



# Norwegian People's Aid

South Sudan



## Advertisement For Project Officer-Terekeka

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan.

NPA has worked in South Sudan since 1986 and currently runs three programmes: Civil Society Development, Rural Development, and Emergency Response.

NPA is currently implementing Emergency intervention of Pastoral Food for Asset. The Pastoral Food for Asset is being implemented in the Counties of Terekeka, Rumbek East, Awerial, and Kapoeta North. NPA wishes to recruit a highly competent, proactive and self-driven individual (South Sudanese), for the position of **Project Officer** to be based in Terekeka.

The contract for this position is Definite Contracts with possibility of extension based on funding and satisfactory performances.

### **Purpose of the Position:**

The Pastoral FFA Project officer is responsible for the implementation of Pastoral FFA project activities. The responsibilities include, participating in developing the work plans, facilitate community based participatory planning (CBPP), cattle camp mapping, seasonal livelihoods planning, organizing delivery and distribution of food and NFI, asset creation, training of beneficiaries and reporting.

All responsibilities and reporting have to be carried out in accordance with NPA policies and the delegation of authority.

### **Duties and Responsibilities:**

#### **1. Development of Project Documents**

- Facilitate community-based discussions, cattle camp mapping, seasonal livelihoods planning, CBPP, activity planning and processes within project/program and stakeholders.
- Participate in the development of project proposals through the provision of technical expertise using standard formats.
- Propose implementation targets with monitoring and evaluation indicators.
- Preparation of project budgets in accordance with the donor and NPA requirements.

#### **2. Train Project Staff and Project Beneficiaries**

- Participate in capacity building of project staff, beneficiaries and project management committees through suitable training activities identified and recommended after conducting the capacity assessment.
- Support the training manual designing and development for different beneficiary groups.
- Preparation of food request, lead in food distribution, and prepare accurate food distribution reports for timely submission

#### **3. Supervision and Technical Backstopping**

- Carry out needs' assessment, project evaluations in liaison with the other stakeholders.
- Supervision visits to Cattle camps, coaching & mentoring staff, monitor and report on activities done by the extension workers.
- Participate in baseline surveys, mid-term and final evaluations, appropriate assessments

#### **4. Reporting**

- Provide regular internal reporting, using standardized tools and formats such as the Project Management Framework.





- Prepare and submit timely progress and technical evaluation reports (quarterly, bi-annual or otherwise specified and as per the donor requirement). This will include the collection of accurate data on project results and objectives, supported by appropriate information and analysis.

5. **Any other duties that may be requested and assigned by the supervisor from time to time.**

#### **KEY PERFORMANCE INDICATORS:**

- a. Project documents in place.
- b. Monthly accountabilities of expenditures.
- c. Accurate and timely reports.
- d. Implementation of activities as per the project plan.

#### **Desired Qualifications/Skills/Experience:**

Bachelor's degree in Agricultural engineering/Natural Resources Management/ Social Sciences

At least 4 years past experience, preferable with similar size agency in implementing Pastoral Livelihoods, Resilience and livelihood interventions

At least 2 years of practical experience in implementation WFP funded FFA/CFA projects

Detailed understanding of quality standards for asset creation and activities that can be implemented through FFA/CFA

Good understanding of pastoralist community, cattle camps, community mobilization and participatory methods

#### **Personal Competencies:**

1. Teamwork and interpersonal skills
2. Communication skills
3. Report writing skills
4. Computer literacy

#### **Work Relationship**

##### **Internal:**

- All staff (Project and operations teams).

##### **External:**

- Government officials and local authorities
- Other NGOs
- Communities at the grass root level



**NPA South Sudan is an Equal Opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.**

Qualified female candidates are highly encouraged to apply.

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: [recruitment-rss@npaid.org](mailto:recruitment-rss@npaid.org)

Hard copy application and CV/Resume can also be delivered to the NPA South Sudan Head Office, Martyrs Street (opposite UNICEF) Juba Office and NPA Terekeka Office.

**Applications submitted after 12:00 noon on Tuesday 21<sup>st</sup> February 2023, will not be considered.**

Submitted copies of academic transcripts will NOT be returned to the applicant.

Only Shortlisted candidates will be contacted.

