



REQUEST FOR EXPRESSION OF INTEREST (EOI)

Ref. No. SS2020.00035.EOI

25 March 2020

A. Background

1. The World Food Programme (WFP) is the world's largest humanitarian agency fighting hunger worldwide, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience. Each year, WFP assists some 80 million people in around 80 countries.
2. The WFP seeks to register eligible companies interested in supplying goods and services for WFP operation in South Sudan to its roster of suppliers.

B. The purpose of this EOI

3. The purpose of this request for EOI is to identify suppliers with verified technical and financial capacity to provide any of the goods, services and food commodities listed under this EOI to add to WFP's existing roster. Eligible suppliers will be invited to participate in competitive bidding process whenever there is requirement.
4. Eligibility to be registered will be determined by: -
 - a. Valid Certificate of Incorporation in the Republic of South Sudan
 - b. Valid Tax Clearance Certificate and membership of the local Chamber of Commerce
 - c. Company profile meeting WFP requirements
 - d. Sound financial capacity proven by most recent two years' Audited Financial Statements
 - e. Recommendation from at least three references, one from the company's bank and the rest from any reputable private and public institution, NGOs, Diplomatic missions and the UN
 - f. Minimum of three (03) years demonstrated experience
 - g. Companies not under sanctions imposed by WFP's donors and United Nations Security Council
5. After the deadline for submission, WFP will evaluate responses received and will notify eligible participants of the outcome of the evaluation.

6. This EOI targets suppliers who are not currently on the WFP South Sudan roster, except those that wish to express interest in other category of business than what they are registered for.

C. How to prepare and submit your Expression of Interest

7. To request for the EOI forms, send an email to JUBA.VENDREG@WFP.ORG with “**REQUEST FOR EOI DOCUMENTS REF NO. SS2020.00035.EOI**” appearing in the subject line of the email.
8. EOI documents shall be submitted in sealed envelopes clearly marked with EOI Ref. No and categories of business applied for at WFP Country Offices, located at Jebel Kujur Area, Off Rock City Road, Juba, or any other WFP Field Office in the country, during working hours (8:30 a.m. to 5:00 p.m.). For accountability purpose, all applicants **MUST** register & sign in the Log-Book for submission of the EOI at the WFP Security at the Main Entrance.
9. **Deadline for submission of EOI Responses is Friday, 03rd April 2020, 4:00 p.m. Juba Time (GMT +3:00)**
10. Should you have any questions please do not hesitate to send an email to juba.vendreg@wfp.org