

VACANCY ANNOUNCEMENT

BHI Training Officers X2

Concern South Sudan is an international humanitarian NGO working in South Sudan since 1998. It is dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries through the provision of Health & Nutrition, Shelter, WASH and Livelihood activities in the three States of South Sudan.

Concern South Sudan is looking for a suitable candidate to fill the position of **BHI Training Officers** based in Leer County, Unity State

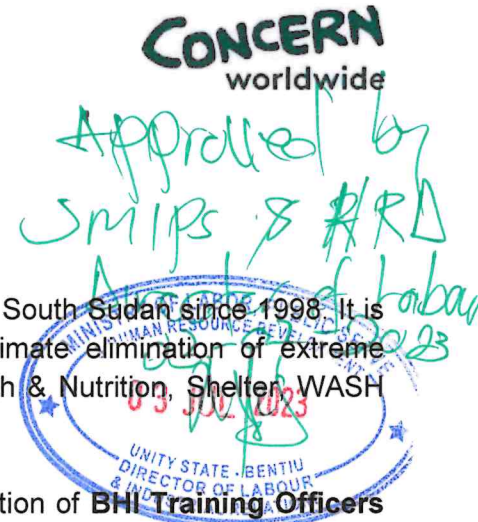
Job Purpose:

The BHI Training Officers (based in Leer) will oversee a Community/CHD seconded team of BHI Supervisors and Boma Health Workers managing the BHI/iCCM programme in the 6-catchment locations of Leer County currently. The BHI programme will be a low cost, high impact essential health services delivery package targeting identification, diagnosis and treatment of malaria, pneumonia and diarrhoea to the hardest to reach poor settings of Leer County. S/He will work directly with the Boma Health Committees to ensure effective community participation and uptake of the programme for future sustainability. The role holder will contribute to building the capacity of the CHD/SMoH staff at the selected locations through training, supervision and on-job mentoring of the Boma Health Workers (BHWs) and their supervisors whilst ensuring that we are more effectively addressing the current gaps in health services delivery and ultimately improving maternal and child health outcomes. The post holder will also be responsible for representing Concern and coordinating with key stakeholders in health related programmes at local and county levels.

Main Duties & Responsibilities:

Implementation of Boma Health Initiative/Integrated Community Case Management activities:

- Provides oversight to the implementation of the Boma Health Initiative including engaging local leadership and supporting formation and functionality of the BHI programme
- Trains community volunteers (BHI Supervisors, Community based Drug Distributors (CDDs) in remote villages, to provide community-centred diagnosis, treatment and referral of malaria, pneumonia, diarrhoea
- Ensures effective and structured iCCM programme implementation by ensuring the community volunteers are well equipped to assess the sick child, classify childhood illnesses, treat and/or refer the sick child, provide health messaging, and follow-up
- To ensure all the project activities are implemented and monitored in all the selected locations in collaboration with Concern's M&E department
- Ensures correct usage of standardized MOH drug treatment protocol and proper management of all medical materials and equipment allocated by the BHI Programme Manager
- Ensures all sick children are attended as soon as they are identified, proper assessment is done and right treatment provided while seriously ill cases are referred to nearby PHCC/U's.
- Ensures the drugs and other medical supplies are requested and supplied to the required locations on time to avoid stock out
- Ensures strict usage of medical drugs and equipment based on need to avoid loss due to expiry and report any suspected or confirmed loss, misappropriation or theft by team members or other community members



- Conducts Nutrition screening , referrals and provide MIYCN Counselling
- Ensures timely and accurate daily, weekly, monthly collection & submission of epidemiological reports including health service utilization data with emphasis on prompt reporting of any suspected case of notifiable diseases
- Continuously monitors the use of standardized MOH health management information system and reporting forms for data collection, analysis and reporting
- Represents Concern Worldwide at CHD coordination meetings and update the management outcomes or resolutions reached at
- Undertakes on call duties in addition to routine working hours

People Management

- Provides weekly supervision and monitoring visits to BHI Supervisors and BHI workers
- In collaboration with the CHD, monitor and review performance of these staff/volunteers and hold them accountable for meeting their objectives; give corrective feedback where required and take decisive action in the case of poor performance
- Ensure the BHI Supervisors maintain and accurate and up-to-date record of attendance and work plans for the BHI workers for effective programme implementation
- Participate in the selection and capacity building of BHI supervisors and BHI workers in collaboration with the respective CHDs and Boma Health Committees

Capacity building

- Provides needs-based training to BHI supervisors and BHI workers on iCCM related trainings, supply chain management and on usage of M&E tools to enable them work effectively

Other

- Be aware of, understand and comply with all of Concern's safeguarding policies including Code of Conduct, Programme Participant Protection Policy, Child Protection Policy, Anti-trafficking in-person policy and standard policies for finance, logistics, HR, security management etc.)
- Contributes to ongoing security management and planning as necessary
- Actively participates in any emergency response if called upon to do so (within the existing programme area or in a new one)
- Undertakes other related duties as may reasonably be assigned by the Country Director or the line manager

Emergency Response

Concern is committed to responding to emergencies efficiently and effectively in order to help affected people meet their basic needs, alleviate suffering and maintain their dignity. To this end, when emergencies strike and the South Sudan Programme is to respond, all staff are required to actively participate in the response, regardless of location and contribute to the efforts aimed at achieving the humanitarian objective of the organization.



Approved by
SMIP & HRD



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HRD.



Person specifications/qualifications

- Degree in Public health/Clinical medicine, Nursing/Nutrition/ Environmental health
- Diploma in Public health/Clinical medicine, Nursing/Nutrition/ Environmental health with at least 2 years relevant experience
- Experience in BHI/iCCM programming in a rural setting
- Minimum two years' experience working with NGOs
- At least one years' experience at a supervisory level
- Degree in Public health/Clinical medicine, Nursing/Nutrition/ Environmental health.
- Diploma in Public health/Clinical medicine, Nursing/Nutrition/ Environmental health with at least 2 years relevant experience
- Experience in BHI/iCCM programming in a rural setting
- Minimum two years' experience working with NGOs
- At least one years' experience at a supervisory levels

Key competencies:

- Proven capacity to work in a team
- Strong communicator
- Willingness to be respectful, kind, sensitive and empathetic to all beneficiaries, carers, and community members
- Ability to problem solve and make decisions
- Fluency in English and local languages
- Basic computer skills including Word and Excel

CRM Accountability

- In line with Concern's commitments under the Core Humanitarian Standard (CHS):
- Actively promotes meaningful community participation and consultation at all stages of the project cycle (planning, implementation, M&E);
- works with relevant colleagues to ensure that the Complaints and Response Mechanism (CRM) is functional and accessible, that feedback and complaints are welcomed and addressed;
- Works with relevant colleagues to ensure that information about CRM, safeguarding and expected staff behaviour is disseminated among programme participants and communities

Safeguarding at Concern: Code of Conduct and its Associated Policies

Concern has an organisational **Code of Conduct (CCoC) with three Associated Policies; the Programme Participant Protection Policy (P4), the Child Safeguarding Policy and the Anti-Trafficking in Persons Policy.** These have been developed to ensure the maximum protection of programme participants from exploitation, and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organisation, and the standards of behaviour expected of them. In this context, staff have a responsibility to the organisation to strive for, and maintain, the **highest standards in the day-to-day conduct in their workplace in accordance with Concern's core values and mission.** Any candidate offered a job with Concern Worldwide will be expected to **sign the Concern Staff Code of Conduct and Associated Policies as an appendix to their contract of employment.** By signing the Concern Code of Conduct, candidates acknowledge that they have understood the content of both the Concern Code of Conduct and the Associated Policies and agree to conduct themselves in accordance with the provisions of these policies. Additionally, Concern is committed to the **safeguarding** and protection of vulnerable adults and children in our work. We will do everything possible to ensure that only those who are suitable to work or volunteer with vulnerable adults and children are recruited by us for such roles. Subsequently,



working or volunteering with Concern is subject to a range of vetting checks, including **criminal background checking**.

How to apply:

1. Interested candidates are requested to submit their Applications, Updated CVs of not more than 3 pages and copies of their **Nationality ID, Educational Certificates and Labour Card** to HR Department at Juba and Bentiu offices or email to vacancies.juba@concern.net not later than **17th July 2023 (advert opened on 3rd July 2023)**
2. The position is strictly open to South Sudanese nationals only
3. Only shortlisted candidates will be contacted and applications submitted will not be returned
4. Do complete the **summary profile & criminal background Check forms** when submitting your application

**CONCERN WORLDWIDE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT CHARGE FOR ANY KIND OF RECRUITMENT.
WOMEN ARE STRONGLY ENCOURAGED TO APPLY TO OUR ORGANIZATION. WE CELEBRATE DIVERSITY.**



Approved by
SMIPS & HRM
Director of Labour
03 JUL 2023
03-7-2023

An official blue circular stamp from the Ministry of Labor, Public Service & Human Resource Development, Unity State - Bentiu. The stamp contains the text "DIRECTOR OF LABOUR & INDUSTRIAL RELATIONS" and a date stamp "03 JUL 2023". There is a handwritten signature over the stamp.