



Christian Mission for Development

Transforming lives, building communities

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10/09/2022

Vacancy Announcement
VACCANCY (03)

Job Title: Nutrition Assistant (03)	Expected Start Date: 15 th September, 2025
Reporting to: Nutrition Supervisor and works closely with Nutrition Manager, Project Finance In-Charge, MEAL Coordinator and Safety & Operations Manager.	
Basic Position Description: Position is responsible for better nutrition among communities through treatment clinical symptoms of severe acute malnutrition and prevention of further deterioration of the nutrition situation among children under 5 and pregnant and lactating mothers through provision of therapeutic food, routine drugs, health and nutrition education and capacity building and technical support to the CHD in the management of severe acute malnutrition.	
Country: South Sudan	Field Based - Pibor, Greater Pibor Administrative Area (GPAA)
Contract Duration	10 Months - full time & fixed term, renewable based on performance and availability of funds.

About CMD:

Christian Mission for Development (CMD) is a non-profit, non-governmental, multi-sectoral relief and development organization working to provide holistic services to poor and poverty-stricken communities in East Africa. Founded in 2005, CMD has remained one of the major national NGOs in South Sudan saving lives, alleviating suffering, and helps affected communities rebuild their lives. CMD works with partners to reach hard-to-reach areas with very little or no basic services and significantly in regions affected by wars, poverty, extreme hunger, and illiteracy. Our thematic areas are Nutrition, Health, WASH, Education & Child Protection, Food Security and Livelihoods and Protection.

Vision: CMD envisions empowered, holistically transformed and economically self-reliant communities growing in unity and diversity.

Mission: CMD exists to inspire, empower, and transform communities through provision of holistic social services and development assistance.





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Background:

The Christian Mission for Development (CMD), in an enduring partnership with South Sudan Humanitarian Funds is implementing a 10-month Nutrition in Emergency Project in Pibor titled, "Nutrition and FSL multisectoral Life Saving Support to Vulnerable Communities in Pibor County".

Commencing in 02nd October 2025 and running through 14th August 2026, the Project will ensure that 10,714 (SAM 2,516, MAM 4,238 and PBW 3,960) vulnerable children and Pregnant and Breastfeeding Women (IDPs, returnees, refugees and host communities) in Pibor County receive lifesaving, quality and equitable through screening for early detection and treatment for acute malnutrition.

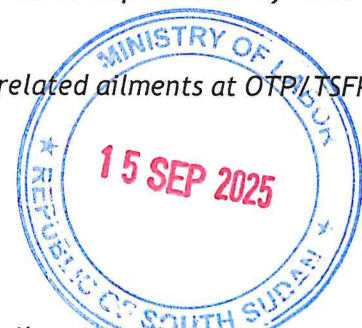
Main Roles & Responsibilities

The Nutrition Assistant will perform their duties under the close supervision of CMD's Nutrition Supervisor. Specific responsibilities will include:

Objective 1: Ensure effective management of clinical and other related ailments at OTP/TSFP

Objective 2: Supervise activities at the OTP/SFP

Objective 3: Network and coordinate with the relevant sectors



TASK & RESPONSABILITIES

Objective 1: Ensure effective management of clinical and other ailments at OTP/TSFP

- Plan and organize OTP/SFP at designated distribution sites in liaison with OTP/TSFP Supervisor.

- Work closely with SFP staffs to ensure all aspects of the programme are understood and agreed and appropriate referrals take place to and from the TSFP.

- Prepare plan of action for effective OTP implementation in consultation with the OTP/SFP Supervisor.

- Supervise the activities of the CMAM team (registrar, Community Nutrition Volunteers, Boma health workers)
- Work closely with the teams e.g nurses to ensure all children are screened correctly
- Ensure all criteria are respected and understood by the teams, including admission, discharge and transfer to and from the OTP/SFP
- Ensure comprehensive health checks and treatment according to the protocols
- Review the forms completed by staff to ensure completion, accuracy and coherence

-Ensure adequate availability of all medical and food supplies and ensure stock is pre-positioned as planned by discussing with logistics





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- Follow-up and provide feedback to the OTP/SFP Supervisor on the amount and quality of the treatment supplies if it does not comply with specified quality standards.
- Report on progress and any problems in a timely manner
- Ensure cases not meeting admission criteria return home as early as possible and understand why their child is not admitted.
- Through liaison with the community mobilizers and nutrition volunteers, provide effective follow up of all cases: particularly tracing of children who are absent from the programme, sick children, long stay children, children not gaining weight, and children with social problems etc.
- Development of fact sheets and other training materials as required for the CHD staffs under the guidance of Nutrition Supervisor.
- Provide key health and education messages to beneficiaries based the protocol and guidelines.
- Respond to inquiries regarding the technical aspects of the program admission and discharge whenever necessary at the OTP/SFP sites.
- Providing MOH/CHD staffs with technical support in convening meetings and answering questions on topics relevant to the project as necessary.
- Follow-up and ensure the field team interacts with the beneficiaries properly
- If there is a problem, find out what is wrong and find a solution or else contact your immediate supervisor
- Perform any other duties requested by the immediate supervisor.

Objective 2: Supervise medicines administration in OTP/TSFP activities

- Follow and respect the current protocols specially drug administration i.e. for de-worming, malaria, polio and measles , and micronutrient mineral/ Vitamin A supplements targeting children and PLW.
- Add the activities linked to health and nutrition education in the protocols
- Follow the treatment of the beneficiaries during visits at home
- Participate in the follow-up of orders and consumption
- Analyze the nutritional situation.
- Compile the statistical data (admission, default, cured, absent, death) and draft a report on activities.

Objective 3: Network and coordinate with the relevant sectors





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- Establish good relationship with the Pibor and local authorities and community leaders
- Establish a network with the other actors in the working area (I/NGO)
- Establish a good understanding of the program within the community
- Establish link and meetings with the community leaders and different group existing in the working area.

ADDITIONAL RESPONSIBILITIES

- This job description is not intended to be all inclusive and the employee will also perform other related tasks as required and responsible for reporting and communication of progress and achievement of the specific assigned task.
- Inform OTP/TSFP Supervisor and the Program Manager of any professional problems encountered.
- Conduct all duties in a professional manner following CMD staff regulations and policy
- Be flexible and adaptable with regards to the implementation of the daily work

Qualifications and Experience

- A Certificate Community Health worker/nursing or health and nutrition related field and/or a post-secondary school certificate in social sciences.
- At least 2 years of accrued working experience in Nutrition project implementation applying partnership approaches is desirable.
- Understanding of SPHERE and/or NIE minimum standards.
- Knowledge of the basics of MIYCN/CMAM national Guideline.
- Experience working with health and nutrition vulnerable children under 5 and PBW setup; MoH-level experience a plus.
- Experience in community mobilization and/or relationship building; work closely with CNV's and Mother groups.
- Experience in strategic thinking and planning skills, be able to set priorities, prepare manageable plans and to evaluate progress.
- Ability to establish and maintain conducive collegial relations and perform effectively as a member of a team.
- Willingness to travel and work in hard-to-reach areas, occasionally under strenuous conditions.
- Good knowledge about data collection, entry and analysis.
- Computer literacy and excellent documentation skills are a must.





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Core Behaviours

- Ability to intervene with crisis management or troubleshooting as necessary.
- Highly developed interpersonal and communication skills including influencing, negotiation and coaching.
- Excellent time management and planning capacity.
- Experience of working in remote field bases with limited infrastructure
- Availability and willingness to work extra hours during times of humanitarian responses.

Safeguarding

The Christian Mission for Development (CMD) is committed to safeguarding the communities with which we work, our partners, staff and any others who we come into contact with. The post holder will also be responsible for:

1. Preventing harm and abuse from our people, operations and programmes to anyone that encounters our work.
2. Reporting all safeguarding incidents you see, hear, hear about or suspect, using our internal reporting mechanism.
3. Complying with all safeguarding framework policies and practices.
4. Completing mandatory training courses relating to our safeguarding practice.

HOW TO APPLY

1. Interested Candidates are requested to submit their Applications, Updated CVs and a scanned copy of their nationality ID/passport to: HR Department, CMD South Sudan OR email them to recruitments@cmd.org, nutrition@cmd.org and info@cmd.org NOT later than Wednesday 2nd October 2025.
2. Applications in hard copies must be bound in one document and sent to the following address: Christian Mission for Development (CMD). Juba, South Sudan. Tongping Area, Juba Na-Bari, Plot No. 188 Block No. III, 3rd Class Residential Area, Near Catholic University of South Sudan, Juba-South Sudan.
3. The positions are open **only to South Sudanese** nationals with reputable credentials in MoH and Nutrition programming from the respective Counties.
4. **Female applicants** are particularly and strongly encouraged to apply.
5. Only shortlisted candidates will be contacted, and applications submitted will not be returned.

