

JOB DESCRIPTION

Position Title: Nutrition Officer
Department: Programs
Supervisor: Area Coordinator
Work Location: Bentiu

World Relief South Sudan
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World Relief South Sudan is the South Sudanese branch of World Relief, an international non-governmental organization dedicated to partnering with the local Church, to see the most vulnerable people transformed economically, socially, and spiritually. Since 1998, World Relief has been working with the local Church to address humanitarian and development needs related to Health, Nutrition, Food Security & Livelihoods (FSL), Education, WASH (Water, Sanitation & Hygiene), Protection, Disaster Risk Reduction (DRR), and Church Empowerment.

POSITION SUMMARY

The Nutrition Officer, reporting to Area Coordinator, is responsible for ensuring the success of WRSS's nutrition program in Bentiu PoC. This involves coordination, technical guidance, and both project and personnel management. This program meets lifesaving needs for vulnerable children, so the Nutrition Officer must pursue continuous improvements in terms of quality of care, access, and coverage. The Nutrition Officer will provide oversight to nutrition activities by working closely with nutrition staff. The Nutrition Officer is responsible for the monitoring and accurate reporting for the program.

KEY RESPONSIBILITIES

- Provide direct management of the nutrition project ensuring all objectives, outcomes, and targets are achieved.
- Ensure all the project activities are implemented in line the project proposal, work plan, budget, and relevant standards and protocols.
- Ensure quality services are fully functioning and in accordance with CMAM guidelines at all project sites, including OTP, TSFP, MIYCN, and outreaches.
- Monitor implementation of nutrition program through regular supportive field visits to project sites using QIVCs.
- Provide technical support and direct supervision to nutrition staff. Provide capacity-building through workshops and on-the-job training.
- Recruit and train staff project staff as required in collaboration with HR.
- Build capacity of local staff, and volunteers, and monitor performance towards continuous improvement.
- Ensure the stock of nutrition supplies, drugs, and equipment are maintained to prevent losses and stock-outs in the main storage and Nutrition Centers.
- In consultation with the Logistics Assistant, ensure procurement of project material and supplies according to work plan and budget.
- Submit error-free reports according to the reporting schedule by compiling reports from different sites.
- Submit forms and reports to WFP and UNICEF, compiled for WRSS's Unity State locations.

- Work closely with other health actors to strengthen referral and linkages with nutrition program.
- Maintain working relationships with local stakeholders, including authorities, and other aid actors and serve as nutrition focal point WR Bentiu.
- Ensure accountability to affected population mechanisms are in place and functioning.
- Other duties as assigned by the Area Coordinator or Health and Nutrition Manager.

QUALIFICATIONS

- Diploma or equivalent in Nutrition/Public Health from recognized learning institution, Bachelor's degree preferred or Clinical Officer qualification, plus 3 years of working experience in related field
- Proven experience in emergency nutrition settings, including SC, OTP, TSFP and MIYCN
- Experience of facilitation of trainings and workshops, preferably on CMAM and MIYCN.
- Demonstrated experience managing projects, staff, and volunteers.

SKILLS REQUIRED

- Ability to coordinate with and represent WR to external stakeholders.
- Strong communication skills, with excellent written and spoken English.
- Excellent skills in MS Office.
- Ability to analyses and interpret data and familiarity with nutrition surveys (coverage/mapping, standards and surveys).
- Strong organizational skills.
- Ability and willingness to travel and work in rural areas where the project is implemented.
- Demonstrated experience and skills in ensuring community participation, gender issues in humanitarian programming.
- Ability to provide technical support for nutrition staffs and stakeholder on implementation of the service.
- Ability to cope with stress, hardship, patience, flexibility, and willingness to work additional hours in order to meet tight deadlines.

APPLICATION PROCEDURES

Potential candidates desiring consideration for this position should submit the following:

- Application letter expressing your motivation for the position;
- Current CV, copies of diplomas and certificates, including nationality (no original documents);
- List of three former supervisors who can serve as job references, as well as a church reference, with valid email addresses and contact numbers.

Interested potential candidates should submit the above items in the application in any **one** of the following ways:

- Submission to the World Relief Bentiu Office, or
- Submission to the World Relief Juba Office, or
- Online submission by email to WRSSRecruitment@wr.org, copying GElizabeth@wr.org, including the job title in the subject line of the email.

Applications must be received by **27th September, 2019 at 5:00PM**. Applications will be reviewed as they are being received and only shortlisted candidates will be contacted.

