

TERMS OF REFERENCE

Position: Environmental Sustainability Officer
Locations: One position (Juba)
Length of contract: One Year

Application start: 07/02/2025
Application end: 26/02/2025

**OVERVIEW OF CTG GLOBAL**

CTG staff and support humanitarian projects in fragile and conflict-affected countries around the world, providing a rapid and cost-effective service for development and humanitarian missions. With past performance in 17 countries – from the Middle East, Africa, Europe, and Asia, we have placed more than 20,000 staff all over the world since operations began in 2006.

CTG recruits, deploys and manages the right people with the right skills to implement humanitarian and development projects, from cleaners to obstetricians, and mechanics to infection specialists, we're skilled in emergency response to crises such as the Ebola outbreak in West Africa. Key to successful project delivery is the ability to mobilise at speed; CTG can source and deploy anyone, anywhere, in less than 2 weeks and have done so in 48 hours on a number of occasions.

Through our efficient and agile HR, logistical and operational services, CTG saves multilateral organisations time and money. We handle all our clients' HR related issues, so they are free to focus on their core services.

Visit www.ctg.org to find out more

OVERVIEW OF THE POSITION**General Description:**

Support implementation of Environmental Management Systems (EMS) in WFP Country operations per corporate commitment in WFP's Environmental Policy and accompany Environmental and Social Sustainability Framework (ESSF). These efforts support WFP to systematically measure, manage and report on WFP's environmental risks, and reduce operating costs by enabling cost-effective environmental actions in WFP's facilities and operations and contribute to UN and WFP commitments to the Strategy for Sustainability Management in the United Nations system, 2020-2030 - Phase 1

Key Tasks and Responsibilities:

1. Lead in the roll-out of WFP Environmental Management Systems (EMS) in WFP country operations following corporate commitments in WFP's Environmental Policy and accompanying Environmental and Social Sustainability Framework of reduction of its carbon and environmental footprint.
2. Oversee the overall execution, mission, and efficacy of the 7 thematic areas regarding Environmental Sustainability program/projects as detailed below:
 - a) **Energy:** Conduct assessments and recommend context-specific, practical energy-efficient initiatives in-country operation
 - b) **Waste:** Support the scale-up of waste management initiatives in WFP field offices targeting waste

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reduction, recycling, reuse, and recovery where possible

- c) **Water:** Support the roll-out of water conservation and reuse initiatives within WFP operations areas
 - d) **Wastewater:** Support wastewater management reuse/recycling initiative and monitoring within WFP operation areas
 - e) **Sustainable procurement:** Support procurement/logistic unit with guidelines and measures to maintain sustainability on goods and services.
 - f). **Use of hazardous substances:** Conduct assessment and provide guidelines and a roadmap of how to reduce greenhouse gases and environmental footprint within WFP operations.
 - g) **Environmental training /awareness:** Conduct regular and ad-hoc environmental awareness using the best communication channel on environmental sustainability and practices.
3. Conduct Assessment in Country Office (Juba Area) and the field offices (15) and proposing/follow up implementation of tailored initiatives to environmental safeguarding and initiatives citing the poor infrastructure and limited resources available in the remote locations.
 4. Collaborate with other UN agencies on the Environmental initiatives through OMT, taking the lead in exploring areas of such collaboration and ensuring that all key stakeholders internally and management are consulted/involved and required scope of EMS is captured.
 5. Follow up and scale up already established waste management initiatives in field offices and initiate good waste management practices including environmental awareness training for staff, environmental focal points and partners.
 6. Provide technical guidance and support to other functional units, not limited to Programme, Logistics and Engineering and identify areas of improvement/areas of initiatives, in review of the country office planned activities in both the Country Office and remote areas.
 7. Build the capacity of the Management Services staff by guiding, coaching and mentoring EMS framework and required action plans/assessments and environmental matrixes.

Qualifications and Experience:

Education:

You have:

- University qualification in Environmental Management, Environmental Engineering, Environmental Science, Geography, Natural Resource Management or related subject is required.

Experience:

You have:

- At least five years of progressively responsible experience in environmental. management roles is required; experience should span at least three disciplines from this list: environmental management systems, energy/GHG management, water management, waste management, air pollution; environmental compliance, environmental impact assessment, corporate sustainability reporting.
- Proven professional experience in implementing Environmental Management Systems according to international standards, (ISO 14001, EMAS, GRI or similar) is required.



Knowledge and Skills:

You have:

- Membership in a competency-based environmental professional body (Chartered Environmental, Certified Environmental Professional, Registered Environmental Impact Assessment & Environmental Auditor (EIA/EA) or similar) will be highly regarded.
 - Ability to work independently under consultative direction, as well as to manage and provide effective technical direction to other team members.
 - An ability to expertly write and translate complex concepts for a variety of audiences, with the ability to facilitate training workshops/meetings and write publishable reports.
 - Proven ability to coordinate and effectively communicate across multiple units and departments (including headquarters, regional, and country office levels). Proven ability to successfully operate within the different geographic and cultural contexts in which WFP operates. Proficiency in MS Office and other relevant software literacy.
- **Qualified female candidates are encouraged to apply for this role.**

To apply for this role please send your CV and Cover letter most preferably by email to the address:
southsudan@ctg.org

Please make sure the subject of your email states **“Environmental Sustainability Officer”** or your application might be overlooked, please share your CV and cover letter as one document, a cover letter is mandatory.
In Juba – Please deliver your application to CTG office in Rock city

IMPORTANT REQUEST

- Please note to name your CV by name e.g., **“Mary Deo- CV”** or **“CV- John Smith”**
- Kindly avoid naming CV as CV, Updated CV, by Job title or organization name
- For hard copy deliveries kindly include position applied for on the envelope.

