Request for Quotation

24 February 2025

Ref. ADM/2025

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| **To**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **From**  SOS Children’s Villages in South Sudan  Hamza In compound ,Opposite NOTOs Hotel  Email: [info@sos-southsudan.org](mailto:info@sos-southsudan.org) |

**Dear Sir or Madam,**

**SOS Children Villages in South Sudan established in 2002,** is an affiliate member of SOS Children’s Villages International, a federation of 137 national associations, working together with a single mission: to ensure that every child grows with love, respect and security. We take action for children as an independent nongovernmental social development organization. We work for children who are orphaned, abandoned or whose families are unable to care for them. We give these children the opportunity to build lasting relationships within a family

SOS Children Villages South Sudan wants to procure the following furniture/items, please quote your price as per the following details and deliver through email address:**info@sos-southsudan.org** or **drop in a sealed envelop in hard copy to the address above.**

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| --- | --- | --- | --- | --- |
| **S/N** | Item category | Unit | Quantity | Remark |
|  | Furnitures |  |  |  |
| 1 | Office Table | pcs | 6 |  |
| 2 | High back chair / Swivel chair | pcs | 6 |  |
| 3 | Guest chair | pcs | 5 |  |
| 4 | Water dispenser | pcs | 1 |  |
| 5 | Flirt chart stand | Pcs | 1 |  |
|  | **ICT items** |  |  |  |
| 6 | **Computers**  **HP ProBook 440 G10**  Windows 11 Pro  genuine license Intel® Core™ i7-1355U processor and Integrated Intel® UHD Graphics - 717Q6AV  ENERGY STAR Qualified Configuration  14" diagonal LED IPS UWVA Anti-Glare FHD (1920x1080), Low Blue Light, 400 nits, for 5MP IR Webcam  Integrated 5MP IR webcam with dual-microphone array and Temporal Noise Reduction  16 GB DDR4-3200 PC4 SO-DIMM memory (2 DIMMs)  512 GB PCIe NVMe SSD  Premium spill-resistant keyboard; Clickpad with multi-touch gesture support - Backlit  Realtek Wi-Fi 6E RTL8852CE 802.11a/b/g/n/ax (2x2) and Bluetooth® 5.3 wireless card  No WWAN Broadband Wireless  Integrated Fingerprint Sensor  65-watt AC Adapter, Straight USB-C connector, nPFC  C5 1.0m Sticker Conventional Power Cord  3-cell 51 WHr Long Life, Fast Charge Battery (Internal and not replaceable by customer. Serviceable by warranty.)  Corporate-Ready Operating System  Destination Country Localization Kit  HP Tamper Lock  One-year limited warranty (1/1/0)  Intel® Core™ i7 Label (G13) | Pcs | 9 |  |
| 7 | **Headsets**  **LOGITECH ZONE WIRED**  **Part number**: 981-000871  Dimensions  Headset  Height x Width x Depth:  6.53 in (165.93 mm) x 7.08 in (179.73 mm) x 2.63 in (66.77 mm)  Weight: 7.44 oz (211g)  Earpads  Height x Width x Depth:  2.59 in (65.84 mm) x 2.59 in (65.84 mm) x .74 in (18.75 mm)  USB-A adapter  Height x Width x Depth:.85 in (21.5mm) x .61 in (15.4) x .31 (7.9 mm)  Attached Cable  Cable Length:  6.23 ft (190 cm)  System Requirements  Compatible with:  Windows® or Mac® based computer with available USB-C or USB-A port.  Technical Specifications  Microphone  Type:  Main Mic: Uni-directional  Secondary Mic: Omni-directional  Frequency response: 100-16kHz  Sensitivity:  Main Mic: -48dBV/Pa  Secondary Mic: -40dBV/Pa  Speakers  Frequency response (music mode): 20-16kHz  Sensitivity: 99dB±3dB at 1000Hz @30mW,1cm  Driver size: 40 (mm)  Driver impedance: 32 ohm  Package Contents  Headset with inline controller and USB-C connector  USB-A adapter(only use the USB-A adapter with the provided headset)  Travel bag  User documentation  Warranty Information  2-Year Limited Hardware Warranty  Part Number  MSFT Teams Zone Wired  PN: 981-000871 | Pcs | 5 |  |
| 8 | **Laptop Bags**  **Targus Backpack (92636364762)**  Model: Backpack (92636364762)  Part number: TBB943GL  Works With:16" Laptops and Under  Color: Black  Style: Backpack  Protection Level: Good  Capacity:20L  Dimensions: 14.17 x 2.75 x 18.5 in.  Weight: 590gm  Laptop Compartment (W x H):15.2" x 10.25" x 0.8"  Warranty: Limited Lifetime Warranty | Pcs | 5 |  |
| 9 | **USB Mouse**  **LOGITECH ZONE WIRED(981-000871)**  **Dimensions**  **Headset**  **Height x Width x Depth:**  **6.53 in (165.93 mm) x 7.08 in (179.73 mm) x 2.63 in (66.77 mm)**  **Weight: 7.44 oz (211g)**  **Earpads**  **Height x Width x Depth:**  **2.59 in (65.84 mm) x 2.59 in (65.84 mm) x .74 in (18.75 mm)**  **USB-A adapter**  **Height x Width x Depth:.85 in (21.5mm) x .61 in (15.4) x .31 (7.9 mm)**  **Attached Cable**  **Cable Length:**  **6.23 ft (190 cm)**  **System Requirements**  **Compatible with:**  **Windows® or Mac® based computer with available USB-C or USB-A port.**  **Technical Specifications**  **Microphone**  **Type:**  **Main Mic: Uni-directional**  **Secondary Mic: Omni-directional**  **Frequency response: 100-16kHz**  **Sensitivity:**  **Main Mic: -48dBV/Pa**  **Secondary Mic: -40dBV/Pa**  **Speakers**  **Frequency response (music mode): 20-16kHz**  **Sensitivity: 99dB±3dB at 1000Hz @30mW,1cm**  **Driver size: 40 (mm)**  **Driver impedance: 32 ohm**  **Package Contents**  **Headset with inline controller and USB-C connector**  **USB-A adapter(only use the USB-A adapter with the provided headset)**  **Travel bag**  **User documentation**  **Warranty Information**  **2-Year Limited Hardware Warranty**  **Part Number**  **MSFT Teams Zone Wired**  **PN: 981-000871** | Pcs | 5 |  |
| 10 | Projector  **EPSON EB-FH52**  [**4,000 lumens**](https://www.epson.eu/en_EU/products/projectors/mobile/eb-fh52/p/29753)**Full HD 1080p, 240Hz refresh rate  3LCD technology  Scalable display up to 300 inches** | Pcs | 2 |  |
| 11 | **Multi-functional printer TASKAlfa 308ci**  TASKalfa 308ci including Metal cabinet  GENERAL  Colour Multifunctional for A4 format  Engine speed  Up to 30 pages A4 per minute Duplex print speed: 30 page per minute, A4 Duplex copy speed: 30 page per minute, A4  Warm-up time  Approx. 17.6 seconds or less  Power consumption  Printing: 510 W Copying: 510 W Low power mode: 50 W Ready mode: 80 W Sleep-mode: 0.6 W  PAPER HANDLENINg  Input capacity  Multi-purpose tray: 150 sheets 60-300g/m2 (banner 136 – 165 g/m2) A3+, A3, A4, A5, A6, B5, Ledger, Letter, Legal, Folio,  Custom (98 x 148 to 297 x 432 mm), banner max. 305 x 1,220 mm Standard universal paper cassette: 2 x 500 sheets 60–256  g/m2 A3+, A3, A4, A5, B5, Ledger, Letter, Legal, Folio, High-capacity paper deck: 2 x 1,500 sheets 60–256 g/m2 A4, B5  Max. input capacity with options  Max. input capacity with options: 7,650 sheets A4  Duplex unit  Standard duplex unit 60–256 g/m2 A5R – 305 x 457 mm  Max. output capacity  Standard job separator tray 70 sheets, optional copy tray (D): upper 100 sheets, lower 250 sheets; max. optional output  capacity 4,300 sheets  Document processor  Reversing document processor: standard 75 sheets 50 - 120 g/m2 A4, A5, A6, B5, Letter, Legal, Custom (105 x 148 to 216 x  356 mm)  PRINT  Fonts  93 outline fonts (PCL), 136 fonts (KPDL 3), 4 fonts( Calibri), 4 Fonts (Cambria), 1 Bitmap Font,79 Outline Fonts 45 types of  one-dimensional barcodes, 1 type of two-dimensional barcode (PDF417)  Features  Encrypted PDF Direct Print, IPP printing, e-mail printing, WSD print, secure printing via SSL, IPsec,SNMPv3, quick copy, proof and hold, private print, job storage and job management functionality  Applicable OS  All current Windows operating systems MAC OS X Version 10.9 or higher Unix, Linux as well as other operating systems on  request  COPY  Max. original size  A4/Legal  Continuous copy  1 - 999  Zoom range  25 - 400 % in 1% steps  Preset magnification ratios  7 Reductions/5 Enlargements  Image adjustments  "Text + Photo, Photo, Text, Map, Printed document"  Digital copy features  Scan-once-copy-many, electronic sort (collate), ID card copy, 2in1, 4in1, auto cassette change, Skip blank page  SCAN  Scan functionalities  Scan-to-Email, Scan-to-FTP, Scan-to-SMB, Scan to USB Host, Network TWAIN , WIA , WSD scan  Scan speed  40 ipm (300 dpi, A4, b/w) 30 ipm (300 dpi, A4 colour) 17 ipm (300 dpi, A4, b/w, duplex) 13 ipm (300 dpi, A4 colour, duplex)  Scan features  Colour scan, integrated address book, Active Directory support, encrypted data transfer, multi send (e-mail, fax, SMB/FTP  folder, print) at once, Blank page skip  Scan resolution  600, 400, 300, 200 dpi 256 greyscales per colour  Max. scan size  A4 / Legal  File type  TIFF, PDF, PDF/A, JPEG, XPS, Open XPS, Encrypted PDF, High compression PDF, PDF/A-1a/b  Original recognition  Text, photo, text + photo, light text, Searchable PDF with OCR Option  OPTIONS  HD-7  128 GB SSD hard disc for easy document management  IB-51  Wireless LAN Interface (802.11b/g/n)  CB-5120H  Metal desk (high)    Kyocera TASKalfa 2554ci including Metal cabinet and Automatic Document feeder(ADF)  Print speed: Up to 24 ppm  Memory: 4 GB RAM  Hard Disk Drive: 32 GB SSD  Print Resolution: Up to 4800 x 1200 dpi  Duplex: Automatic  Paper Trays: 1x150 + 2x500  USB 3.0 + 4 x USB-Host  Fast Ethernet 10 BaseT/100 BaseTX/1,000 BaseT  No WLAN  MFP Function: Print, Copy, Scan  Max. Media Size: A3 / 320 x 470 mm  DP-7150/Document Processor  CB-7210M Metal plate  6 months manufacturer’s warranty  GENERAL  Colour Multifunctional for A4 format  Engine speed  Up to 30 pages A4 per minute Duplex print speed: 30 page per minute, A4 Duplex copy speed: 30 page per minute, A4  Warm-up time  Approx. 17.6 seconds or less  Power consumption  Printing: 510 W Copying: 510 W Low power mode: 50 W Ready mode: 80 W Sleep-mode: 0.6 W  PAPER HANDLENINg  Input capacity  Multi-purpose tray: 150 sheets 60-300g/m2 (banner 136 – 165 g/m2) A3+, A3, A4, A5, A6, B5, Ledger, Letter, Legal, Folio,  Custom (98 x 148 to 297 x 432 mm), banner max. 305 x 1,220 mm Standard universal paper cassette: 2 x 500 sheets  60–256 g/m2 A3+, A3, A4, A5, B5, Ledger, Letter, Legal, Folio, High-capacity paper deck: 2 x 1,500 sheets 60–256 g/m2 A4,  B5  Max. input capacity with options  Max. input capacity with options: 7,650 sheets A4  Duplex unit  Standard duplex unit 60–256 g/m2 A5R – 305 x 457 mm  Max. output capacity  Standard job separator tray 70 sheets, optional copy tray (D): upper 100 sheets, lower 250 sheets; max. optional output  capacity 4,300 sheets  Document processor  Reversing document processor: standard 75 sheets 50 - 120 g/m2 A4, A5, A6, B5, Letter, Legal, Custom (105 x 148 to 216  x 356 mm)  PRINT  Fonts  93 outline fonts (PCL), 136 fonts (KPDL 3), 4 fonts( Calibri), 4 Fonts (Cambria), 1 Bitmap Font,79 Outline Fonts 45 types of  one-dimensional barcodes, 1 type of two-dimensional barcode (PDF417)  Features  Encrypted PDF Direct Print, IPP printing, e-mail printing, WSD print, secure printing via SSL, IPsec,SNMPv3, quick copy,  proof and hold, private print, job storage and job management functionality  Applicable OS  All current Windows operating systems MAC OS X Version 10.9 or higher Unix, Linux as well as other operating systems  on request  COPY  Max. original size  A4/Legal  Continuous copy  1 - 999  Zoom range  25 - 400 % in 1% steps  Preset magnification ratios  7 Reductions/5 Enlargements  Image adjustments  "Text + Photo, Photo, Text, Map, Printed document"  Digital copy features  Scan-once-copy-many, electronic sort (collate), ID card copy, 2in1, 4in1, auto cassette change, Skip blank page  SCAN  Scan functionalities  Scan-to-Email, Scan-to-FTP, Scan-to-SMB, Scan to USB Host, Network TWAIN , WIA , WSD scan  Scan speed  40 ipm (300 dpi, A4, b/w) 30 ipm (300 dpi, A4 colour) 17 ipm (300 dpi, A4, b/w, duplex) 13 ipm (300 dpi, A4 colour,  duplex)  Scan features  Colour scan, integrated address book, Active Directory support, encrypted data transfer, multi send (e-mail, fax, SMB/FTP  folder, print) at once, Blank page skip  Scan resolution  600, 400, 300, 200 dpi 256 greyscales per colour  Max. scan size  A4 / Legal  File type  TIFF, PDF, PDF/A, JPEG, XPS, Open XPS, Encrypted PDF, High compression PDF, PDF/A-1a/b  Original recognition  Text, photo, text + photo, light text, Searchable PDF with OCR Option  OPTIONS  HD-7  128 GB SSD hard disc for easy document management  IB-51  Wireless LAN Interface (802.11b/g/n)  CB-5120H  Metal desk (high) | Pcs | 2 |  |

Please ensure that your quotation covers the following terms:

1. Payment terms:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Delivery term/place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Validity of your offer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Please quote our reference No. in your Performa invoice and acknowledge receipt of this inquiry.
5. Tender runs from 28th,February 2025 to 14th March 2025 and tender documents received after deadline will not be considered.

N.B. 1. Please attach the Renewed License, Taxpayer Registration Certificate (TIN), and Registration Certificates

With best regards,

Procurement and logistic Team,

SOS Children’s Villages South Sudan