

REQUEST FOR QUOTATION

REF: CEF/0003J/PRF- 07/08

Subject: Request for Quotations from a qualified vendors for the supply of Materials to implement structured MHPSS activities in the CFS (e.g. HEART) in Abyei Administrative Area.

CEF is requesting submission of quotations from interested vendors for the supply of Materials to implement structured MHPSS activities in the CFS (e.g. HEART) in Abyei Special Administrative Area as described in the below table. The delivery of the goods shall be at CEF Field office in Abyei Administrative Area or in Juba.

Contacts

1. Abyei Field office

Email: adueringaduer@gmail.com

2. Juba office

Email: malith.kuol@cef-ss.org

CC: joseph.simon@cef-ss.org/malual.runrach@cef-ss.org

Note: List of the items to quoted will be provided on request from the above emails.

List of Goods/Services (A detail summary cost per each materials)

S/N	Descriptions	Units of measure	Quantity	Unit price	Total price
1	Example: - Summary cost of each materials as spelt out in the BOQ – as per sample provided by CEF	pieces	2		
2	"Add the quoted price as a whole in this place"	pieces	2		
Total amount;					
Currency of quote					
Delivery period from date of order (days)					
Terms of payment					
Validity of offer					

GENERAL TERMS & CONDITIONS OF SUPPLY:

- Our standard terms and conditions will apply to any orders placed in conjunction with this RFQ.
 - All conditions affecting PRICE, service delivery or terms of payment must be indicated in this form.
 - Bidders must clearly indicate currency of quote.
 - This RFQ is not an offer to purchase but rather represents an invitation to recipients to submit a response to our requisition.
 - Vendors are strongly recommended to attach catalogue of the items with quotes.
 - If you do not intend to quote, please return this bid document marked ' WILL NOT BID'
 - CEF reserves the right to award in whole or in part, unless otherwise is stipulated by the vendor, in which case CEF will consider all factors at the time of evaluating the bids.
 - Items that include artwork, a sample for approval will be required before production/ mass printing.
 - Any question should be sent to joseph.simon@cef-ss.org/malual.runrach@cef-ss.org
- Quotations should reach the above address not later than 16th June 2024 at 11: 00 am
Late quotes will NOT be accepted nor considered.

Disclaimer: Charity and Empowerment Foundation (CEF) is not bound to accept lower or any price either in whole or part. Any Request for quotation application may not assign any reasons thereof.

Name of Supplier:

Address:

Telephone contact:

Contact person:

Email address:

Date:

(Vendor/supplier Stamp)



Charity and Empowerment Foundation

First floor, Yaro Plaza, Addis Ababa, Road, Juba, South Sudan

Email: admin@cef-ss.org

Website: <https://cef-ss.org>

S/No	Items Description	QTY	Unit Cost	Total cost \$
1	Flip Chart Paper	16Pcs		
2	Flip Chart Stand	2 Pcs		
3	White Papers	10 Pcs		
4	Colored Paper	5 Boxes		
5	Permanent Markers (Black, Red, Blue, and Green)	10 Boxes		
6	Crayons	10 Boxes		
7	Oil Pastels	10 Boxes		
8	Markers (K Markers, medium Thick)	10 Boxes		
9	An acrylic Paints (Primary colors, red, Blue, Yellow, white, and Black)	12 Pcs		
10	Sponges	15 Boxes		
11	Paint Brush (Various Size: Medium)	10 Boxes		
12	Plastics Cups for Paint (Yogurt cups or Cans)	20 Cups /Pcs		
13	Buckets or large bottles for holding and cleaning brushes	6 buckets/Pcs		
14	Small trays or Maker shift or Paper Plates	5 Boxes of Plates		
15	Modelling Clay - Assorted Colors	20 items /Pcs		
16	Playdough	10 Boxes		
17	Ballons	6 Boxes		
18	Dry Beans, dry rice, or Pebbles	20 Litres		

19	Cottons balls or other variation of cotton as available	2 boxes		
20	Crafts Sticks	Two boxes		
21	Old newspapers and Magazines	10 Pcs 10 Pcs		
22	Yarn, Ribbons	30 Pcs		
23	Aluminum Foil	4 Boxes		
24	Unwaved White Paper Plates	4 Boxes		
	Binding / Cutting Supplies			
25	Glue	2 Boxes		
26	Masking tape	20 Pcs		
27	Clear packing tape	20 Pcs		
28	String	10 Pcs		
29	Scissor (medium size)	10 Pcs		
30	Hole Punch	6 Pcs		
	Cleaning Materials			
31	Trash bags	10 pcs		
32	Paper Towel (Toilet paper (Tissues)	20 Pcs		
33	Watercolors	20 Pcs		
34	Cloth rags	20 Pcs		
35	Soft Colored tissue paper	20 Pcs		