



## Vacancy Announcement



<b>Job Title:</b>	BHI Program Manager
<b>Job Location:</b>	Kuajok
<b>Reporting To:</b>	Lot Coordinator
<b>Posting Date:</b>	3 April 2020
<b>Closing Date:</b>	22 April 2020

### General Programme Description

In general, BHI manager is in charge of maintaining healthcare standards, managing finances, coordinating treatment programs, and providing an efficient healthcare operation. Additionally, the manager will oversee human resources within a healthcare system, as well as marketing new treatments and healthcare policies to the communities.

### Duties and responsibilities:

- ❖ Serves as the BHI representative in dealings with Boma, Payam and state governments and with various public, non-profit, and private organizations, agencies, and institutions.
- ❖ Conducts grant/contract assessments and prepares reports necessary to program continuity and reporting. Monitors compliance with grant/contract requirements. Identifies problems and negotiates corrective action concerning programmatic issues and basic budgetary management.
- ❖ Plans, promotes, and develops public health projects/programs by stimulating activity and providing leadership.
- ❖ Develops budgets, staffing plans, and action plans to ensure proper personnel, facilities, and supplies to meet grant/contract deliverables and reporting.
- ❖ Provides technical assistance, consultation, and guidance to government and/or local agencies, health-related organizations and institutions to develop, extend, and improve public health studies, programs, systems, infrastructure, strategies, and services.
- ❖ Assists with the development and implementation of effective communication strategies to disseminate public health information to communities, Boma/county health departments, and other entities as needed.
- ❖ Performs work related to the initiation, administration, and closeout of contracts, grants, or cooperative agreements.
- ❖ Assists in the development of public health staff to ensure timely and needed career development and training.

### Qualification, Competencies and Experience.

- ❖ Bachelor's degree in public health science; master's degree in healthcare management or a similar field; in some cases,
- ❖ post-baccalaureate certificate in public health may be sufficient; professional experience in healthcare is valued by employers. Proficiency in computer packages such as MS Word, Power point, Excel and Access.
- ❖ Very good skills in both external and internal coordination.



- ❖ Good skills in conducting training and management of community.
- ❖ Ability to adapt, change priorities according to the changing context.
- ❖ Ability to work independently or with minimum supervision.
- ❖ Good self-drive and team player.
- ❖ Ability to work in a challenging environment with limited supplies.
- ❖ Ability to conduct work in a professional and mature manner.
- ❖ Good understanding and experience in project cycle and management.
- ❖ Good understanding of BHI

### **Safeguarding**

Children and vulnerable adults who come into contact with GOAL as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that GOAL shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

### **Accountability within GOAL**

Alongside our safeguarding policy, GOAL is an equal opportunities employer and has a set of integrity policies. Any candidate offered a job with GOAL will be expected to adhere to the following key areas of accountability:

- Comply with GOAL's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behaviour protocols.
- Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area.
- Report any concerns about inappropriate behaviour of a GOAL staff or partner.

### **APPLICATION PROCEDURE**

Applications should be addressed to the Human Resource Department, Goal South Sudan office Munuki, Juba or alternatively email your applications to [goaljobs@ss.goal.ie](mailto:goaljobs@ss.goal.ie) before **22 April 2020**. Please note that only shortlisted candidates will be contacted. Do not submit original documents at this stage of recruitment. Hard Copies of Applications can be dropped at our office located at Midan Rambo in Hai Kuwait **This is a national position therefore ONLY South Sudanese are encouraged to apply.**

