, etc.)
- Other tasks as assigned by supervisor





Education and Certifications:

- Completion of Primary school preferred. Valid South Sudan driver's license required.

Key Position Competencies and Experience:

- Minimum of three (3) years' experience as a driver for an international organization, international development implementing partner, or Non-Governmental Organization
- Hold a valid South Sudan driver's license
- Demonstrates ability to maintain vigilance to ensure safety and avoid danger
- Mechanic's skills preferred
- Communicate proficiently in English – oral and written - required. Arabic also preferred.
- Excellent knowledge of the surrounding areas in area of operations around duty station
- Strong interpersonal skills and ability to work calmly under high stress and in a very fast paced environment
- Demonstrated problem solving skills and good judgement
- Have integrity, empathy, and demonstrated ability to work cross-culturally
- Must be timely, trustworthy, and courteous to all passengers
- Ability to communicate clearly and concisely (proficiency), both written and verbally in English required, with Arabic and other local languages preferred
- Position open to Kapoeta, Eastern Equatoria, South Sudan Nationals only

DT Global Core Competencies:

- **Teamwork:** Works cooperatively and effectively with others to achieve common goals. Participates in building a culture characterized by inclusion, trust, and commitment
- **Communication:** Effectively conveys information and expresses thoughts professionally. Demonstrates effective use of skills and displays openness to other people's ideas and thoughts
- **Adaptability:** Adjusts planned work by gathering relevant information and applying critical thinking to address multiple demands and competing priorities in a changing environment
- **Customer/Client Focused:** Anticipates, monitors, and meets the needs of customers and responds to them in an appropriate and responsive manner
- **Diversity & Inclusion:** Conveys respect for diverse individuals and perspectives; models inclusive behavior and treats everyone fairly
- **Professionalism:** Displays appropriate and ethical behavior, integrity, and personal presentation in the workplace always; demonstrates respectful communication for others, both verbal and non-verbal

Application Process:

To apply, please send your CV and Letter of Motivation as **one single document** to gaswash.recruiting@dt-global.com. Your attachment must be less than 1 megabyte in size; your CV must include your full name, email, and phone number; and DO NOT submit any other recruitment documents at this time. In the email subject line, include the **title AND location** of the position you are applying for, as advertised at the top of this job vacancy announcement. Or you can deliver hard copies to **DT Global Shejeh Salaam Office in Akobo** who will collect the applications on behalf of DT Global AFIA WASH at this time. **The deadline for submissions is Monday, April 18, 2022, at 05:00PM (17:00), CAT.** Emailed CVs received after this time will be considered only at DT Global South Sudan discretion.

DT Global South Sudan is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, veteran status, gender identity, or national origin. DT Global prohibits discriminating against employees and job applicants who inquire about, discuss, or disclose the compensation of the employee or applicant or another employee or applicant.

