



50-H-3
 Approved
 Inspector
 10.2020

HEALTHCARE FOUNDATION ORGANIZATION (HFO)
To improve and advance the "Quality of Healthcare" in South Sudan and its regions

Email: healthcarefoundation.org@gmail.com | website: www.hfo-ss.org

JOB VACANCY – VA/HFO/007/2020

**HEALTHCARE FOUNDATION ORGANIZATION (HFO) IS SEEKING
 HYGIENE OFFICER (1 position) BASE IN AWIEL EAST**

Healthcare Foundation Organization (HFO) was founded 2015 in the South Sudan over 4 years ago and has built a long-term, local presence in Central Equatorial State, Upper Nile Region (Jonglei State) and Bahr El Gazel Region (Northern Bahr El Gazhel & Warrap State). Our Country team of advisors uses their specialist expertise in Health, Nutrition, Protection, Food Security, Education and Water, Sanitation and Hygiene. We work in above States to support over 100,000 poverty-fighting developments and humanitarian aid projects.

HFO has been working in South Sudan since 2017 and is currently working in four States. Our services are in line with Humanitarian core policies and are tailored for specific South Sudan organization, initiatives and regions. HFO would like to implement an anticipated it's Program. For more information, please visit HFO's website at www.hfo-ss.org

We wish to recruit interested and qualified applicants (South Sudanese national only) for the following position:

JOB DESCRIPTION

Job title:	Hygiene Officer (1 positions)
Department:	Health & Nutrition department
Directly responsible to:	Project Manager
Hours:	40 hours per week
Duty station:	Awiel East County
Contract duration:	9 Months
Contract number:	HFO/A/007/2020
Opening date	October 2 nd , 2020
Closing date	October 20 th , 2020
Starting date	ASAP





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Job Description

The role of Hygiene Office is to ensure successful implementation and supervision of community based water supply and sanitation interventions in the target areas. Additionally this position will support development of staff and community capacity building in water supply and sanitation operation, maintenance and management, participate in mobilization of WASH resources and ensure implementation is done in close collaboration with program staff, the local community, the Local authority and other relevant agencies.

Main Responsibilities

The Hygiene Officer will identify and assess the key needs of WASH facilities and services to be addressed and whom to engage and develop an appropriate implementation strategy to construct, rehabilitate or repair such facilities. She/he will ensure that an engagement approach to working with communities and the local authorities, other partners is employed and all activities are carried out in a way that is sensitive to community needs and promotes the full and equal participation of women, men, children and youth. Primary responsibilities include:

Program

- Design and manage assessments and studies in order to identify WASH needs in target communities.
- Working with the WASH Officer – Health Promoters, manage assessments/evaluations in order to identify key strengths, limitations of community structures managing WASH facilities In cooperation with other WASH staff, design





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and plan activities on construction/rehabilitation and repair of water supply and sanitation facilities, and ensure timely implementation.

- Undertake technical designs, cost estimation of all WASH facilities planned for implementation at the targeted communities.
- Support preparation and review all contracts to be awarded to vendors of goods and services related to water supply and sanitation component of the project
- Supervise construction, repair and rehabilitation of water supplies systems and sanitation facilities in strict adherence to the South Sudan government regulations, WHO and the SPHERE standard.
- Support implementation of hygiene promotion activities appropriate to the context in close collaboration with the WASH Officer – Health Promotion to ensure that technical and social aspects of water and sanitation programming are integrated
- Support assessments and assist in proposal development for additional resources for water supply, sanitation and hygiene interventions
- Any other relevant responsibility as may be assigned by the Supervisor or other relating supervisors.

Capacity Strengthening

- Working with the WASH Officer – Health Promotion facilitate training WMCs, other Community structures (SMCs, CHWs, CHEWs, Youth Groups) and local authorities on improved hygiene/sanitation practices, management and sustainability of WASH infrastructure
- Together with HFO Health & Nutrition departments continuously monitor functionality and performance of community structures managing WASH facilities, identify capacity gaps and develop capacity strengthening plans.





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- Together with HFO Health & Nutrition continuously monitor functionality and performance of community structures managing WASH facilities.

Reporting

- Support development of monthly, quarterly, semi- annual and end of projects reports on water supply and sanitation components of the project and ensure that the reports are prepared in a timely manner and in accordance with donors and HFO requirements
- Support development, monitoring and evaluation water supply and sanitation project indicators and standards
- Provide regular reports on water supply and sanitation activities and program progress against work plan and program activities including donor reports according to donor requirements
- Maintain an up to-date activity tracking tool (soft copies and hard copies) of all water supply and sanitation infrastructure related activities.

Coordination and Collaboration

- Co-ordinate and network with the relevant County Government ministries and departments, Community based organizations, Faith based organizations and NGOs and other relevant departments working in the Awiel East County in providing technical support and assistance to WASH activities.
- Liaise directly with communities, and community structures on water supply and sanitation issues as well as other agencies operational in Awiel East (particularly those carrying out similar activities) regularly to ensure coordination and effective implementation of activities through guidance of the Supervisor/FC.





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- Under the guidance of the supervisor (or Project Manager) contributes towards strengthening of integration of WASH programming with the other key IRC program Sectors.

Other

- Support WASH department in other tasks, roles and, responsibilities as may be assigned to by the supervisor.
- Actively participate in other inter-sectorial WASH activities (Water Supply and Sanitation Infrastructure Constructions).

Qualifications

- Degree/Diploma in Water, Hygiene or related field public health.
- A minimum of one year' experience for degree holders and 2 years' experience for diploma holders in working/programming in emergencies, relief or development including implementing a large scale community based water and sanitation project with evidence of successful implementation of similar projects.

Required Experience & Competencies

- Minimum of 2-3 years relevant work experience in ASAL
- Strong skills in water hygiene and sanitation facilities essential
- Experience in community engagement approaches, participatory approaches and community negotiation
- Excellent verbal and written communication skills





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- HFO's main office at Tongpiny residential area, opposite to UNIDOR Office along Kololo road or Awiel East County (SCI & ACF-USA) compounds.

Qualified female applicants are particularly encouraged to apply!

Healthcare Foundation Organization (HFO) provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, colour religion, sex, national origin, age, disability, political affiliation, marital status.

