



AMDISS

Association for Media Development in South Sudan

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Approved by Service Inspector
MOL/RSS/11
Paul
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Job Advertisement

Association for Media Development in South Sudan

Job Title	Director
Job Opening Date	26 th July 2023
Job Closing Date	26 th August 2023
Reporting line	Executive Board
Job Duty Station	Juba with frequent travel to field locations

About AMDISS

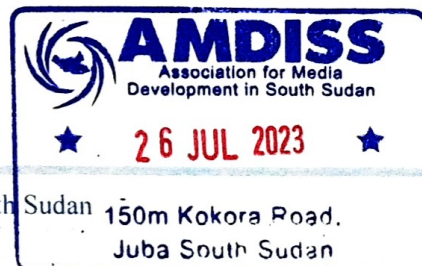
The Association for Media Development in South Sudan (AMDISS) is a media association based in Juba, South Sudan. It was founded in 2003 by the South Sudanese senior journalists to enhance the capacity of local journalists to report on issues of human rights, good governance and democracy, and to advocate for freedom of the press, freedom of expression and the right to access information.

In 2015, AMDISS established Media Development Institute (MDI) which started offering one-year training in journalism to improve the skills of local journalists and also to help to advocate for the country's media policy framework and media laws. AMDISS conducts training for journalists, media professionals, and media stakeholders.

Through its advocacy program, AMDISS seeks to build awareness of respect for freedom of expression, human rights, justice, and the rule of law across South Sudan. It also carries out dialogue forums with media stakeholders.

Overall Objective of the Director's Role

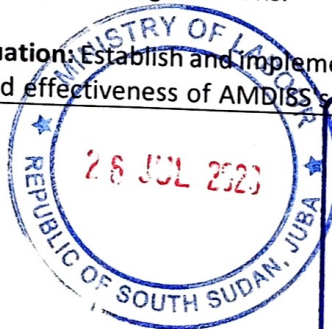
The Association for Media Development in South Sudan is seeking a self-driven and highly competent Director to lead and influence the organization toward favorable growth, and to design and direct strategies that support and enhance the organizational operations. The duties of the Director will include managing organizational assets, optimizing financial operations, providing leadership to all staff, monitoring and analyzing media-related policies, overseeing the organization's financial operations, advising the Board of Directors on organizational activities, overseeing and streamlining daily operations, improving staff performance, and ensuring efficient and effective day-to-day operations of AMDISS. Your exceptional stewardship and strategic planning skills as a Director will aid the organization in promoting its mission and objectives, maintaining positive relationships with internal and external stakeholders, achieving organizational goals, and maintaining sound financial practices. The ideal candidate must possess outstanding communication skills, strong leadership qualities, and good planning and organizational skills.



Developing the Media in South Sudan 150m Kokora Road,
Juba South Sudan

Duties and Responsibilities

- 1. Strategic Leadership:** Develop and implement AMDISS's strategic vision, goals, and objectives in coordination with the Board of Directors. Provide leadership and guidance to staff members, ensuring the organization's mission is effectively communicated and achieved.
- 2. Advocacy and Representation:** Serve as the primary spokesperson and advocate for AMDISS, representing the organization's interests to external stakeholders, including government officials, media organizations, civil society groups, and international partners. Build and maintain relationships with key stakeholders to promote press freedom, media development, and freedom of expression.
- 3. Policy and Regulatory Influence:** Monitor and analyze media-related policies, laws, and regulations in South Sudan. Develop initiatives and advocacy strategies to promote a conducive legal and regulatory environment for media development. Engage with government institutions and agencies to influence positive change in media policies and laws.
- 4. Capacity Building and Training:** Develop and implement programs and initiatives to enhance the capacity and professionalism of media practitioners in South Sudan. Coordinate training workshops, mentoring programs, and skill-building activities to improve journalism standards, media ethics, digital literacy, and media management.
- 5. Financial Management:** Oversee the organization's financial operations, including budgeting, financial planning, and fundraising. Develop and implement strategies to diversify revenue streams, including grants, sponsorships, membership fees, and donor partnerships. Ensure financial accountability and transparency.
- 6. Media Development Programs:** Plan, implement, and evaluate media development programs and projects in collaboration with AMDISS's partners and stakeholders. These programs may include media research, media literacy campaigns, media monitoring initiatives, and initiatives to strengthen media pluralism and independence.
- 7. Organizational Management:** Ensure efficient and effective day-to-day operations of AMDISS, including managing staff, overseeing administrative functions, and maintaining organizational records. Foster a positive work environment and provide guidance and support to staff members.
- 8. Communication and Networking:** Develop and implement communication strategies to promote AMDISS's mission, vision, and activities. Enhance public awareness of media development issues through media engagement, press releases, website content, social media presence, and publications. Build and maintain networks with national and international media development organizations.
- 9. Monitoring and Evaluation:** Establish and implement monitoring and evaluation systems to assess the impact and effectiveness of AMDISS's programs and initiatives. Ensure data

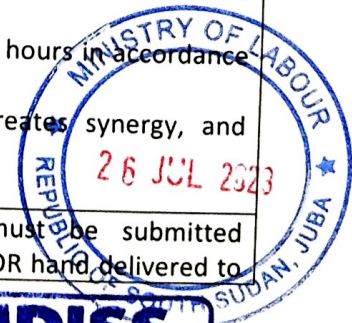


collection, analysis, and reporting to demonstrate results and inform future program planning.

10. Board Governance: Support the Board of Directors in their governance role, providing regular updates, reports, and recommendations. Assist in the development of board meetings, agendas, and materials. Collaborate with board committees and facilitate their work.

Please note that this job description may vary depending on the specific needs and priorities of AMDISS and can be subject to change over time.

Education	<ul style="list-style-type: none"> • Master's in business administration or equivalent. • Bachelor's Degree applicants with work experiences of at least 3-5 years can apply. • Must have worked with National and International organizations in senior or similar positions.
Knowledge & Skills	<ul style="list-style-type: none"> • Project management experience • Highly ethical behavior. • Public relations and marketing knowledge. • Exceptional interpersonal skills • Detailed understanding of media principles and practices • Proven ability to manage a portfolio of projects with experience in financial management, understanding of logistics and procurement procedures, and human resources management. • Knowledge of stakeholder engagement • A high level of written and verbal communication, including an ability to write clear and concise reports; and, • Sound knowledge of the design and delivery of higher humanitarian and developmental programs with more emphasis on conflict/gender sensitivity.
Personal Characteristics	<ul style="list-style-type: none"> • Excellent interpersonal and intercultural skills and ability to interact professionally with donors, stakeholders, and staff at all levels of the organization; • Skilled at multitasking and prioritizing, working independently with minimal supervision, leading and designing projects autonomously; • Team player, facilitating open communication in the team and building relationships; • Flexible and adaptable: willing to work irregular hours in accordance with the needs of the role; • Initiative taker, makes a sound judgment, creates synergy, and manages conflict; and, • Open to learning and sharing knowledge.
How to Apply	Applications (cover letter and updated CV) must be submitted electronically via email to Email: info@amdiss.org OR hand delivered to



	AMDISS's Head Office in Hai Tijarie, Kokora Road. 150m from UNDP Offices Juba South Sudan. Tel: +211 929 807 807
Note	Only shortlisted candidates will be contacted, and applications received after the deadline will not be considered.
This position is open to South Sudanese nationals only. FEMALE applicants are highly encouraged to apply.	

