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Approved  
27/11/2023

# REACH AFRICA ORGANIZATION

Transforming Communities into Better life and self reliance

## ADVERTISEMENT FOR TAILORING AND DESIGN TUTOR

**Reach Africa Organization** is a women youth led National Nonprofit, Non-Governmental Organization providing both lifesaving and long-term support that supplements the efforts of government and other humanitarian agencies by working with rural, impoverished and vulnerable groups at the community level. **RAO** is registered and mandated under Relief and Rehabilitation Commission (RRC). **RAO** was founded in 2017 purposely to respond to the dire basic social, economic, livelihoods and health conditions experienced by South Sudanese citizens across the ten greater regions. **RAO's** current focus and mandate addresses both emergency and developmental interventions of basic lifesaving including Food Security and Livelihoods, Protection, Water Sanitation and Hygiene, Social Development of Youth and Women, Shelter/ NFI, Access to Justice, Peace Building, Nutrition and Health.

**RAO Social Development of Youth and Women Program** wishes to recruit a highly competent, proactive and self-driven person to fill the position of a **Tailoring and Design Tutor** to facilitate a Group Vocational tailoring training in the county **Budi, EES**.

### OBJECTIVES OF THE CONSULTANCY WORK

The main Objective of this consultancy work is to provide practical tailoring, design management for 2 groups of young women and men, and equip them with the skills.

### SPECIFIC OBJECTIVES

- To provide tailoring and design skill training to 2 groups of young women and men for 60 days
- To provide tailoring and design management skill training for 2 groups of young women and men for 60 days
- To provide training inputs (materials) that help for tailoring and design Management during training period

### OUTLINE OF THE ASSIGNMENT

- Prepare training guideline for tailoring and design
- Practical skill development tailoring and design management
- Follow up to provide monitoring and mentoring of trainees



## **DELIVERABLES**

Key deliverables anticipated from this assignment:

- Submit technical and financial expectations with training outline indicating internalization of the Terms of Reference and lay out of methodology to be used and a clear timed work plan for executing the assignment
- Prepare a training curriculum; content covering in detail both theory and practical sessions which will be covered during the training
- Training inputs preparation and delivery
- A draft and final training report to be submitted to RAO TVET consultant upon completion of the training.

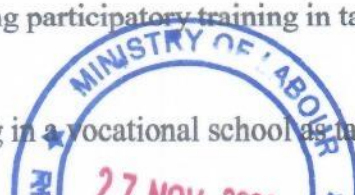
## **DUTIES AND RESPONSIBILITIES**

- Prepare and deliver lesson exercises and related training materials on various tailoring/design programs to trainees in accordance with the Curriculum.
- Participate in preparation and or updating tailoring/design training modules and manuals.
- Conduct follow-up visits after the training to mentor and support the trainees.
- Publicize The RAO Social Development of Youth and Women program and its projects through the media and by display of the training schedules on local public notice/bill boards/Facebook, etc.
- Submission of regular assessments and reports on the progress, achievements, challenges and lessons learnt and make appropriate recommendations.
- Timely preparation of continuing and end of training program report for the TVET consultant
- Maintain and archive training records of all mentees from the tailoring/design department of the TVET project.
- Conduct the daily management of the tailoring classrooms and general control of the usage of its equipment/materials.
- Participating in the program performance management.
- Ensuring compliance with all Health and Safety regulation, regular checking of equipment, and ensuring that safe working practices are adopted and that all equipment are operated safely and records maintained

## **TUTOR EXPERIENCE**

Open towards qualified individuals, the tutor should meet the following criteria:

- Technical /vocational skill certificate on tailoring and design (Diploma or Degree in Tailoring/Design)
- Knowledge and proven experience in tailoring and design
- Clear, effective writer in English
- Knowledge of Toposa language is desired
- Previous experience providing participatory training in tailoring and design to young adults, women and men.
- Previous experience teaching in a vocational school as tailor and design tutor.



- Ability to train and impart knowledge to trainees of various levels of formal education.
- Previous report writing and resource mobilizations experience.
- Familiarity with the complexities of accountability, organizational growth and change, and the ethical dimensions of NGO work.
- Excellent interpersonal skills and ability to work in a multi-cultural/multi-national setting.
- Skills in and ability to exercise diplomacy in engagements with state and non-state partners.
- Good team player.
- Good writing skills and proficiency in the English language and Juba Arabic.
- Computer literate.
- Previous experience working in an insecure environment, particularly in South Sudan.
- Ability to exercise conscience and non-tolerance to corruption.

RAO is an **equal opportunity employer**. In making employment decisions it does **not discriminate** on the basis of gender, ethnicity, religion or political affiliation. RAO, is committed to **Zero Tolerance for Fraud and sexual Exploitation and Abuse (SEA)** while providing Humanitarian Responses. In case of such act kindly report immediately.

### HOW TO APPLY

Submit soft copy of your C.V, Academic documents and Cover letter **ELECTRONICALLY** to [raossrecruitment@gmail.com](mailto:raossrecruitment@gmail.com) Or Hand deliver to RAO Office Hai Thoura a long University of Juba Road Plot#60/61, addressing the recruitment team before **14<sup>th</sup> December 2023 at 5:00pm Local time.**

Qualified women of South Sudan nationality are encouraged to apply.

Applications submitted after **5:00pm on 14<sup>th</sup> December 2023** will not be considered

