Request for Quotation

24 February 2025

Ref. ADM/2025

|  |  |
| --- | --- |
| **To**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |  **From** SOS Children’s Villages in South Sudan Hamza In compound ,Opposite NOTOs Hotel  Email: info@sos-southsudan.org   |

**Dear Sir or Madam,**

**SOS Children Villages in South Sudan established in 2002,** is an affiliate member of SOS Children’s Villages International, a federation of 137 national associations, working together with a single mission: to ensure that every child grows with love, respect and security. We take action for children as an independent nongovernmental social development organization. We work for children who are orphaned, abandoned or whose families are unable to care for them. We give these children the opportunity to build lasting relationships within a family

SOS Children Villages South Sudan wants to procure the following furniture/items, please quote your price as per the following details and deliver through email address:**info@sos-southsudan.org** or **drop in a sealed envelop in hard copy to the address above.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/N** | Item category | Unit | Quantity | Remark |
|  | Furnitures |  |  |  |
| 1 | Office Table | pcs | 6 |  |
| 2 | High back chair / Swivel chair | pcs | 6 |  |
| 3 | Guest chair | pcs | 5 |  |
| 4 | Water dispenser | pcs | 1 |  |
| 5 | Flirt chart stand | Pcs | 1 |  |
|  | **ICT items** |  |  |  |
| 6 | **Computers** **HP ProBook 440 G10**Windows 11 Pro  genuine licenseIntel® Core™ i7-1355U processor and Integrated Intel® UHD Graphics - 717Q6AV ENERGY STAR Qualified Configuration 14" diagonal LED IPS UWVA Anti-Glare FHD (1920x1080), Low Blue Light, 400 nits, for 5MP IR Webcam Integrated 5MP IR webcam with dual-microphone array and Temporal Noise Reduction 16 GB DDR4-3200 PC4 SO-DIMM memory (2 DIMMs) 512 GB PCIe NVMe SSD Premium spill-resistant keyboard; Clickpad with multi-touch gesture support - Backlit Realtek Wi-Fi 6E RTL8852CE 802.11a/b/g/n/ax (2x2) and Bluetooth® 5.3 wireless card No WWAN Broadband Wireless Integrated Fingerprint Sensor 65-watt AC Adapter, Straight USB-C connector, nPFC C5 1.0m Sticker Conventional Power Cord 3-cell 51 WHr Long Life, Fast Charge Battery (Internal and not replaceable by customer. Serviceable by warranty.) Corporate-Ready Operating System Destination Country Localization Kit HP Tamper Lock One-year limited warranty (1/1/0) Intel® Core™ i7 Label (G13)  | Pcs | 9 |  |
| 7 | **Headsets****LOGITECH ZONE WIRED** **Part number**: 981-000871 Dimensions Headset Height x Width x Depth: 6.53 in (165.93 mm) x 7.08 in (179.73 mm) x 2.63 in (66.77 mm) Weight: 7.44 oz (211g) Earpads Height x Width x Depth: 2.59 in (65.84 mm) x 2.59 in (65.84 mm) x .74 in (18.75 mm) USB-A adapter Height x Width x Depth:.85 in (21.5mm) x .61 in (15.4) x .31 (7.9 mm) Attached Cable Cable Length: 6.23 ft (190 cm) System Requirements Compatible with: Windows® or Mac® based computer with available USB-C or USB-A port.  Technical Specifications Microphone Type: Main Mic: Uni-directional Secondary Mic: Omni-directional Frequency response: 100-16kHz  Sensitivity: Main Mic: -48dBV/Pa Secondary Mic: -40dBV/Pa  Speakers Frequency response (music mode): 20-16kHz Sensitivity: 99dB±3dB at 1000Hz @30mW,1cm Driver size: 40 (mm) Driver impedance: 32 ohm Package Contents Headset with inline controller and USB-C connector  USB-A adapter(only use the USB-A adapter with the provided headset)  Travel bag  User documentation  Warranty Information 2-Year Limited Hardware Warranty Part Number MSFT Teams Zone Wired PN: 981-000871 | Pcs | 5 |  |
| 8 | **Laptop Bags** **Targus Backpack (92636364762)**Model: Backpack (92636364762) Part number: TBB943GL Works With:16" Laptops and Under Color: Black Style: Backpack Protection Level: Good Capacity:20L Dimensions: 14.17 x 2.75 x 18.5 in. Weight: 590gm Laptop Compartment (W x H):15.2" x 10.25" x 0.8" Warranty: Limited Lifetime Warranty  | Pcs | 5 |  |
| 9 | **USB Mouse****LOGITECH ZONE WIRED(981-000871)****Dimensions****Headset****Height x Width x Depth:****6.53 in (165.93 mm) x 7.08 in (179.73 mm) x 2.63 in (66.77 mm)****Weight: 7.44 oz (211g)****Earpads****Height x Width x Depth:****2.59 in (65.84 mm) x 2.59 in (65.84 mm) x .74 in (18.75 mm)****USB-A adapter****Height x Width x Depth:.85 in (21.5mm) x .61 in (15.4) x .31 (7.9 mm)****Attached Cable****Cable Length:****6.23 ft (190 cm)****System Requirements****Compatible with:****Windows® or Mac® based computer with available USB-C or USB-A port.****Technical Specifications****Microphone****Type:****Main Mic: Uni-directional****Secondary Mic: Omni-directional****Frequency response: 100-16kHz****Sensitivity:****Main Mic: -48dBV/Pa****Secondary Mic: -40dBV/Pa****Speakers****Frequency response (music mode): 20-16kHz****Sensitivity: 99dB±3dB at 1000Hz @30mW,1cm****Driver size: 40 (mm)****Driver impedance: 32 ohm****Package Contents****Headset with inline controller and USB-C connector****USB-A adapter(only use the USB-A adapter with the provided headset)****Travel bag****User documentation****Warranty Information****2-Year Limited Hardware Warranty****Part Number****MSFT Teams Zone Wired****PN: 981-000871** | Pcs | 5 |  |
| 10 | Projector**EPSON EB-FH52** [**4,000 lumens**](https://www.epson.eu/en_EU/products/projectors/mobile/eb-fh52/p/29753)**Full HD 1080p, 240Hz refresh rate 3LCD technology Scalable display up to 300 inches** | Pcs | 2 |  |
| 11 | **Multi-functional printer TASKAlfa 308ci**TASKalfa 308ci including Metal cabinet GENERAL Colour Multifunctional for A4 format Engine speed Up to 30 pages A4 per minute Duplex print speed: 30 page per minute, A4 Duplex copy speed: 30 page per minute, A4 Warm-up time Approx. 17.6 seconds or less Power consumption Printing: 510 W Copying: 510 W Low power mode: 50 W Ready mode: 80 W Sleep-mode: 0.6 W PAPER HANDLENINg Input capacity Multi-purpose tray: 150 sheets 60-300g/m2 (banner 136 – 165 g/m2) A3+, A3, A4, A5, A6, B5, Ledger, Letter, Legal, Folio, Custom (98 x 148 to 297 x 432 mm), banner max. 305 x 1,220 mm Standard universal paper cassette: 2 x 500 sheets 60–256  g/m2 A3+, A3, A4, A5, B5, Ledger, Letter, Legal, Folio, High-capacity paper deck: 2 x 1,500 sheets 60–256 g/m2 A4, B5 Max. input capacity with options Max. input capacity with options: 7,650 sheets A4 Duplex unit Standard duplex unit 60–256 g/m2 A5R – 305 x 457 mm Max. output capacity Standard job separator tray 70 sheets, optional copy tray (D): upper 100 sheets, lower 250 sheets; max. optional output capacity 4,300 sheets Document processor Reversing document processor: standard 75 sheets 50 - 120 g/m2 A4, A5, A6, B5, Letter, Legal, Custom (105 x 148 to 216 x 356 mm) PRINT Fonts 93 outline fonts (PCL), 136 fonts (KPDL 3), 4 fonts( Calibri), 4 Fonts (Cambria), 1 Bitmap Font,79 Outline Fonts 45 types of one-dimensional barcodes, 1 type of two-dimensional barcode (PDF417) Features Encrypted PDF Direct Print, IPP printing, e-mail printing, WSD print, secure printing via SSL, IPsec,SNMPv3, quick copy, proof and hold, private print, job storage and job management functionality Applicable OS All current Windows operating systems MAC OS X Version 10.9 or higher Unix, Linux as well as other operating systems on  request COPY Max. original size A4/Legal Continuous copy 1 - 999 Zoom range 25 - 400 % in 1% steps Preset magnification ratios 7 Reductions/5 Enlargements Image adjustments "Text + Photo, Photo, Text, Map, Printed document" Digital copy features Scan-once-copy-many, electronic sort (collate), ID card copy, 2in1, 4in1, auto cassette change, Skip blank page SCAN Scan functionalities Scan-to-Email, Scan-to-FTP, Scan-to-SMB, Scan to USB Host, Network TWAIN , WIA , WSD scan Scan speed 40 ipm (300 dpi, A4, b/w) 30 ipm (300 dpi, A4 colour) 17 ipm (300 dpi, A4, b/w, duplex) 13 ipm (300 dpi, A4 colour, duplex) Scan features Colour scan, integrated address book, Active Directory support, encrypted data transfer, multi send (e-mail, fax, SMB/FTP folder, print) at once, Blank page skip Scan resolution 600, 400, 300, 200 dpi 256 greyscales per colour Max. scan size A4 / Legal File type TIFF, PDF, PDF/A, JPEG, XPS, Open XPS, Encrypted PDF, High compression PDF, PDF/A-1a/b Original recognition Text, photo, text + photo, light text, Searchable PDF with OCR Option OPTIONS HD-7 128 GB SSD hard disc for easy document management IB-51 Wireless LAN Interface (802.11b/g/n) CB-5120H Metal desk (high)  Kyocera TASKalfa 2554ci including Metal cabinet and Automatic Document feeder(ADF) Print speed: Up to 24 ppm Memory: 4 GB RAM Hard Disk Drive: 32 GB SSD Print Resolution: Up to 4800 x 1200 dpi Duplex: Automatic Paper Trays: 1x150 + 2x500 USB 3.0 + 4 x USB-Host Fast Ethernet 10 BaseT/100 BaseTX/1,000 BaseT No WLAN MFP Function: Print, Copy, Scan Max. Media Size: A3 / 320 x 470 mm DP-7150/Document Processor CB-7210M Metal plate 6 months manufacturer’s warranty GENERAL Colour Multifunctional for A4 format Engine speed Up to 30 pages A4 per minute Duplex print speed: 30 page per minute, A4 Duplex copy speed: 30 page per minute, A4 Warm-up time Approx. 17.6 seconds or less Power consumption Printing: 510 W Copying: 510 W Low power mode: 50 W Ready mode: 80 W Sleep-mode: 0.6 W PAPER HANDLENINg Input capacity Multi-purpose tray: 150 sheets 60-300g/m2 (banner 136 – 165 g/m2) A3+, A3, A4, A5, A6, B5, Ledger, Letter, Legal, Folio,  Custom (98 x 148 to 297 x 432 mm), banner max. 305 x 1,220 mm Standard universal paper cassette: 2 x 500 sheets 60–256 g/m2 A3+, A3, A4, A5, B5, Ledger, Letter, Legal, Folio, High-capacity paper deck: 2 x 1,500 sheets 60–256 g/m2 A4,  B5 Max. input capacity with options Max. input capacity with options: 7,650 sheets A4 Duplex unit Standard duplex unit 60–256 g/m2 A5R – 305 x 457 mm Max. output capacity Standard job separator tray 70 sheets, optional copy tray (D): upper 100 sheets, lower 250 sheets; max. optional output capacity 4,300 sheets Document processor Reversing document processor: standard 75 sheets 50 - 120 g/m2 A4, A5, A6, B5, Letter, Legal, Custom (105 x 148 to 216 x 356 mm) PRINT Fonts 93 outline fonts (PCL), 136 fonts (KPDL 3), 4 fonts( Calibri), 4 Fonts (Cambria), 1 Bitmap Font,79 Outline Fonts 45 types of  one-dimensional barcodes, 1 type of two-dimensional barcode (PDF417) Features Encrypted PDF Direct Print, IPP printing, e-mail printing, WSD print, secure printing via SSL, IPsec,SNMPv3, quick copy, proof and hold, private print, job storage and job management functionality Applicable OS All current Windows operating systems MAC OS X Version 10.9 or higher Unix, Linux as well as other operating systems on request COPY Max. original size A4/Legal Continuous copy 1 - 999 Zoom range 25 - 400 % in 1% steps Preset magnification ratios 7 Reductions/5 Enlargements Image adjustments "Text + Photo, Photo, Text, Map, Printed document" Digital copy features Scan-once-copy-many, electronic sort (collate), ID card copy, 2in1, 4in1, auto cassette change, Skip blank page SCAN Scan functionalities Scan-to-Email, Scan-to-FTP, Scan-to-SMB, Scan to USB Host, Network TWAIN , WIA , WSD scan Scan speed 40 ipm (300 dpi, A4, b/w) 30 ipm (300 dpi, A4 colour) 17 ipm (300 dpi, A4, b/w, duplex) 13 ipm (300 dpi, A4 colour, duplex) Scan features Colour scan, integrated address book, Active Directory support, encrypted data transfer, multi send (e-mail, fax, SMB/FTP  folder, print) at once, Blank page skip Scan resolution 600, 400, 300, 200 dpi 256 greyscales per colour Max. scan size A4 / Legal File type TIFF, PDF, PDF/A, JPEG, XPS, Open XPS, Encrypted PDF, High compression PDF, PDF/A-1a/b Original recognition Text, photo, text + photo, light text, Searchable PDF with OCR Option OPTIONS HD-7 128 GB SSD hard disc for easy document management IB-51 Wireless LAN Interface (802.11b/g/n) CB-5120H Metal desk (high)    | Pcs | 2 |  |

Please ensure that your quotation covers the following terms:

1. Payment terms:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Delivery term/place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Validity of your offer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Please quote our reference No. in your Performa invoice and acknowledge receipt of this inquiry.
5. Tender runs from 28th,February 2025 to 14th March 2025 and tender documents received after deadline will not be considered.

N.B. 1. Please attach the Renewed License, Taxpayer Registration Certificate (TIN), and Registration Certificates

With best regards,

Procurement and logistic Team,

SOS Children’s Villages South Sudan