



18th August 2021,

Request for Quotations (RFQs)

REF: RFQ-493-21-IPPASJ & IPPASE - Call for Quotations for Provision of Vehicles Maintenance and repair Services – Juba Office and Yirol Field Office.

Catholic Agency for Overseas Development (CAFOD) is the official aid and development agency of the Catholic Churches in England and Wales. We are working with local partners across South Sudan in areas of Sustainable Livelihood, Food Security, Emergency, Governance and Peace Building programmes.

We are inviting for the potential Service Provider for Provision of **Vehicles Maintenance and Repair Services for Juba Office and Yirol Field Office** respectively.

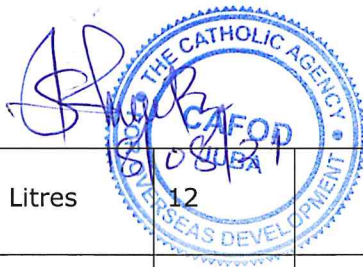
Please tender your proposal as per specifications below:

1. Specifications

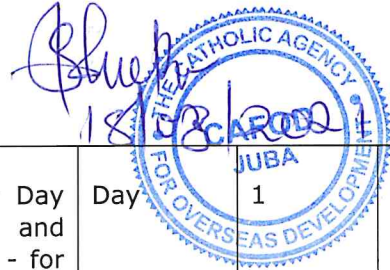
Request for Quotation for Vehicles Repaired and Maintenance Services (RFQ)					
Service Location/Office: CTP, Juba Office and CDoR, Yirol West, Town					
Provide your quotation and List of Spare Parts (all price quoted in USD, for both Service Level and Spare Parts)					
Deadline for Request for Quotations: 27th August 2021					
A.	Services Type: A				
S/n	Description	Unit	Qty	Unit price (USD)	Total price (USD)
1	Filter Sub-Assy, Oil	Pcs	1		
2	Element Assy, Fuel Filter	Pcs	1		
3	Engine Oil SAE-15W/40 (1 Galoon =4 Litres)	Litres	12		
4	Gasket Oil Drain Plug	Pcs	1		
5	Total Cost for Services Type A	Lots			



B. Services Type: B					
S/n	Description	Unit	Qty	Unit price (USD)	Total price (USD)
1	Filter Sub-Assy, Oil	Pcs	1		
2	Element Assy, Fuel Filter	Pcs	1		
3	Element Assy, Air Filter	Pcs	1		
4	Engine Oil SAE-15W/40 (1 Galoon =4 Litres)	Litres	12		
5	Brake/clutch Fluid Dot4 (250ml)	Bottles of 250ml	3		
6	Greasing (1kg)	Tin of 1 kg	1		
7	Gear Oil SAE140 for Diff (1 galoon = 4Litres)	Litres	8		
8	Gear Oil SAE90 for Transmission (1 galoon = 4Litres)	Litres	8		
9	Total Cost for Services Type B	Lots	1		
C. Services Type: C					
S/n	Description	Unit	Qty	Unit price (USD)	Total price (USD)
1	Filter Sub-Assy, Oil	Pcs	1		
2	Element Assy, Fuel Filter	Pcs	1		
3	Element Kit, Primary Filter	Pcs	1		
4	Element Sub-Assy, Air Filter	Pcs	1		
5	Element Sub-Assy, A/C Filter	Pcs	1		



6	Engine Oil SAE-15W/40 (1 Galoon =4 Litres)	Litres	12		
7	Brake/clutch Fluid Dot4 (250ml)	Bottles of 250ml	3		
8	Gasket for Oil Pan Drain Plug	Pcs	1		
9	Gear Oil SAE140 for Diff (1 galoon = 4Litres)	Litres	8		
10	Gear Oil SAE90 for Transmission (1 galoon = 4Litres)	Litres	8		
11	Radiator Coolant (1 galoon= 4 Litres)	Litres	12		
12	ATF/Hydraulic Oil (Litres)	Litres	2		
13	V-belts	Sets	1		
14	Brake pad kits	Sets	1		
15	Brake shoe kits	Sets	1		
16	Shock absorbers	Pairs	1		
17	Stabilizer bar bushing	Sets	1		
18	Stabilizer arm bushing	Sets	1		
E. Other Additional Cost for Labour hour and assessment Cost					
19	Labour Cost/Charges per Hour-Juba Office's Vehicles.	Hour	1		
20	Labour Cost/Charges per Hour - Yirol Field Office's Vehicles.	Hour	1		
21	Assessment Cost Per Day for Major Repair and Maintenance Services - Yirol Field Office 's vehicles.	Day	1		



22	Assessment Cost Per Day for Minor Repair and Maintenance Services - for Juba Office's vehicles.	Day	1		
23	Total cost for Services Type C	Lots			
F. Please the following information as follow:					
1	Quote Validity:				
2	Payment Terms and Conditions:				
3	Delivery Lead Time:				
4	Availability of Parts				
	Prepared By:				
	Position:				
	Signature and Stamps:				
	Date:				

2. Submission Address

Bids shall be submitted to:

CAFOD & Trocaire in Partnership (CTP)

CTP Office, Plot 19, Block XIII, P.O.Box 7, Hai Malakal - Juba, South Sudan

Envelope should be labeled with reference no#: RFQ/493/21-IPPASJ & IPPASE.

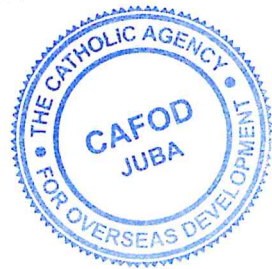
3. Price and Currency:

The quotation shall be in **United States Dollars (USD).**

4. Language for the Bids:

The language for the bids shall be **English** only.

5. Registration for submission





Please ensure that, you register your hand delivered quotation and drop it in the tender box yourself in the security guards' room.

NB. Each hand delivered quotation/bid must be registered individually on the visitor's book which is available at guard room. Unregistered quotation/bid will not be considered even if it is dropped in the tender box.

6. Request for clarifications

Any request for clarification must be made in writing through the email: syiey-puol@cafod.org.uk strictly and must be received not later than on **Tuesday 24th August 2021, at 12:00 pm Local Time.**

7. Deadline for the submission of the quotation

The deadline for the submission of the quotes will be strictly **on Friday 27th August 2021, at 4:00 pm Local Time.**

8. Minimum Requirements (Mandatory):

- A. Certificate of Incorporation (**Valid copy attached**)
- B. Tax Clearance Certificate (**Valid Copy**), and Tax Identification Certificate
- C. Operation Licence/Trade Licence (**Valid Copy**)
- D. Membership certificate from South Sudan chamber of commerce
- E. References/Recommendation (minimum of 3 with evidence of engagement contracts) - a list of references, preferably from INGOs or UN agencies, for the same services.
- F. The quotation prices will be valid for **12** months from the date of receipts of the quotation.

9. Notification of the results

Only the successful and competitive bidder will be notified, and if you do not receive any email communication within three weeks (3 Weeks) after the expiry of the deadline, considered your bid not been successful.

10. Disclaimer

This is only a call for quotations and CAFOD & Trocaire in Partnership reserves the right to either amend or cancel it at any time with or without notice. In such cases, CAFOD & Trocaire in Partnership shall accept no liability whatsoever. The potential bidder is wholly responsible for all costs related to the preparation and submission of quotations dossiers.

The decision of the CAFOD & Trocaire in Partnership Procurement Evaluation Committee (PEC) shall be final and the PEC are exercising the right invested into them by the CAFOD Supply Chain Manual.

11. ANNEXES

- 1. CAFOD Terms & Conditions Annexed: A
- 2. CAFOD Supplier Code of Behaviour: B

