

JOB VACANCY – (OT) NURSING TEAM SUPERVISOR

Médecins Sans Frontières (MSF) is an international, humanitarian, non-governmental organization providing assistance to people in need because of natural and man-made disasters, irrespective of race, religion, ideology or politics. MSF Switzerland (MSF-CH) is currently seeking to employ a qualified candidate for the above-mentioned position, to be put on back-up list and could be contacted in case of need.

Position: (OT) Nursing Team Supervisor

Number of Vacancies: One Position

Location: Abyei Special Administrative Area



Scope of responsibilities:

Plan, organize, and evaluate the activities concerning nursing and the team associated, according to **MSF** values, policies and protocols and universal health standards, in order to warrant the quality and continuity of the health care and the development of the plan of action.

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Main tasks:

- Carry out the functions and tasks associated with nursing, perform as an OT nurse or anesthetist, whenever required or needed, in order to optimize the resources, contributing with his/her knowledge and experience.
- Implement all the protocols and hygiene procedures and supervise his/her team follow the same standards, in order to warrant the quality of the care and service in his/her specialty.
- Organize and coordinate the nursing activities of his/her team (week's schedule, annual leave, absences, etc.), evaluate their performance and define and ensure the needs for training of staff, in order to ensure the coverage of the human resources needs and maintain high standards of quality.
- Carry out and/or supervise the (decentralized) pharmacy and medical equipment management (drugs orders, follow-up of the stock, storage conditions, inventories, follow-up of expired drugs and their destruction, drugs consumption, etc.) in his or her department, to satisfy the needs of material with efficiency and effectiveness.
- Ensuring that all staff using medical devices are qualified and trained. Ensuring that cleaning and minor maintenance tasks are performed according to the protocols. Reporting any malfunction to the project biomedical service.
- Carry-out and/or coordinate administrative (exit-paper, transfer-paper, etc.), information and data collection (patient files, forms, statistics, etc.) tasks, and elaborate regular reporting, in order to have updated and reliable information about the day-to-day activity in the project, output/ outcome and support decision-taking.
- Give feedback/ reports to line manager.
- Carry out the regular feedback and forward with supervising staff.
- Organize and carry out the regular meeting with the team to maintain the quality of patient care
- Collaborate with each activity manager and supervisor to maintain and support daily implementation of standard precautions and IPC in the project. Supervise staff and provide technical assistance, support, training and advice following IPC tools, audit and checklist.
- Ensuring high quality nursing care, proper functioning of the OT and the continuity of general medical care provided for patients according to **MSF** Nursing Guidelines, standards and protocols.
- Participating in medical rounds to know the surgical patient's conditions and follow the department's activity.
- Collaborate and coordinate with surgeons, anestheologist and paramedics to secure the patient safe following MSF protocol in OT.
- Supporting the OT team in case of absence of staff, or unexpected increase in the workload by providing nursing care or any thechnical support needed, to ensure continuity of care for the patients.
- Organizing / attending the meeting to maintain the collaboration with the MoH or other actors.
- Follow up the presence / time sheet of the MOH staff on incentive.
- Maintain and ensure the organization of OT in collaboration with surgeons, anesthetists and paramedical staff for anticipating the needs and adapting the plan as required.

Recruitment criteria

Education	Specialist (nurse or anesthetist) diploma essential.
Experience	Essential 2 years of previous experience. Having worked in MSF or other NGO's and in developing countries is desirable. Experience as an OT nurse for 2 years
Languages	Mission and local language essential.
Knowledge	Essential computer literacy (word, excel and internet)
Competencies	• Results and Quality Orientation • Teamwork and corporations • Flexibility • Commitment • Stress Management



How to apply:

South Sudanese candidates who meet the above criteria are invited to apply through the below link using a computer or a QR code on their smartphone. Candidates who do not have access to the internet may submit

their application at the MSF Switzerland office in Abyei, Ameth Bekh Hospital. Application documents include cover letter, CV, relevant AND VALID copy of diploma or degree, work certificates, and other documents such as national ID, residence and labour card. **The deadline to apply is not later than 14th of July 2026, at 05:00 PM**

<https://forms.gle/ix4LFFNCVD1gsm2o8>



Only short-listed candidates will be contacted.

Interested candidates (including the ones in the previous pool) are encouraged to apply early, as applications may be screened prior to the vacancy deadline.

Only complete applications will be considered.

The protection of your personal data is important to MSF. By submitting your application, you consent to MSF using your data only for the recruitment process to have all the information and documents necessary to proceed with the recruitment, validation of your application and selection of the most suitable candidate. Your data will be treated confidentially. Only people part of the recruitment process has access to your data. MSF does not sell your data under any circumstances. If you have any questions or requests, you can contact the **Abyei HR Manager** at the **MSFCH office** in **Abyei, Amethbek Hospital**.