

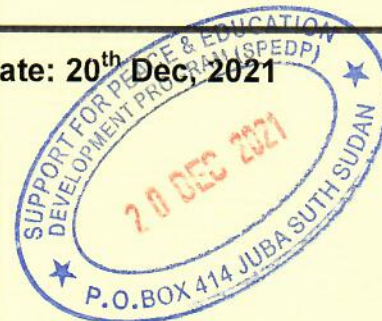


50-H-3  
MOL-RSS  
Approved  
20-12-2021

## SUPPORT FOR PEACE & EDUCATION DEVELOPMENT PROGRAMME

P.O. BOX, 414 JUBA- SOUTH SUDAN  
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Email: spedpngo@gmail.com

Date: 20<sup>th</sup> Dec, 2021



### JOB ADVERTISEMENT.

#### Organizational Background.

Support for Peace and Education Development Programme (SPEDP) founded in 2007. The organization was registered by the Ministry of Justice and Constitutional Affairs on 25th May 2009 under Reg. No. 456 and by SSRRC in April 2011 under Registration No. 114. SPEDP is also registered in Uganda by the Ministry of Internal Affairs on 30th September, 2016 under Registration No. 0146. SPEDP has a presence in eight States of South Sudan, including Central Equatoria, Eastern Equatoria, Western Equatoria, Northern Bahr-el-Ghazal, Western Bahr-el-Ghazal, Unity, Upper Nile and Jonglei. SPEDP has reached over 500,000 households (returnees, Internally displaced people and host communities) in South Sudan through its (1) Resilience Building; (2) Humanitarian Response; (3) Health and Nutrition; and (4) Research and Innovation. SPEDP is currently implementing two projects in Northern Uganda specifically targeting South Sudanese refugees. SPEDP aims to establish an inclusive and transforming society that lives in peace and dignity. The mission of SPEDP is to build resilience and empower communities towards durable solutions to their civic and socio-economic challenges. SPEDP supports interventions aimed at improving seed systems, soil fertility, input and output markets, policies, and other priority sectors, with the overall objective of reducing food insecurity. SPEDP aims to achieve these goals by: supporting and building capability of farmers and enterprises across the agricultural value chain; being a thought-leader on South Sudan agriculture by collecting, packaging, and disseminating knowledge; and creating strong partnerships with public, private, and donor actors to drive change within the sector.

**SPEDP therefore seeks to recruit a qualified and dedicated:**

<b>Job Title</b>	<b>Senior Programme Officer, Resilience Building)</b>
<b>Country of Programme</b>	<b>South Sudan</b>
<b>Location of Position</b>	<b>Juba County</b>
<b>Position Reports to</b>	<b>Programme Director</b>
<b>Desired Start Date</b>	<b>ASAP</b>
<b>Duration</b>	<b>12 Months</b>
<b>Closing Date for Applications</b>	<b>10/Jan/2022 at 4:00pm Central Africa Time</b>



## Purpose of the Position

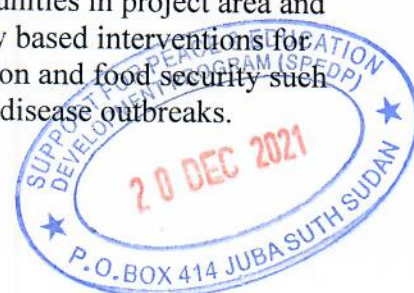
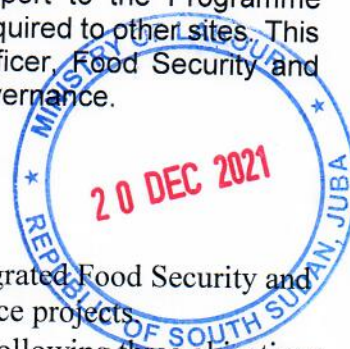
SPEDP is seeking a highly motivated Senior Programme Officer, Resilience Building to work in our Juba, South Sudan Head Office. This position will report to the Programme Director and serves as member of the organization's senior management team. The Senior Programme Officer, Resilience Building will oversee the day to day implementation of all aspects of Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance activities including needs assessments, cluster representation, programme reporting and initiate new interventions as deemed necessary in South Sudan. The Senior Programme Officer, Resilience Building will be responsible for ensuring that the program runs smoothly by providing overall leadership, management, supervision, and strategic vision for the implementation of the program, while managing staff and resources to ensure that the resilience building programme meets its targets and deliverables on-time, within budget, and at a high level of quality. This will include strengthening the capacity of local partners in the areas of peacebuilding and conflict management, Resilience and governance, training and curriculum development, reviewing the design and implementation of Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance projects, facilitating clear communication between diverse groups, and ensuring rigorous measurement of program impact and timely reporting. S/he will work at farmer level, systems level and national level to put in place programmes and policies that develop more resilient agricultural systems and enhance farmers' and systems' capacity to deal with the broad range of shocks and stresses to agricultural production and food security such as droughts, floods, commodity price instability, civil unrest, pests and disease outbreaks.

S/he will be required to provide Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance technical backstopping to SPEDP staff through mentorship, technical support, capacity building initiatives to staff and the community at large. S/he will be required to make regular monitoring efforts and periodic visits to all Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance projects field sites on regular basis. The Senior Programme Officer, Resilience Building will functionally report to the Programme Director. This position is based in Juba, South Sudan with regular travel required to other sites. This position line manages of Programme Officer, Education; Programme Officer, Food Security and Livelihood; and Programme Officer, Human Rights, Peacebuilding and Governance.

## Key Responsibilities

### Program management and implementation

- Provide technical and management support to the implementation of integrated Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance projects.
- Provide technical leadership to the resilience building programme in the following three objectives of SPEDP:
  - i. To enhance community mechanisms to deliver quality non-formal and formal education for lifelong learning;
  - ii. To promote sustainable livelihoods with access to improved incomes, food and nutrition security; and
  - iii. To strengthen community mechanisms to human rights, peacebuilding, sub-national governance and conflict mitigation;
- Represent SPEDP in all matters related to Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance while liaising with Partners, Donors, Governments and NGOs at local and national level.
- Identify needs and initiate strategies to address Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance priority needs of communities in project area and work with SPEDP and partner staff to develop a sustainable community based interventions for addressing a broad range of shocks and stresses to agricultural production and food security such as droughts, floods, commodity price instability, civil unrest, pests and disease outbreaks.





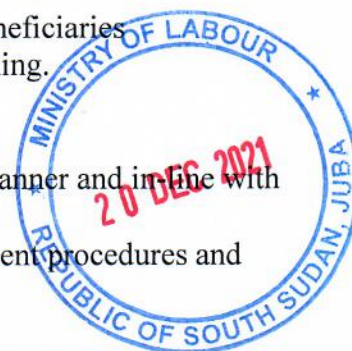
- Create a seamless integration of Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance projects and linkage with Protection, Water, Sanitation & Hygiene (WaSH), and Health and Nutrition.
- Engage and maintain relationships with NGO partners and other relevant stakeholders, representing SPEDP at partner meetings and planning sessions.
- Provide technical support and guidance to Staff and ensure Government of South Sudan and cluster guidelines are followed to provide Food Security and Livelihoods and Education services to the community.
- Participate in establishing funding requirements for Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance interventions and contribute to the development of proposals and concept notes for emergency response.
- Develop monthly and quarterly work plans that are aligned to the annual project work plans and budget in order to meet the project activities deadlines.
- Enhance integration and mainstreaming of protection and Do No Harm (DNH) to the beneficiaries in all Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance interventions.
- Integrate monitoring, evaluation and learning (MEAL) systems to support beneficiaries accountability, donor reporting, performance metrics and organizational learning.

### Administration

- Prepare field travel plans, per diem requests, and other logistics in a timely manner and in line with project budget.
- Ensure that SPEDP financial, human resources, administrative, and procurement procedures and policies are followed.
- Maintain accurate and detailed files of project related documents.
- Participate in regular team meetings, staff meeting, and Senior Management Team meeting.
- Ensure systematic filing system for documents in sequential order and all files are placed in a secure place (to avoid unauthorised access of documents).
- Promote a safe and secure work environment; foster a culture of safety and security awareness and consistently follow all SPEDP safety and security policies, procedures and directives.

### Programme Design

- Actively contribute to the evolving direction of SPEDP's works in Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance through provision of technical advice based on knowledge, experience and analysis, both at the programme and project levels.
- Work in close collaboration with the Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance Project Managers/Officers to ensure that Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance interventions build upon long term programming.
- Develop and implement SPEDP policies to achieve greater resilience in the face of potential shocks.
- Collaborate and lead the development of technologies and systems that prepare and decrease the exposure of small holder farmers to threats through research and capacity building interventions that contribute viable solutions to building resilience.
- Promote an enabling policy environment for resilient agriculture across the social and political spectrum to promote the development and growth of this value chain of activities, targeting specific policy changes at national level.
- Drive the creation of an enabling environment for effective governance for resilience programming to push household and community access to resources, skills, technology, services, markets and information.





- Provide up to date Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance data and information necessary for development of high quality programmes and project proposals.
- Ensure close engagement with line Ministries and align the program to the priorities of the Government of South Sudan.
- Forge mutually advantageous partnerships and draw on diverse networks among communities, civil society, research institutions, NGOs, technical agencies, government and the private sector on policy, research & development, analytics, financing etc.

### **Programme Monitoring and Reporting**

- Lead and coordinate project data collection, analysis and reporting activities as required, including reviewing activities and evaluating their effectiveness.
- Conduct project monitoring field visits and ensure timely submission of field reports to the line manager.
- Develop routine joint supervision with Government of South Sudan, Education and Food Security and Livelihoods (FSL) Clusters and Partners to provide programme support and quality control.
- Liaise with and regularly debrief with partners and communities to ensure the quality of trainings and processes are implemented according to deliverables.
- Prepare and participate in quarterly, mid-term, and annual reflection workshops.
- Document project progress, processes, emerging models and lessons learned.
- Be responsible for periodic and quality reporting to the Donors.



### **Representation and coordination**

- Participate in all field level FSL and Education clusters and technical working groups coordination meetings
- Represent SPEDP in all inter agency assessments.
- Participate in relevant coordination meetings and develop professional networks amongst all stakeholders.
- Coordinate with partners to identify Food Security and Livelihoods, Education, and Human Rights, Peacebuilding and Governance programming gaps and needs to inform SPEDP programming

### **Capacity building for SPEDP and Ministry of Health Staff**

- Assess and identify SPEDP, Partners and Government of South Sudan capacity needs and develop training plan
- Provide in house capacity building to SPEDP Programme and Partners staff.

### **Other responsibilities**

- Demonstrate an understanding of gender equality and women's empowerment and a commitment to SPEDP's approach and values including ethnic diversity and cultural sensitivity.
- Uphold and promote SPEDP's commitment to Child Protection and the Protection from Sexual Harassment, Exploitation and Abuse.
- Comply with SPEDP's Financial, Human Resources and Operational requirements, foster strong communication between operations and programs teams and uphold high standards of honesty and integrity in personal conduct.
- Ensure the resilience building programme is sensitive and adaptive to the changing context while in line with best practices.

### **Key Internal Contacts**

Chief Executive Director; Strategy and Partnership Director; Programme Director; Operations and Compliance Director; Senior Programme Officer, Health and Nutrition; Senior Programme Officer, Humanitarian Response; Senior Programme Officer, Research, Innovation and Quality Assurance;





MEAL Officer; and Programme Officer, Protection and GBV.

### Key External Contacts

Focal points in Ministry of Agriculture, Ministry of Education, Clusters and other humanitarian agencies (UN and NGOs).

### Required qualifications and experiences

- Degree in agriculture, agricultural economics, social sciences, peace/conflict studies, or international development or related disciplines from a recognized Institution.
- At least seven (7) years progressive experience in managing Food Security and Livelihoods, Education, and Human Rights, Peace building and Governance programmes in conflict situations.
- At least five (5) years' experience conflict and/or social cohesion programming in South Sudan.
- Experience in proposal development including logical framework approach and budgeting.
- Experience in developing the training sessions, organizing workshops, and facilitating trainings.
- Deep understanding of both the government and private sector policies and governance structures.
- Demonstrate good interpersonal skills, sound judgment, planning, problem solving, critical thinking and team building skills.
- Demonstrate organizational and time management skills and ability to work under pressure and to meet deadlines.
- Demonstrate characteristics in honesty, reliability, integrity with the ability to maintain confidentiality.
- Strong interpretation skills, flexibility, adaptability and empathy.
- Fluency in oral and written English.
- Good in Microsoft Office with knowledge in Microsoft Word and Excel and intermediate numeric skills.



### Acknowledgement

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice

### How to Apply

Interested Candidates are requested to submit their Updated CV, relevant documents and cover letter to **Human Resource Department, Support for Peace and Education Development Programme (SPEDP) Gudele Road, behind Quick serve petrol station. or**

**Email: [recruitment@spedp.org](mailto:recruitment@spedp.org) for more details visit our website: [www.spedp.org](http://www.spedp.org)**

**NOTE: Only shortlisted Candidates will be contacted, CVs and scanned or photocopies of all documents submitted are NOT returnable.**

**Women are highly encouraged to apply.**

